

MOUNTAIN VIEW REGIONAL WASTE MANAGEMENT COMMISSION



**REGULAR MEETING OF
September 23rd, 2024**

**Mountain View County
Council Chambers**

9:00 am Start Time

Regular Meeting

9:00 am – Monday, September 23rd, 2024

Mountain View County – Council Chambers

1.0 Call to Order - Chair

2.0 Agenda

- Additions of deletions of the agenda.
- Adoption of Agenda.

3.0 Minutes

- Confirmation of July 22nd, 2024 Regular Meeting Minutes (Attached)

4.0 Business

4.1 **Business Arising from Prior Meetings**

- Resolution# 4423: Shredder lease early payment
- Resolution# 59-24: Submit EPR Application

4.2 **Landfill Operations Report**

- Landfill operations report to August 31st, 2024.

4.3 **Statement of Financial Results**

- (Unaudited) Financial performance to July 31st, 2024.

4.4 **Didsbury – Mountain View County Road Upgrade**

- Review of STIP funding proposal.
- Project scope and rationale

4.5 **2025 FINAL Operating and Capital Budget**

- Review updates to 2025 preliminary budget
- Forecast of revenue, operating expenses and proposed capital program
- Approval of 2025 Fee Schedule

5.0 Reports

5.1 CAO Report

6.0 Confidential Items

6.1 Board in-camera session (if required)

7.0 Next Meetings, Events

Meetings will be held at 9:00 am at the Mountain View County Offices (Unless specified otherwise).

- December 9th, 2024 – Organizational Meeting
- December 9th, 2024 – Regular Meeting (After Org. meeting)

8.0 Adjournment



Mountain View Regional Waste Management Commission

Regular Meeting
Town of Olds Office
9:00 a.m.
July 22, 2024

MINUTES

In Attendance	James Cumming Shannon Wilcox Alan Miller Richard Warnock Dorothy Moore	Chair, Town of Olds Vice-Chair, Town of Carstairs Mountain View County Town of Sundre Town of Didsbury
Staff	Michael Wuetherick Ryan Verbonac Lindsay Miller	CAO Operations Manager Office Manager
Delegations	Jeff Holmes Craig Fox	Mountain View County Town of Didsbury
Regrets	Joe Canaday Lorne Heppner	Village of Cremona CFO

1. CALL TO ORDER Chair James Cummings called the meeting to order at 9:01 a.m.

2. AGENDA

2.1 Addition or Deletions of the Agenda None.

2.2 Adoption of Agenda **Resolution #12-24**
Moved by Alan Miller
THAT the agenda for the July 22, 2024 Regular Meeting be adopted as presented.

CARRIED unanimous

3. ADOPTION OF MINUTES

**3.1 Minutes of
April 22, 2024
AGM Meeting**

Resolution #13-24

Moved by Richard Warnock
THAT the MVRWMC Board approve the minutes of the
April 22, 2024 Annual General Meeting as presented.

CARRIED unanimous

**3.2 Minutes of
April 22, 2024
Regular Meeting**

Resolution #14-24

Moved by Alan Miller
THAT the MVRWMC Board approve the minutes of the
April 22, 2024 Regular Meeting as presented.

CARRIED unanimous

4. DELGATION

**4.1 STIP Grant
Proposal Didsbury
Heavy Truck Route**

Resolution #15-24

Moved by Richard Warnock
THAT the MVRWMC Board supports the proposal from the Town
of Didsbury and Mountain View County and directs
Administration to continue discussions regarding the Heavy
Truck Route STIP Grant proposal.

CARRIED unanimous

Jeff Holmes and Craig Fox left the meeting at 9:39 a.m.

5. BUSINESS

**5.1 Business
Arising from
Prior Meetings**

Resolution #16-24

Moved by Shannon Wilcox
THAT the MVRWMC Board accept as information
Administration's update on the progress of business arising from
previous meetings.

CARRIED unanimous

**5.2 Landfill
Operations Report**

Resolution #17-24

Moved by Richard Warnock
THAT the MVRWMC Board accept as information
Administration's landfill operations report of tonnage received at
the landfill up to June 30, 2024.

CARRIED unanimous

**5.3 Statement
Of Financial
Results**

Resolution #18-24

Moved by Shannon Wilcox
THAT the MVRWMC Board accept as information the financial
report (Unaudited) for the Commission for the period ended May
31, 2024.

CARRIED unanimous

5.4 2024 Capital Budget Amendment **Resolution #19-24**
Moved by Alan Miller
THAT the MVRWMC Board accepts Administration's recommendation to amend the 2024 Capital Budget to \$385,000.00 to account for replacement of stolen pickup.

CARRIED unanimous

5.5 2023 Reserve Contributions **Resolution #20-24**
Moved by Dorothy Moore
THAT the MVRWMC Board accepts Administration's recommendation to recognize the following reserve transfers as presented:
1. Capital Reserve allocation of \$531,441.00 for fiscal 2023 as budgeted in the 2023 rate model;
2. Accept Administration's recommendation to forego additional contributions to the Recycle Reserve fund due to adequate funding of future processing costs; AND
3. Transfer of \$25,000.00 to the Closure-Post Closure Reserve Fund to be added to the current CPC Reserve Fund.

CARRIED unanimous

5.6 2025 Preliminary Operating and Capital Budget **Resolution #21-24**
Moved by Richard Warnock
THAT the MVRWMC Board accepts the 2025 operating and capital budget as information and directs Administration to send it to the members for feedback.

CARRIED unanimous

6. REPORTS

6.1 CAO Report **Resolution #22-24**
Moved by Alan Miller
THAT the MVRWMC Board accept as information the CAO report for the period from April 16, 2024 through July 15, 2024.

CARRIED unanimous

7. CONFIDENTIAL ITEMS

None.

8. NEXT MEETINGS, EVENTS

8.1 September 23, 2024 Regular Meeting – 9:00 a.m. Mountain View County Office

8.2 December 9, 2024 Organizational Meeting – 9:00 a.m. Mountain View County Office

8.3 December 9, 2024 Regular Meeting – Following Organizational Meeting, Mountain View County Office

9. ADJOURNMENT

James Cummings adjourned the Regular Meeting of July 22, 2024 at 11:38 a.m.

Chair

CAO

DRAFT



Mountain View Regional Waste Management Commission

Request for Decision

Meeting Date: September 23rd, 2024

Reference: 100/2024.05

TITLE: 4.1 – Report on Business Arising from Previous Meetings

RECOMMENDATION:

THAT the MVRWMC Board accept as information Administration's update on the progress of business arising from previous meetings.

The CAO report on the status of ongoing business arising from previous meetings:

4.1.1 – Accelerated Shredder Lease Payments

Pursuant to resolution 44-23 (September 2023), the Board authorized Administration to transfer up to \$350,000 from unrestricted reserves to pay down a portion of the Capital Lease for the shredder.

The Commission continues to earn more interest income than the cost of the interest component on the lease agreement. As such, Administration has not yet triggered the partial repayment. As at December 31st, 2023 the outstanding principle was \$485,402, with month principal payments lowering the balance by an estimated \$4,450 per month. Interest costs are averaging roughly \$950 per month, compared to approximately \$1300 per month of interest income on the \$350,000 of unrestricted reserves.

Administration will continue to monitor the arbitrage spread in the interest rates and execute the partial payout when there is an economic reason to do so. As interest rates fall the spread is likely to increase in our favor as Banker's Acceptance loans typically are closer to prime than standard commercial loans. Finally, having access to the unrestricted reserves provides a cushion if needed for any unplanned expenditure.

4.1.2 – Extended Producer Responsibility Program

Pursuant to resolution 59-23 (November 2023), the Board directed Administration to file an application for the Commission to qualify for potential EPR funded recycling programs. Applications have been filed with Circular Materials/ARMA stating the Commission's intent to OPT-OUT of the contracts, management, and operations of the recycling centers in Water Valley, Sundre and Didsbury.

CM/ARMA are still behind in their process of preparing specific contracts and level of service (referred to as Statement of Work by CM). Broad agreements were just released on July 17th for Depot's which is the service model we may fall under. **Administration had preliminary discussions with Circular Materials about registering the landfill as a "processor" at a fee structure to be determined. CM's position is that processors should provide some form of recycling/processing/diversion rather than landfill to be consistent with the program's objectives. As such, negotiating with landfills is not a current priority for CM and their preference would be to simply use available landfills at market price. Therefore, the potential to charge a premium tipping fee for accepting materials from CM is unlikely.**

Prepared: Michael Wuetherick, P.Eng.,
Chief Administrative Officer, MVRWMC



Mountain View Regional Waste Management Commission

Request for Decision

Meeting Date: September 23rd, 2024

Reference: 100/2024.05

TITLE: 4.2 – Landfill Report on Operations to August 31st, 2024

RECOMMENDATION:

THAT the MVRWMC Board accept as information Administration’s landfill operations report of tonnage received at the landfill up to August 31st, 2024.

Background:

2024 Budget Summary Report:

Operations and revenue forecasts continue to closely track budget for all major business units, with only two cost centers under budget by a combined \$931. All major revenue streams are above budget expectations for this time of the year, and within the service factors (i.e. Risk assumptions) for the full-year budget.

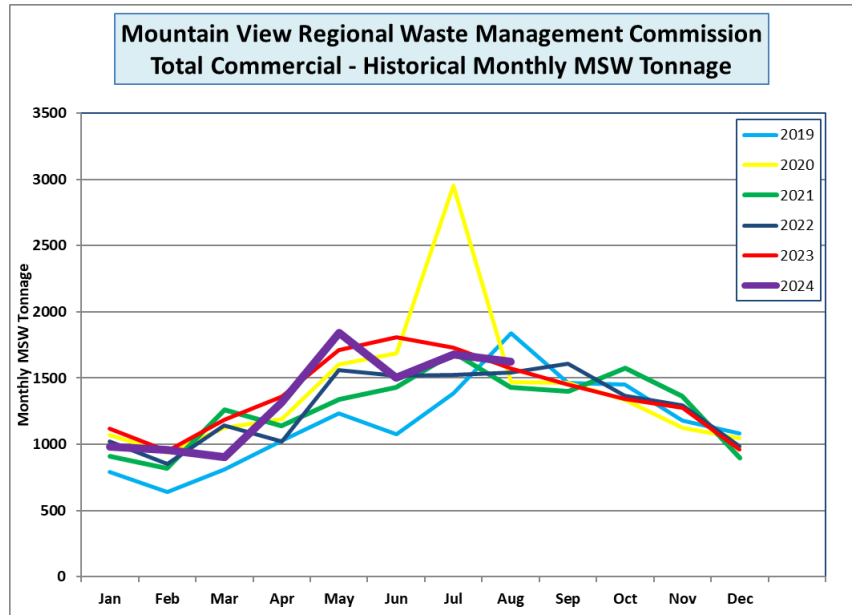
Surplus revenue compared to budget of \$215,968 with HC Contaminated soil accounting for 59% of the surplus. Strong receipts for both municipal tonnage and the Didsbury transfer station combined account for an incremental 26% of the surplus revenue.

Reported Updated as at: August 31st, 2024	Budget Comparison (Tonnes) - Year to Date				Revenue Comparison (\$) - Year to Date		
	Sales	Budget	Variance	Variance(%)	Sales	Budget	Variance
Commercial Tipping (Uncontracted @ \$97/tonne)	10,808.4	10,664.5	143.8	1.3%	\$1,048,411	\$1,034,459	\$13,952
Municipal Tipping - Olds	1,023.1	898.5	124.6	13.9%	\$99,243	\$87,155	\$12,088
Municipal Tipping - Sundre	226.6	223.8	2.8	1.2%	\$21,975	\$21,706	\$269
Municipal Tipping - Cremona	62.1	62.9	0.8	-1.3%	\$6,023	\$6,103	-\$81
Municipal Tipping - Didsbury	685.6	633.9	51.7	8.2%	\$66,503	\$61,486	\$5,018
Municipal Tipping - Carstairs	777.7	719.2	58.5	8.1%	\$75,441	\$69,765	\$5,676
Sub-total Municipal Tipping (@ \$97/tonne)	2,775.1	2,538.3	236.8	9.3%	\$269,185	\$246,215	\$22,970
Didsbury Transfer (@ \$97/tonne)	1,568.5	1,264.3	304.3	24.1%	\$152,147	\$122,632	\$29,515
Water Valley Transfer Site (@ \$230/tonne)	279.2	282.9	3.7	-1.3%	\$64,221	\$65,071	-\$850
Sundre Transfer Site (@ \$230/tonne)	355.2	336.2	19.1	5.7%	\$81,698	\$77,316	\$4,383
Sub-total Transfer Station Tipping	2,203.0	1,883.3	319.6	17.0%	\$298,066	\$265,019	\$33,048
Cement (@ \$23/tonne)	930.5	312.9	617.6	197.3%	\$21,402	\$7,198	\$14,205
Metal (@ \$76/tonne)	155.7	141.1	14.6	10.4%	\$11,834	\$10,722	\$1,112
Sub-total Recycle Sales (Including Metals)	1,086.3	454.0	632.2	139.3%	\$33,236	\$17,919	\$15,317
Mattresses (@ \$10/unit)	2,016	1,759	257	14.6%	\$20,160	\$17,588	\$2,572
Couches & Chairs (@ \$5/unit)	1,386	1,137	249	21.9%	\$6,930	\$5,685	\$1,245
Sub-total Mattress & Chairs	3,402.0	2,895.8	506	17.5%	\$27,090	\$23,273	\$3,817
HC Contaminated Soil (at \$50/tonne)	3,371	833	2,537.3	304.5%	\$168,531	\$41,667	\$126,864
Total YTD Landfill Sales Summary	20,243.3	16,373.5	3,869.8	23.6%	\$ 1,844,519	\$ 1,628,551	\$ 215,968

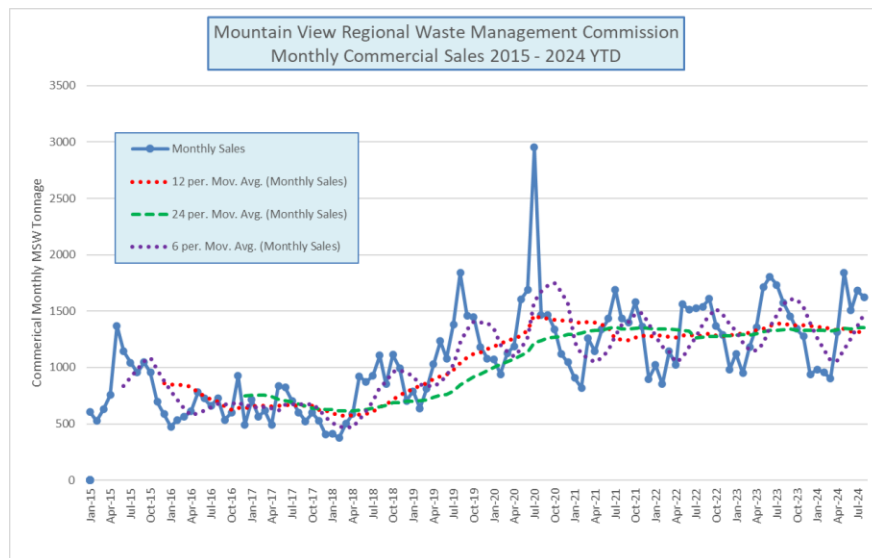
Commercial Tonnage:

Commercial sales continue to closely follow prior period seasonal variations. With the summer rush mostly behind us now, cumulative commercial sales of 10,808 tonnes were 1.3%, or 144 tonnes above budget expectations. Year-to-date commercial sales represent 68% of full year 2024 budget of 15,925 tonnes.

Year-to-date Commercial sales have accounted for 57% of revenue from operations, compared to 64% in 2023. Hydrocarbon soil receipts account for 9% of revenue compared to only 1-2% in prior years.



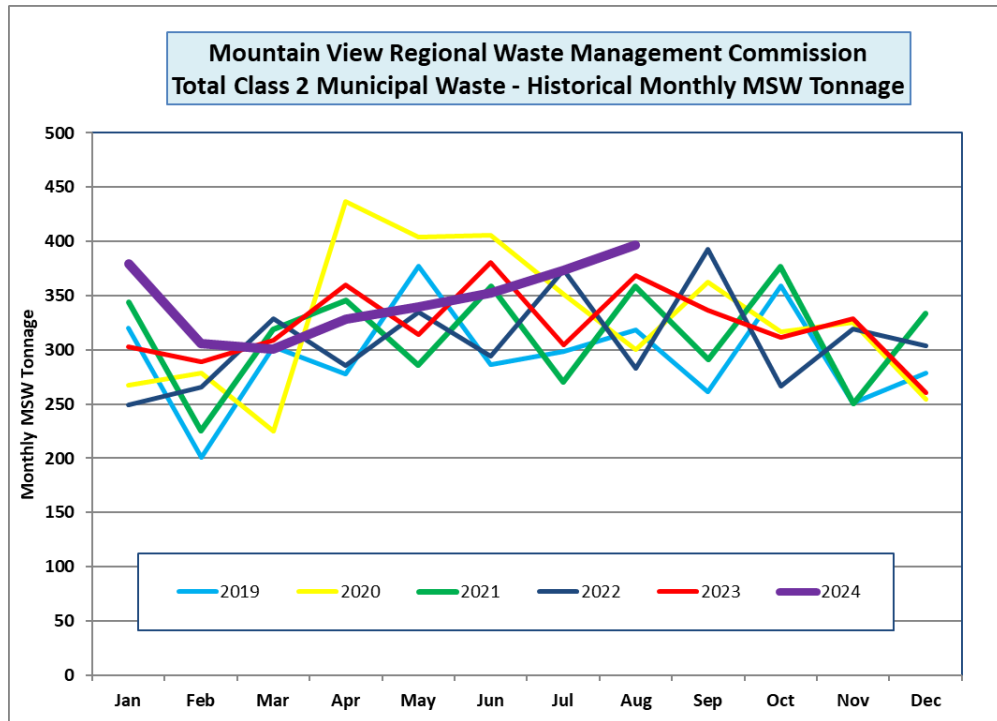
Looking at the longer-term trends, the 12 and 24 month moving averages have been essentially flat since July 2022 at roughly 1,350 tonnes per month in line with the 2024 budget estimate.



The approved HC soil tonnage is 5,000 tonnes for 2025, and budgeted at 25% or 1,250 tonnes. As of August 31st, 2024 cumulate HC soil receipts were 3,371 tonnes up slightly from 2,978 tonnes as at the end of June. **Therefore, an additional 1,629 tonnes remain available in 2024 as a possible revenue source depending on market demands.**

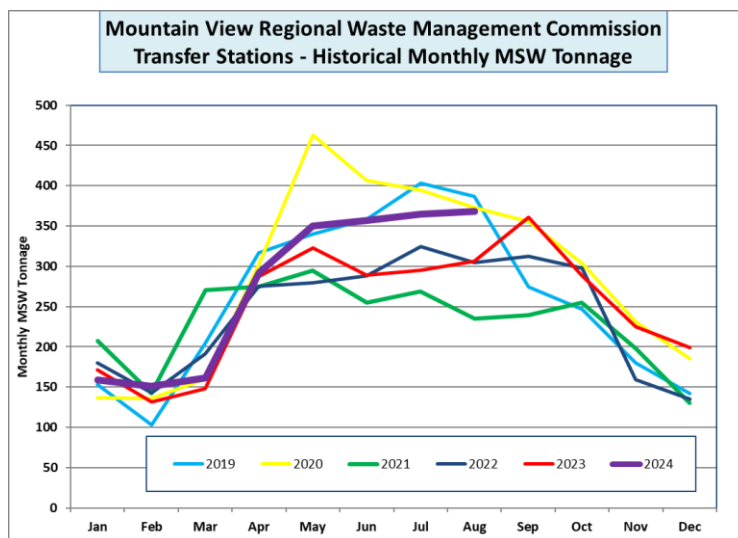
Municipal Tonnage:

In aggregate, municipal MSW tonnage to date collectively are now 9.3% above expectations, with aggregate tonnage to date of 2,775.1 tonnes compared to budgeted 2,538 tonnes year to date. Olds, Didsbury and Carstairs continue to out perform budget estimates by 8 – 14%. The aggregate municipal tonnage has been increasing all year, which may be a product of changes to pick-up schedules, and alignment thereof as 2024 does not have the customary “sawtooth” pattern.



Transfer Stations:

Combined transfer station receipts to the end of August of 2,203 tonnes is 7% above budget expectations of 1,883 tonnes. Receipts in Didsbury are 24% above budget, whereas the Water Valley and Sundre stations are 1.3% below and 5.7% above budget respectively. While not quite at COVID levels, transfer station deliveries in 2024 are near record highs.



Recycle Sales:

Cement is notoriously volatile and very difficult to forecast with a high degree of accuracy. After a slow start, cement sales of 931 tonnes are 197% of budget expectations of 313 tonnes contributing incremental revenue of \$14,205. Metal sales remain in line with budget expectations; however, receipts are slightly lower than prior years. As metal prices are relatively strong, people likely will take their waste metals directly to the private buyers.

Just when we thought the chairs and mattresses might slow down, we set a record for both waste streams in August with 371 mattress units and 252 couches in the month! Mattresses are averaging 12 per operating day compared to 13 units per day received in 2023. Chair/Couches average 6.8 units per day.

2024 Projections:

Full-year projections after 8-months of operating results have moderated from the \$284,107 estimate from the June report, with 2024 projected revenue surplus now \$196,567. The lack of incremental HC Soil receipts since the last report skews the accuracy of the cumulative projections.

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	Projection	Budget	Variance	Variance(%)	Projection	Budget	Variance
Commercial Tipping (Uncontracted @ \$97/tonne)	16,140	15,925	214.8	1.3%	\$1,565,559	\$1,544,725	\$20,834
Municipal Tipping - Olds	1,532	1,345	186.5	13.9%	\$148,559	\$130,465	\$18,094
Municipal Tipping - Sundre	339	335	4.2	1.2%	\$32,898	\$32,495	\$403
Municipal Tipping - Cremona	92	93	-1.2	-1.3%	\$8,902	\$9,021	-\$119
Municipal Tipping - Didsbury	1,022	945	77.1	8.2%	\$99,145	\$91,665	\$7,480
Municipal Tipping - Carstairs	1,168	1,080	87.9	8.1%	\$113,283	\$104,760	\$8,523
Sub-total Municipal Tipping (@ \$97/tonne)	4,152	3,798	354.5	9.3%	\$402,788	\$368,406	\$34,382
Didsbury Transfer (@ \$97/tonne)	1,934	1,829	105.5	5.8%	\$187,646	\$177,413	\$10,233
Water Valley Transfer Site (@\$230/tonne)	405	410	-5.4	-1.3%	\$93,068	\$94,300	-\$1,232
Sundre Transfer Site (@\$230/tonne)	512	485	27.5	5.7%	\$117,873	\$111,550	\$6,323
Sub-total Transfer Station Tipping	2,852	2,724	128	4.7%	\$398,587	\$383,263	\$15,324
Cement (@\$23/tonne)	1,466	493	972.9	197.3%	\$33,716	\$11,339	\$22,377
Metal (@\$76/tonne)	211	242	-31.3	-12.9%	\$16,010	\$18,392	-\$2,382
Sub-total Recycle Sales (Including Metals)	1,677	735	941.6	128.1%	\$49,727	\$29,731	\$19,996
Mattresses (@\$10/unit)	2,909	2,538	371	14.6%	\$29,092	\$25,380	\$3,712
Couches & Chairs (@\$5/unit)	2,084	1,710	374	21.9%	\$10,422	\$8,550	\$1,872
Sub-total Mattress & Chairs	4,994	4,248	746	17.6%	\$39,514	\$33,930	\$5,584
HC Contaminated Soil (at \$50/tonne)	3,371	1,250	2,120.6	169.6%	\$168,531	\$62,500	\$106,031
Total Projected Landfill Sales Summary	28,191	24,432	3,759.1	15.4%	\$ 2,585,192	\$ 2,388,625	\$ 196,567

Attachments:

1. 2024 Monthly Landfill Tonnage Graphs

- a. Commercial
- b. Municipal
- c. Transfer Stations
- d. Recycling

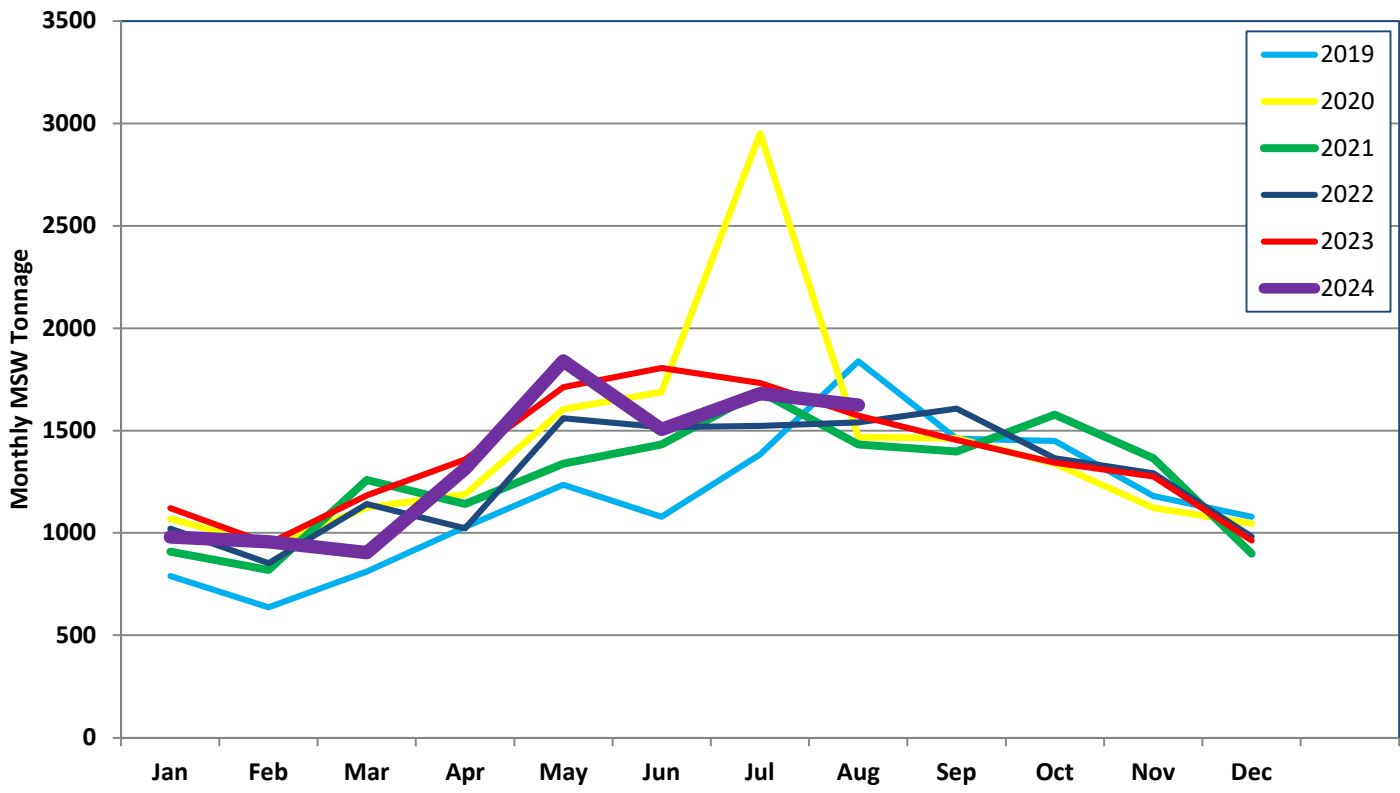
Prepared: Michael Wuetherick, P.Eng.,
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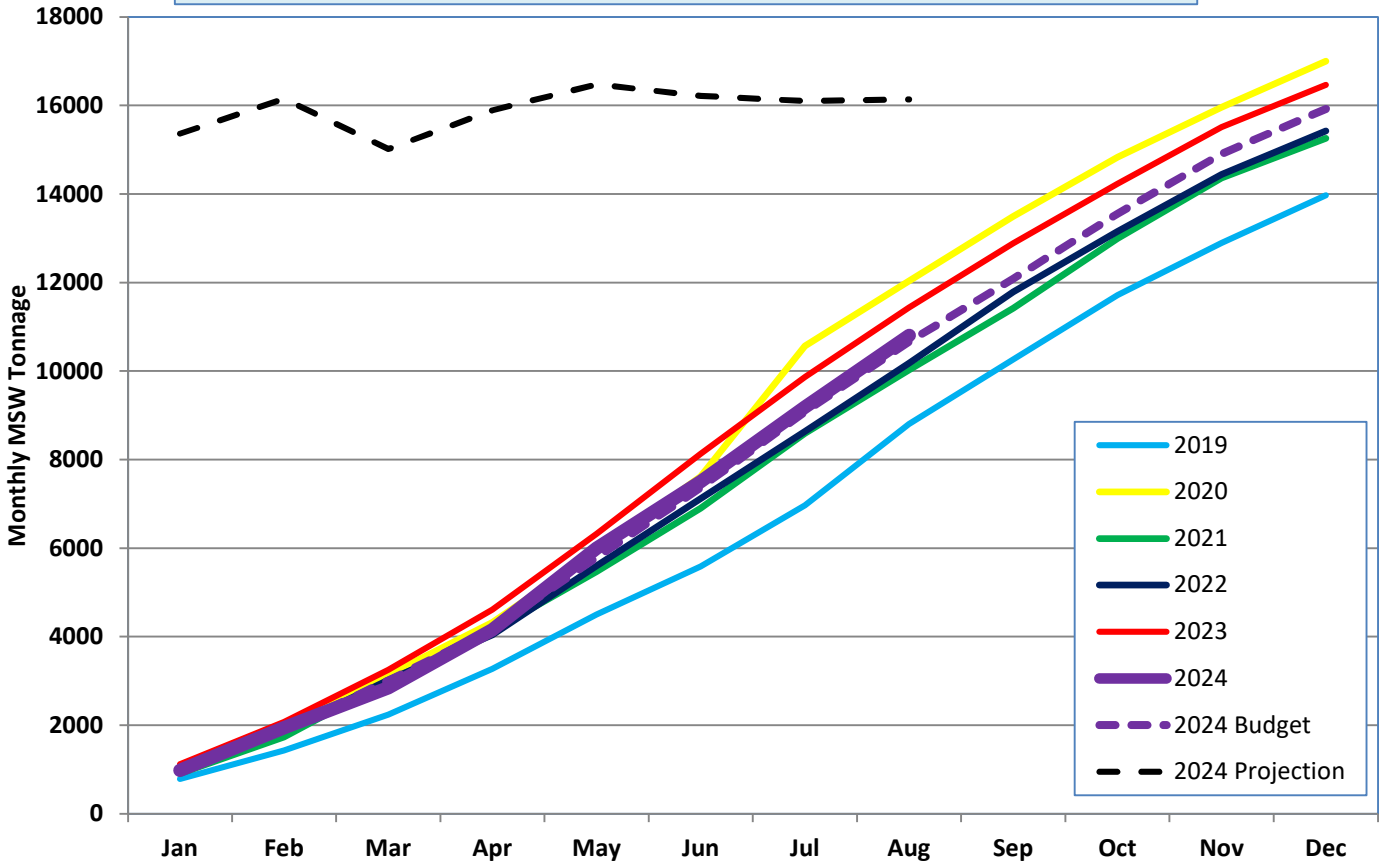
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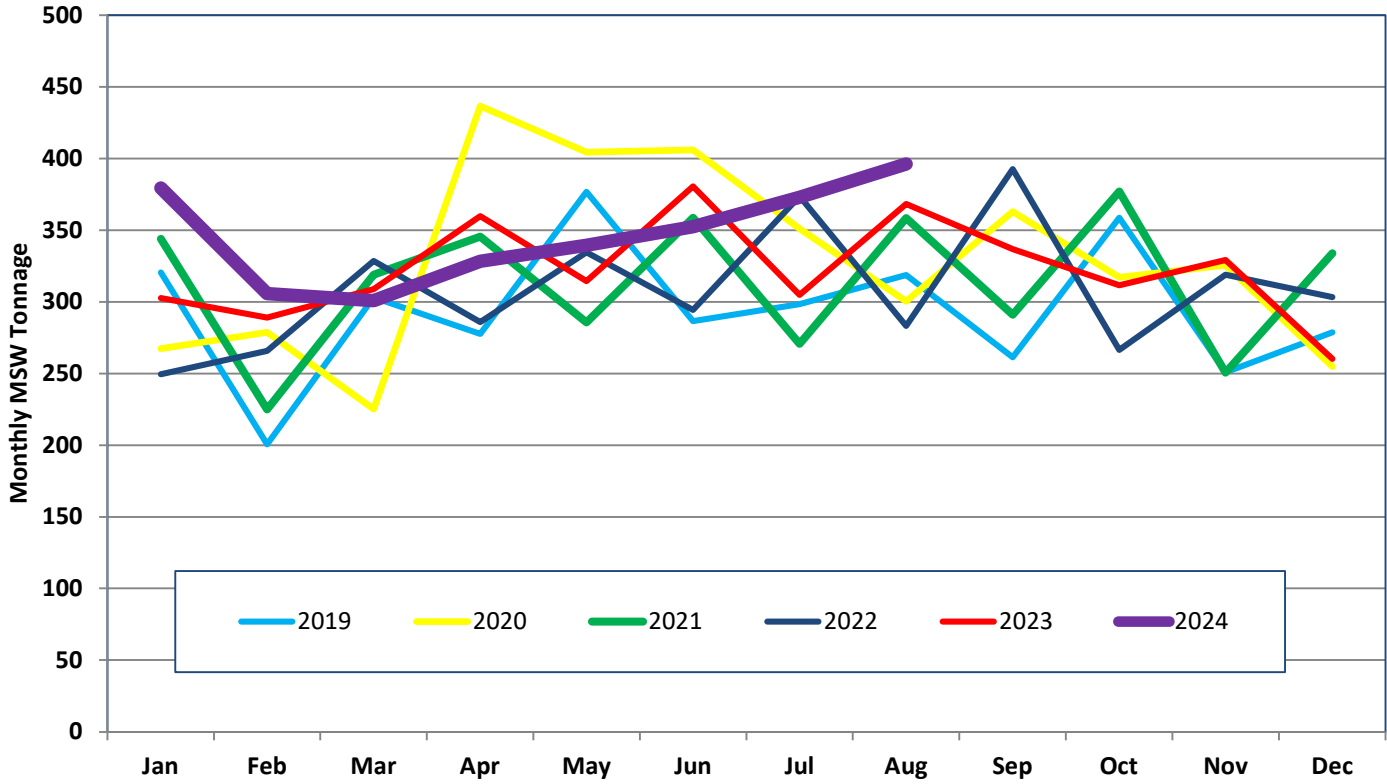
Mountain View Regional Waste Management Commission Total Commercial - Historical Monthly MSW Tonnage



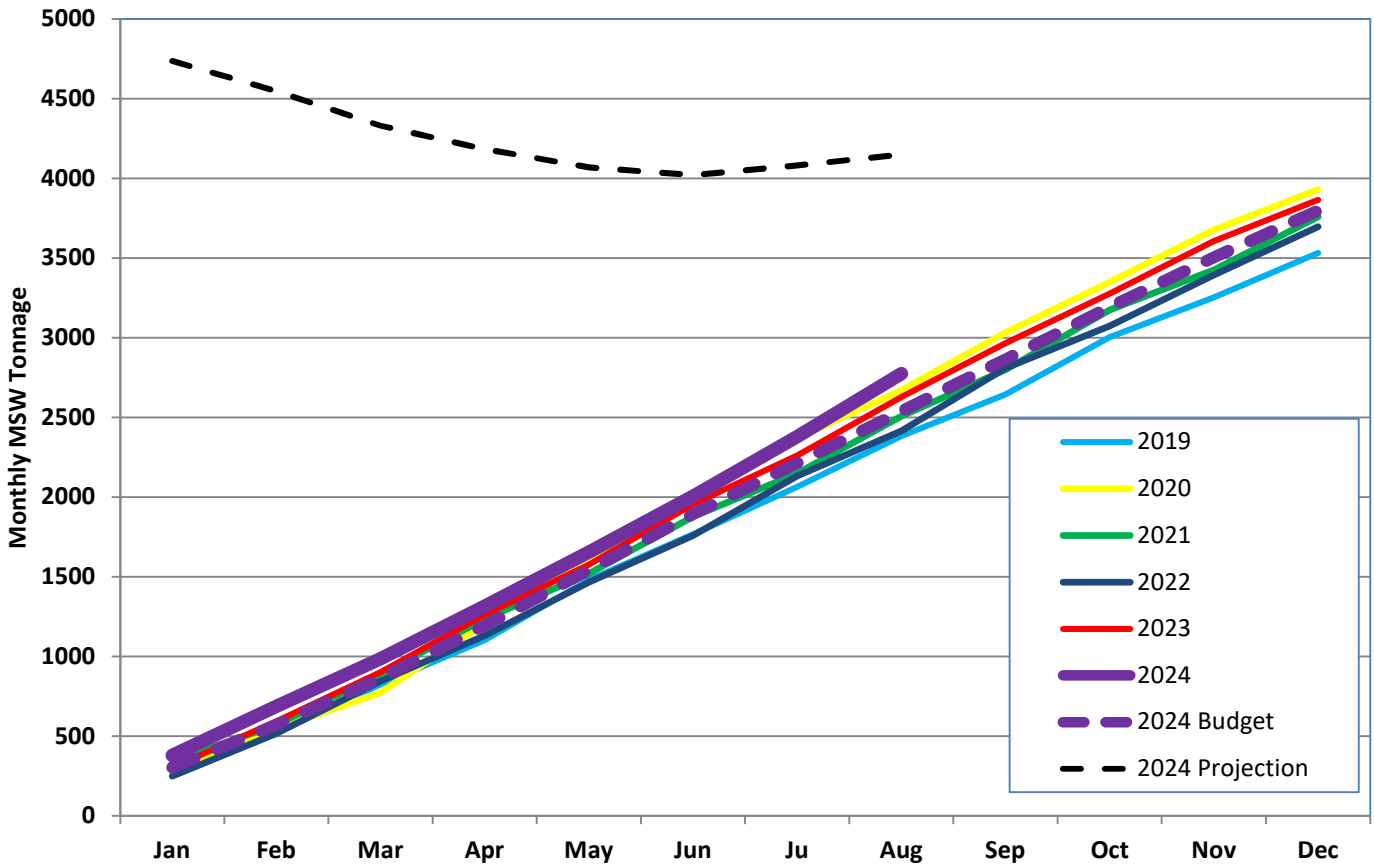
Mountain View Regional Waste Management Commission Total Commercial - Cumulative YTD MSW Tonnage



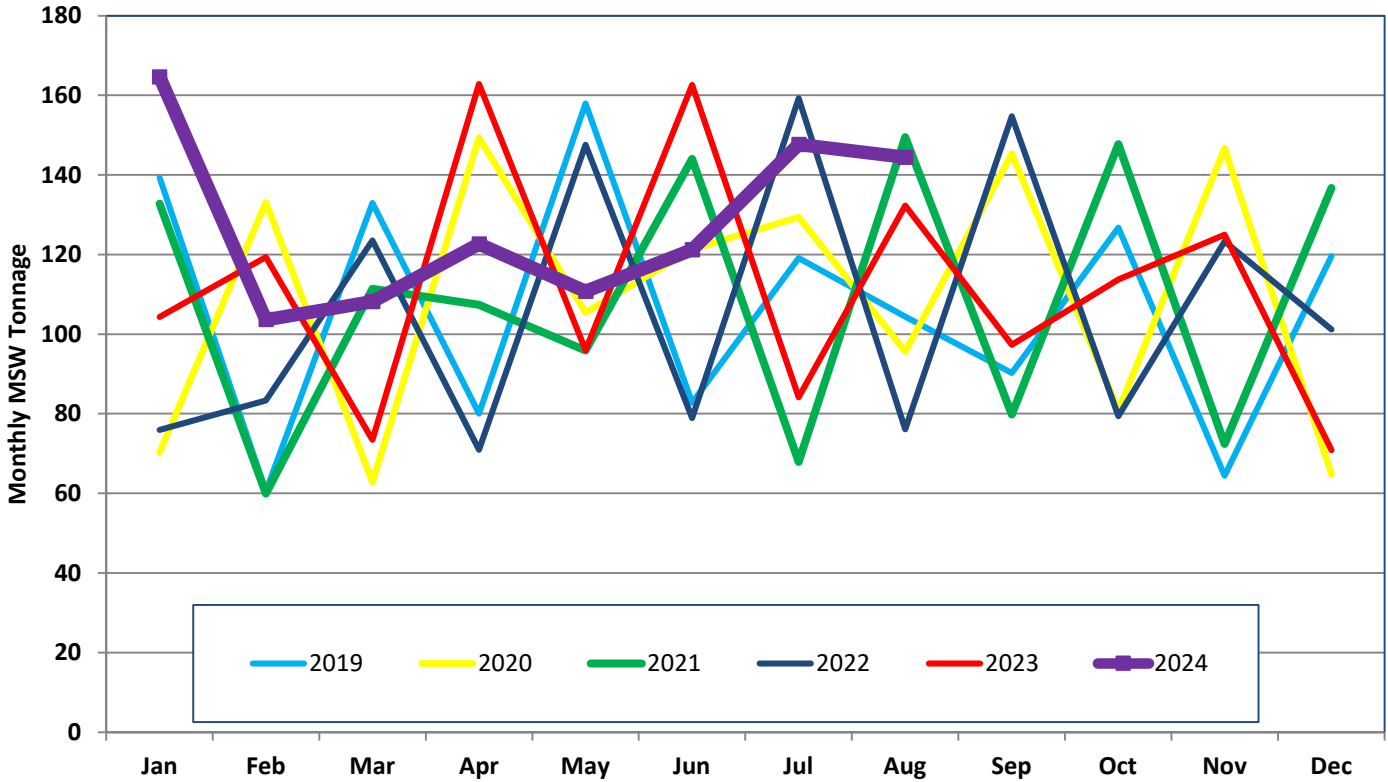
**Mountain View Regional Waste Management Commission
Total Class 2 Municipal Waste - Historical Monthly MSW Tonnage**



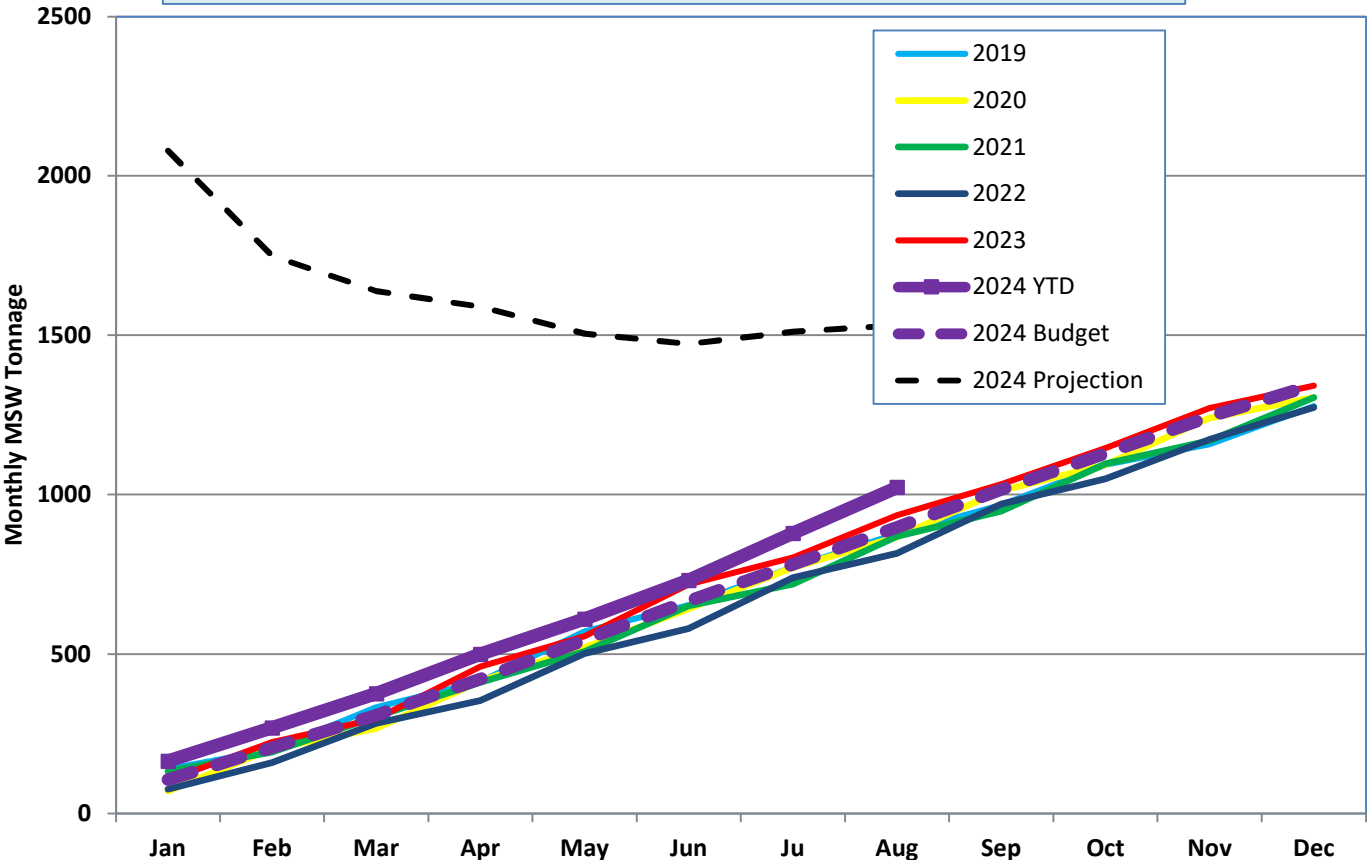
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Total Class 2 Municipal Waste - Cumulative YTD MSW Tonnage**



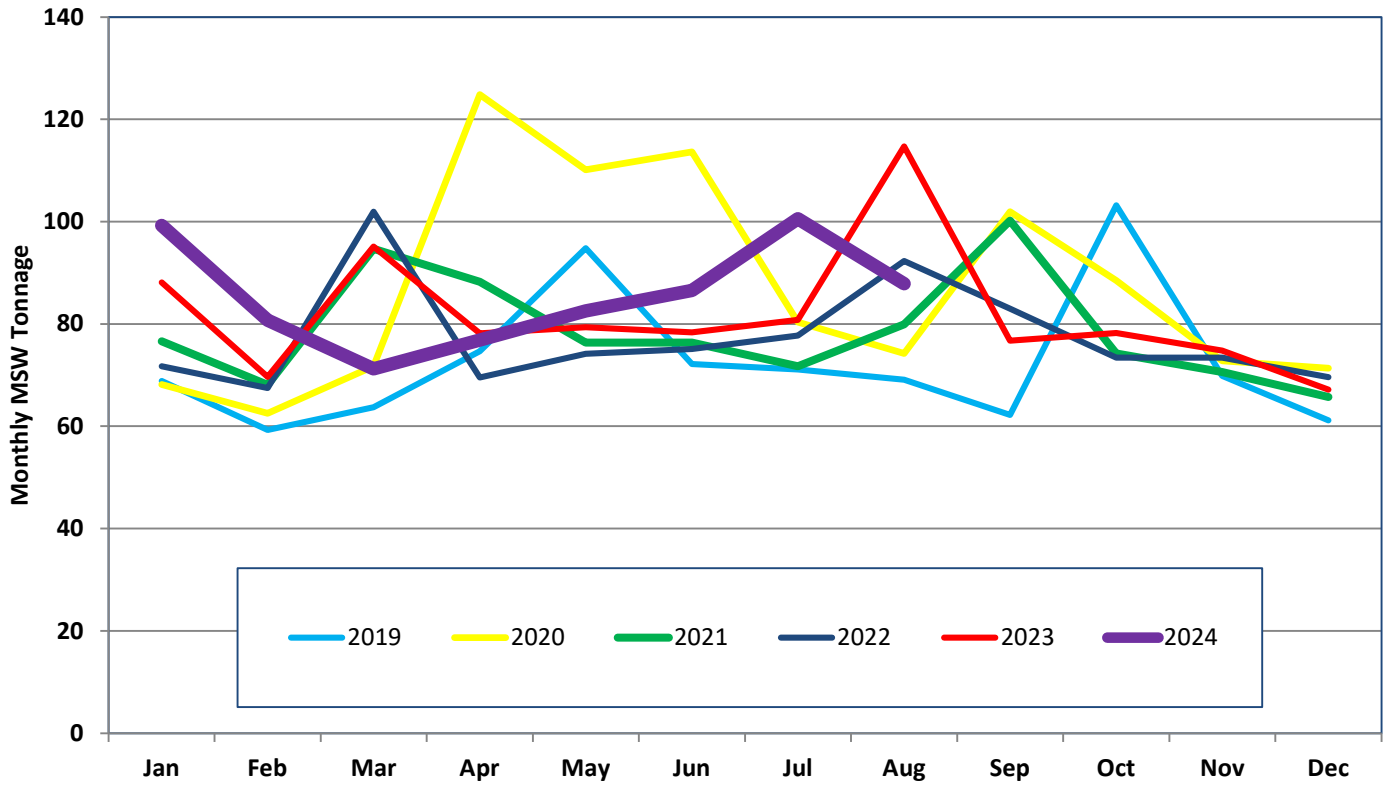
Mountain View Regional Waste Management Commission Olds - Historical Monthly MSW Tonnage



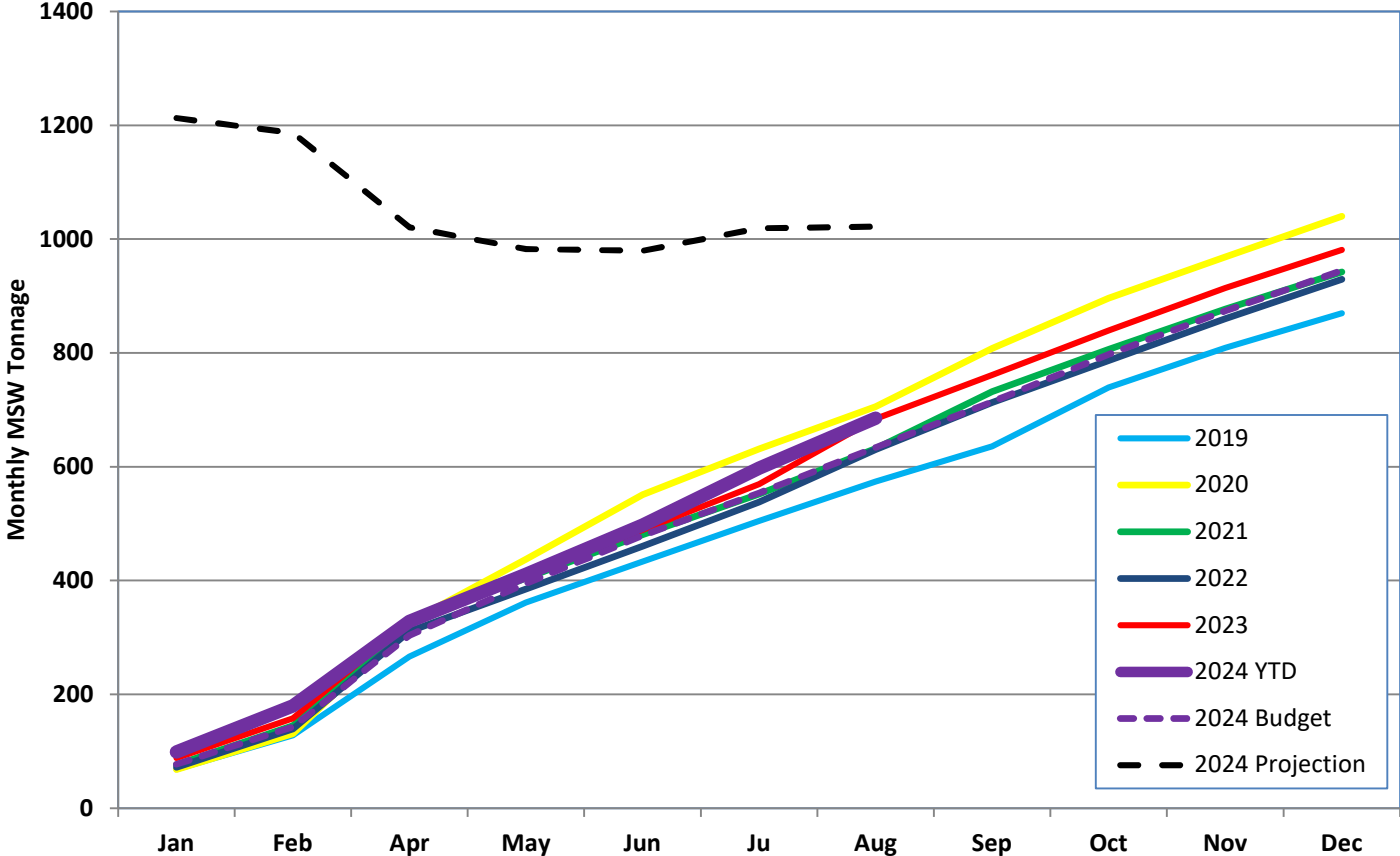
Mountain View Regional Waste Management Commission Olds - Cumulative YTD MSW Tonnage



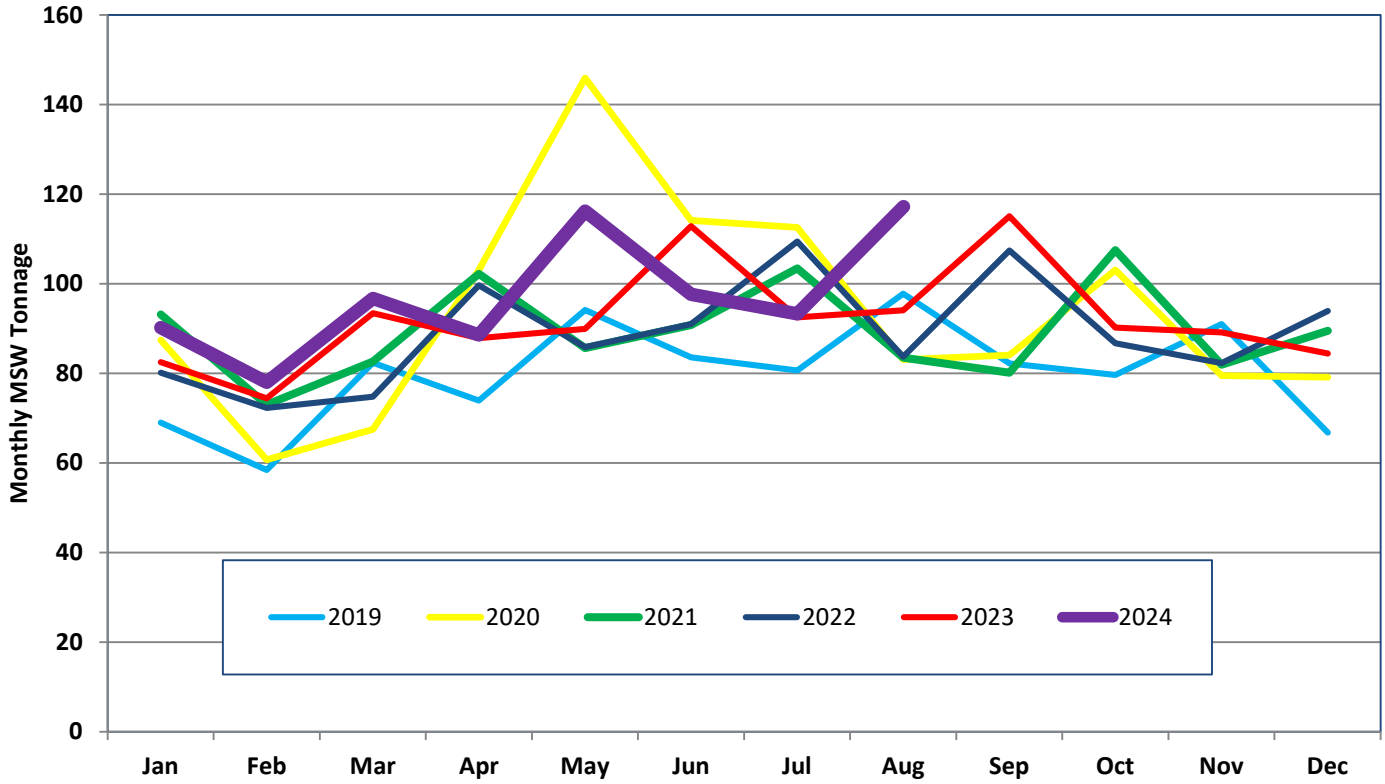
Mountain View Regional Waste Management Commission Didsbury - Historical Monthly MWS Tonnage



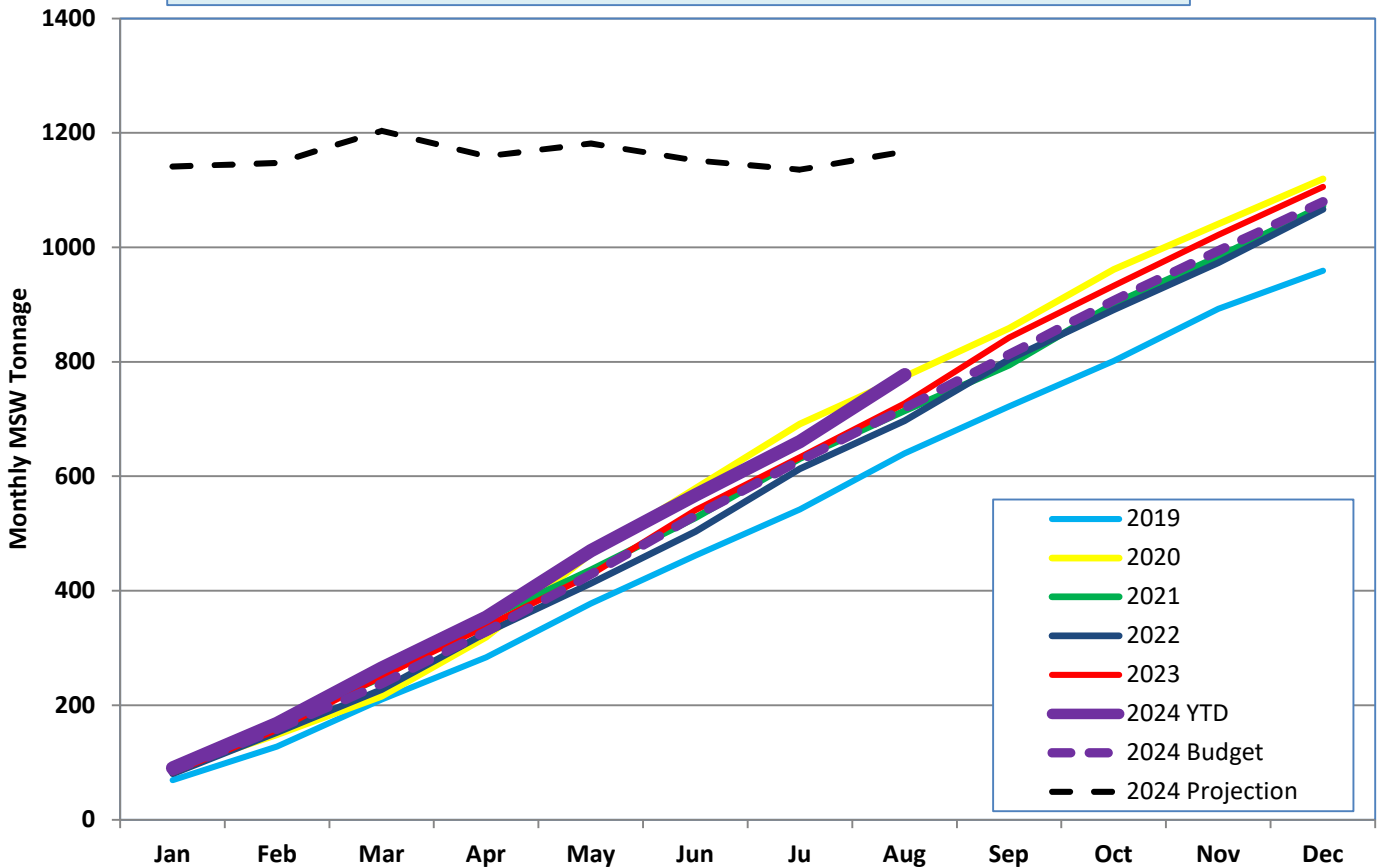
Mountain View Regional Waste Management Commission Didsbury - Cumulative YTD MSW Tonnage



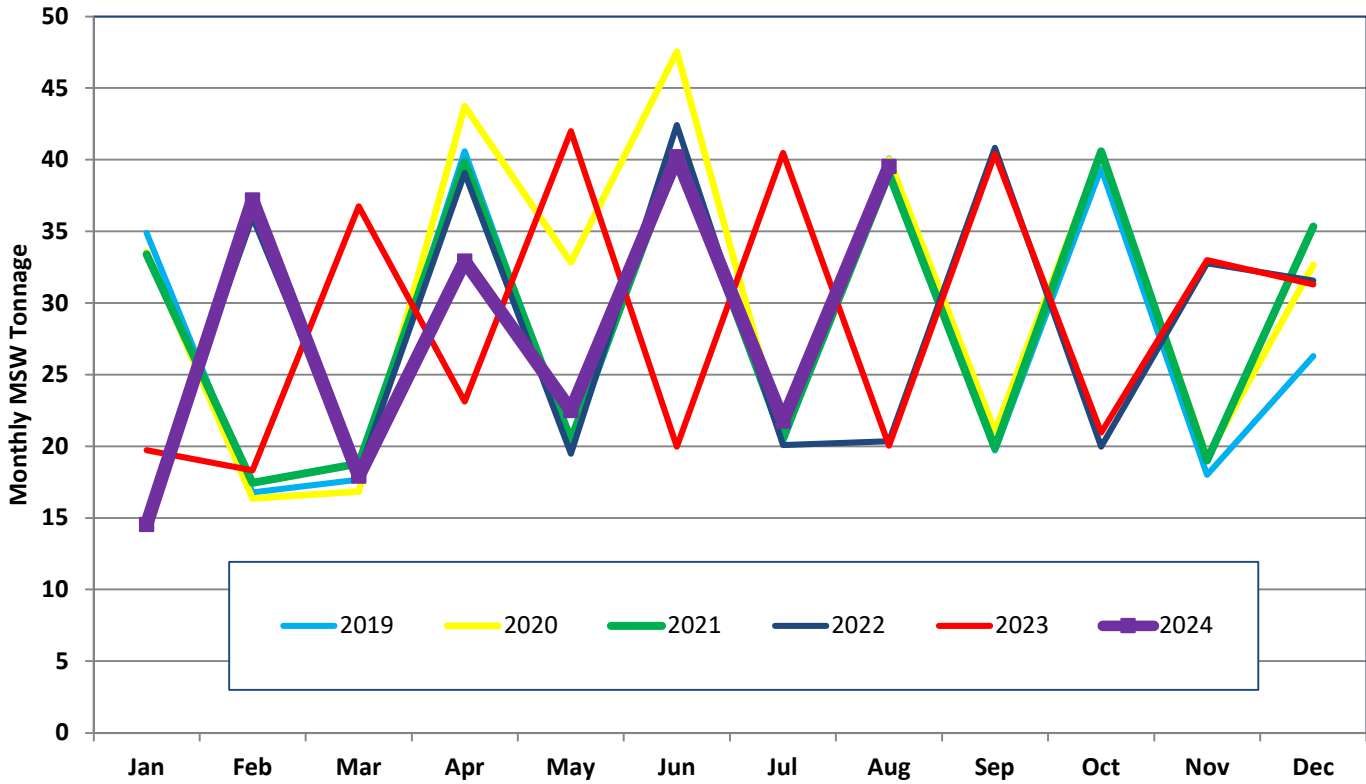
Mountain View Regional Waste Management Commission Carstairs - Historical Monthly MSW Tonnage



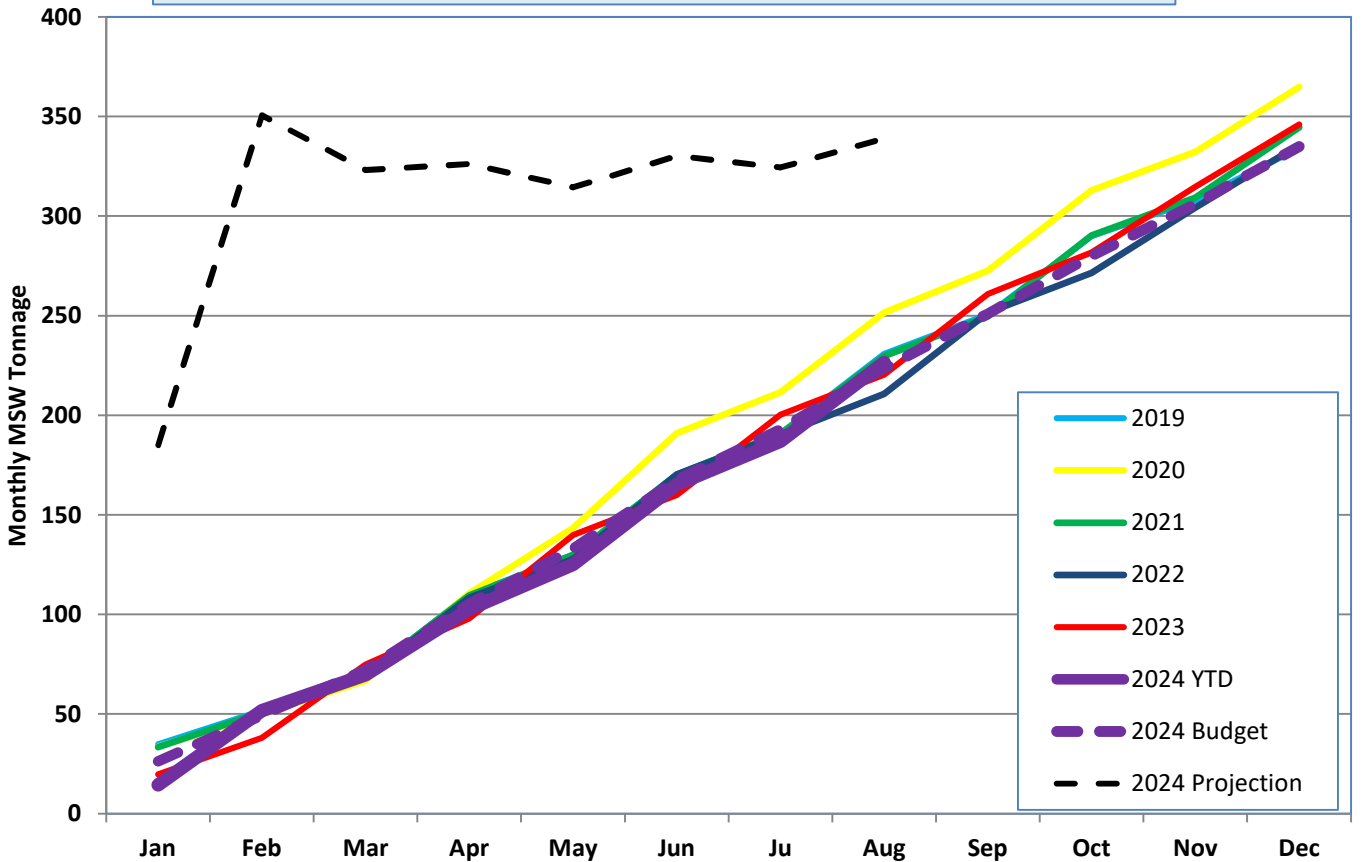
Mountain View Regional Waste Management Commission Carstairs - Cumulative YTD MSW Tonnage



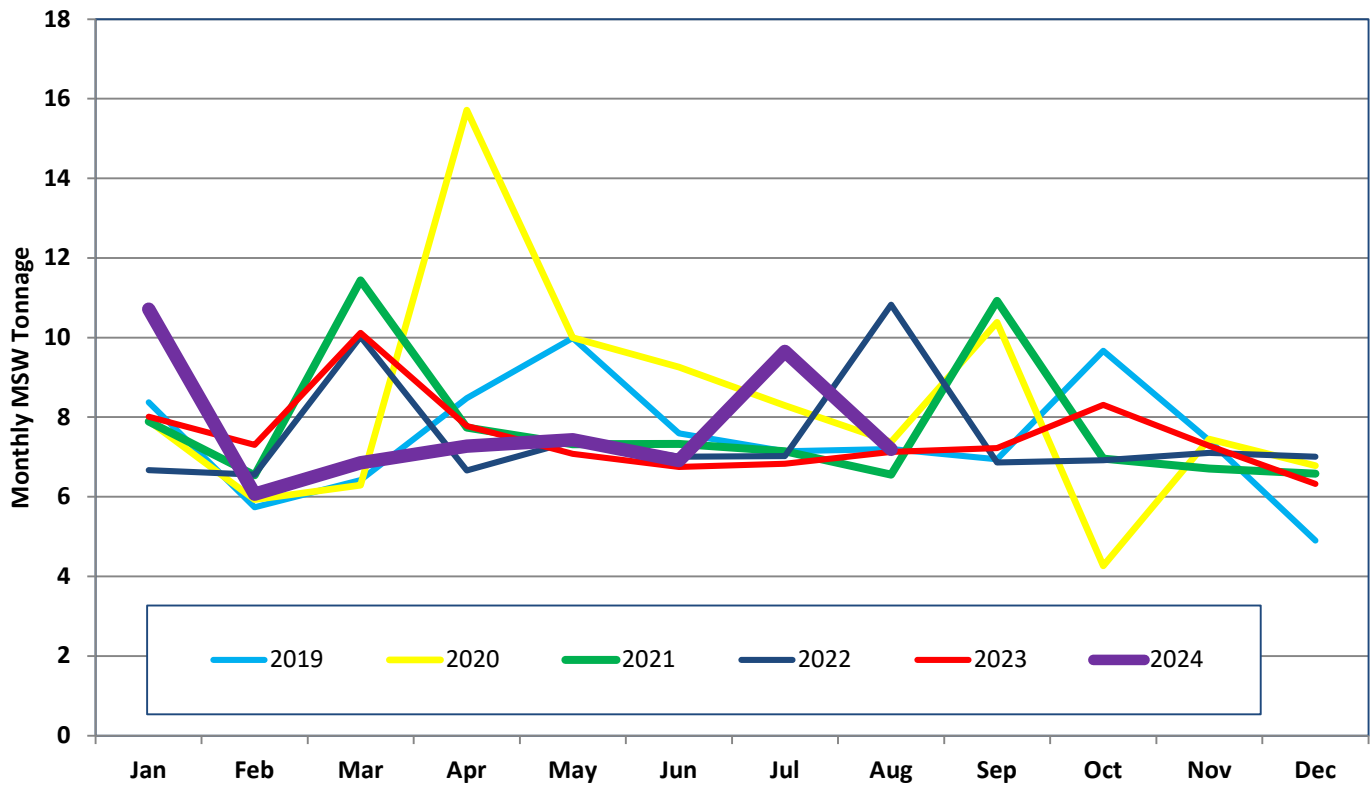
Mountain View Regional Waste Management Commission Sundre - Historical Monthly MSW Tonnage



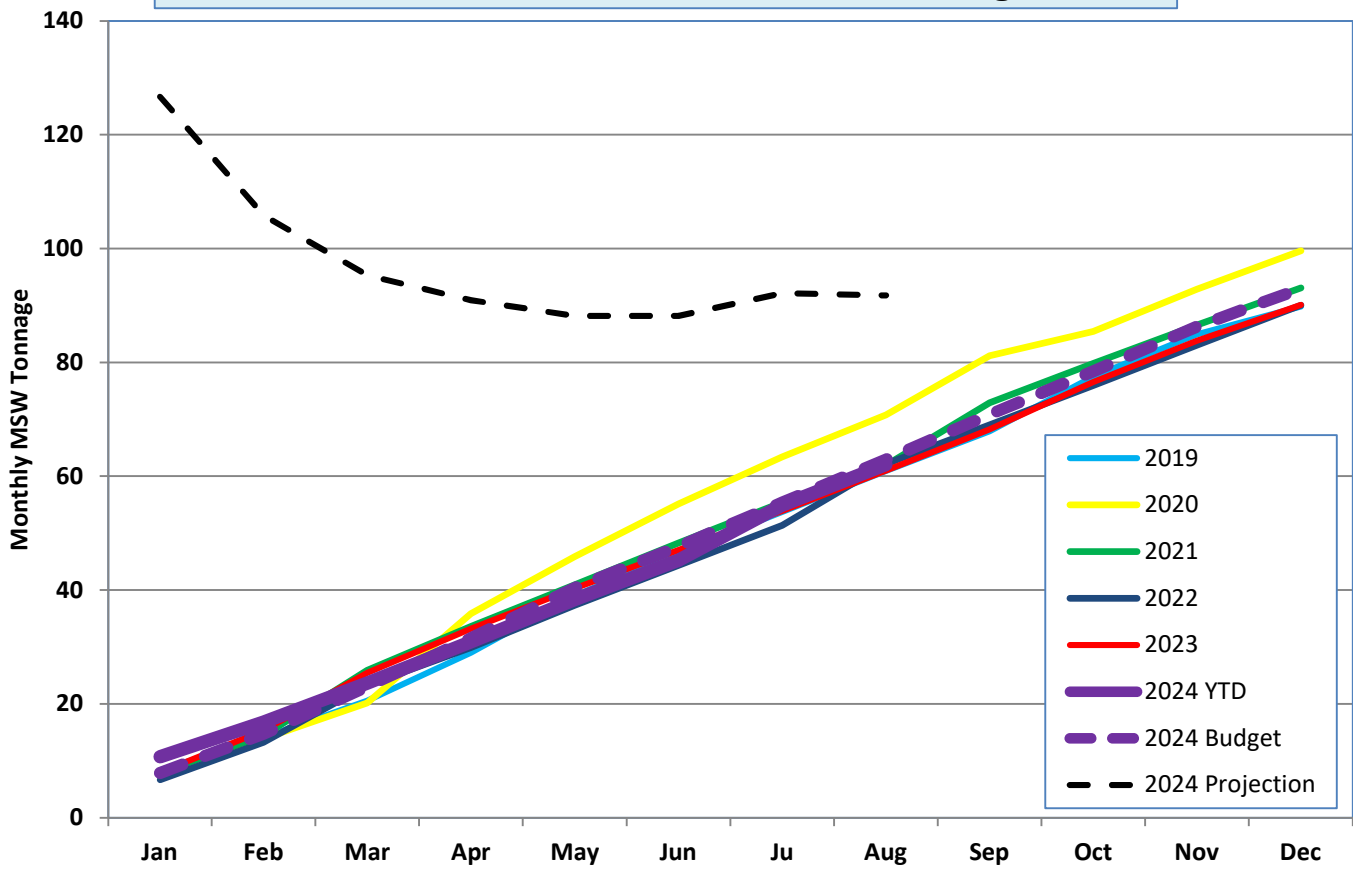
Mountain View Regional Waste Management Commission Sundre - Cumulative YTD MSW Tonnage



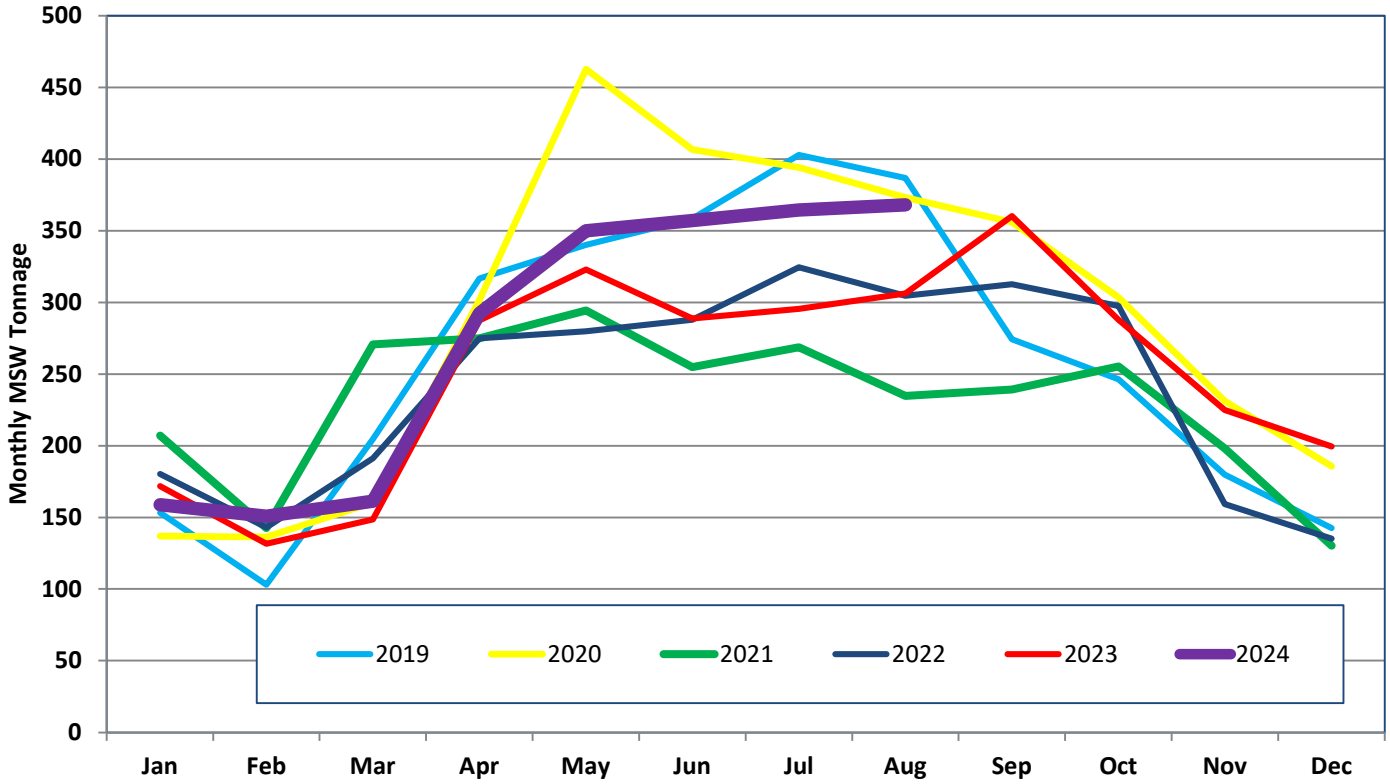
Mountain View Regional Waste Management Commission Cremona - Historical Monthly MSW Tonnage



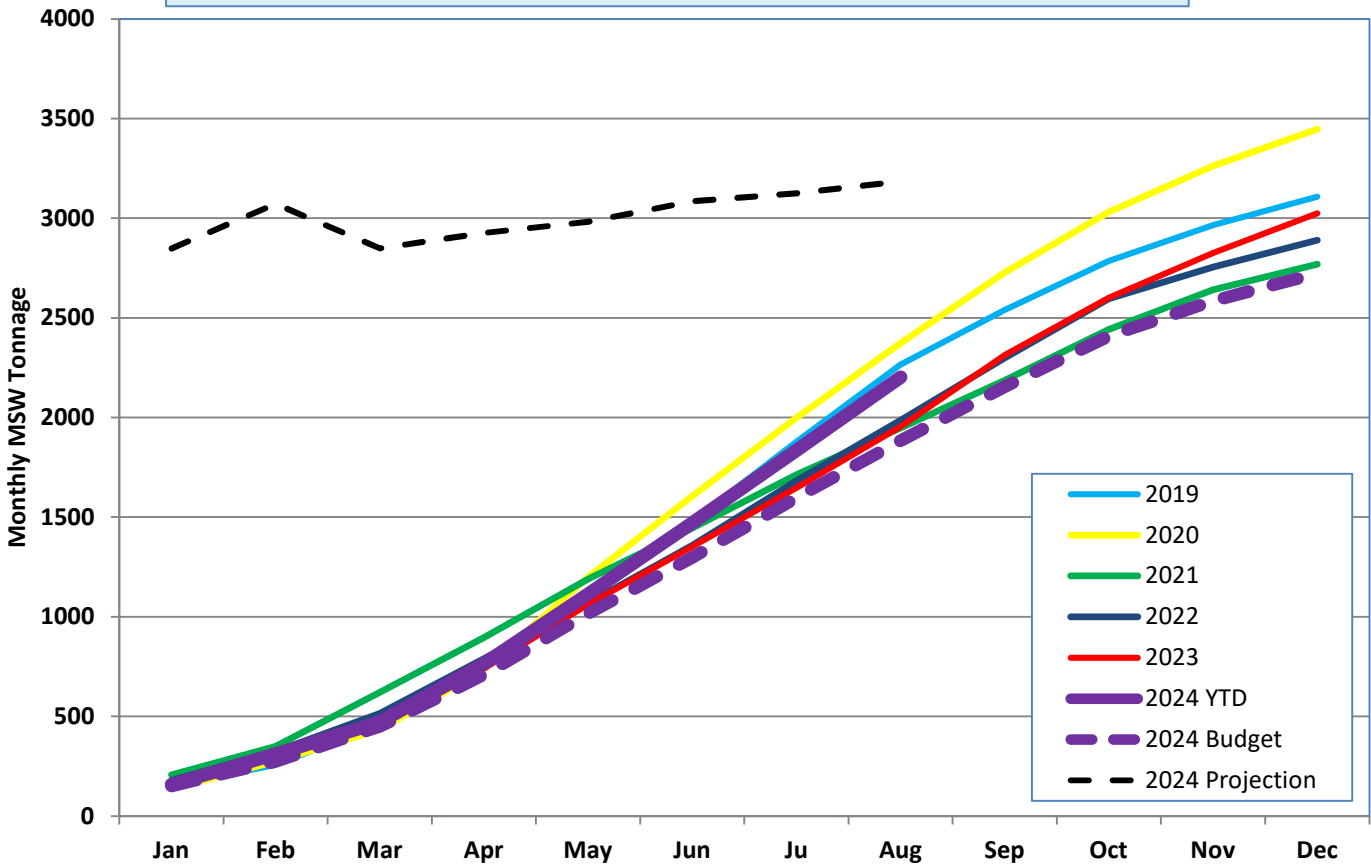
Mountain View Regional Waste Management Commission Cremona - Cumulative YTD MSW Tonnage



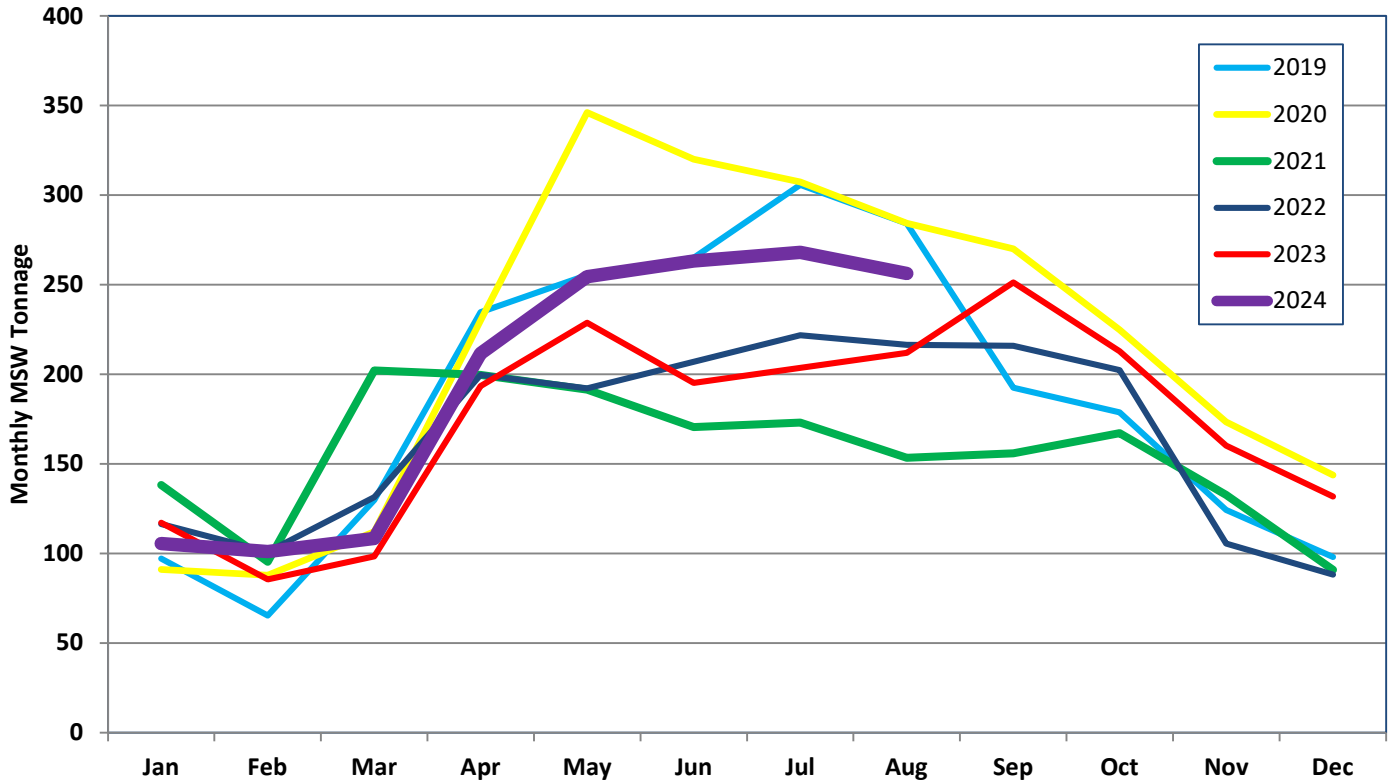
Mountain View Regional Waste Management Commission Transfer Stations - Historical Monthly MSW Tonnage



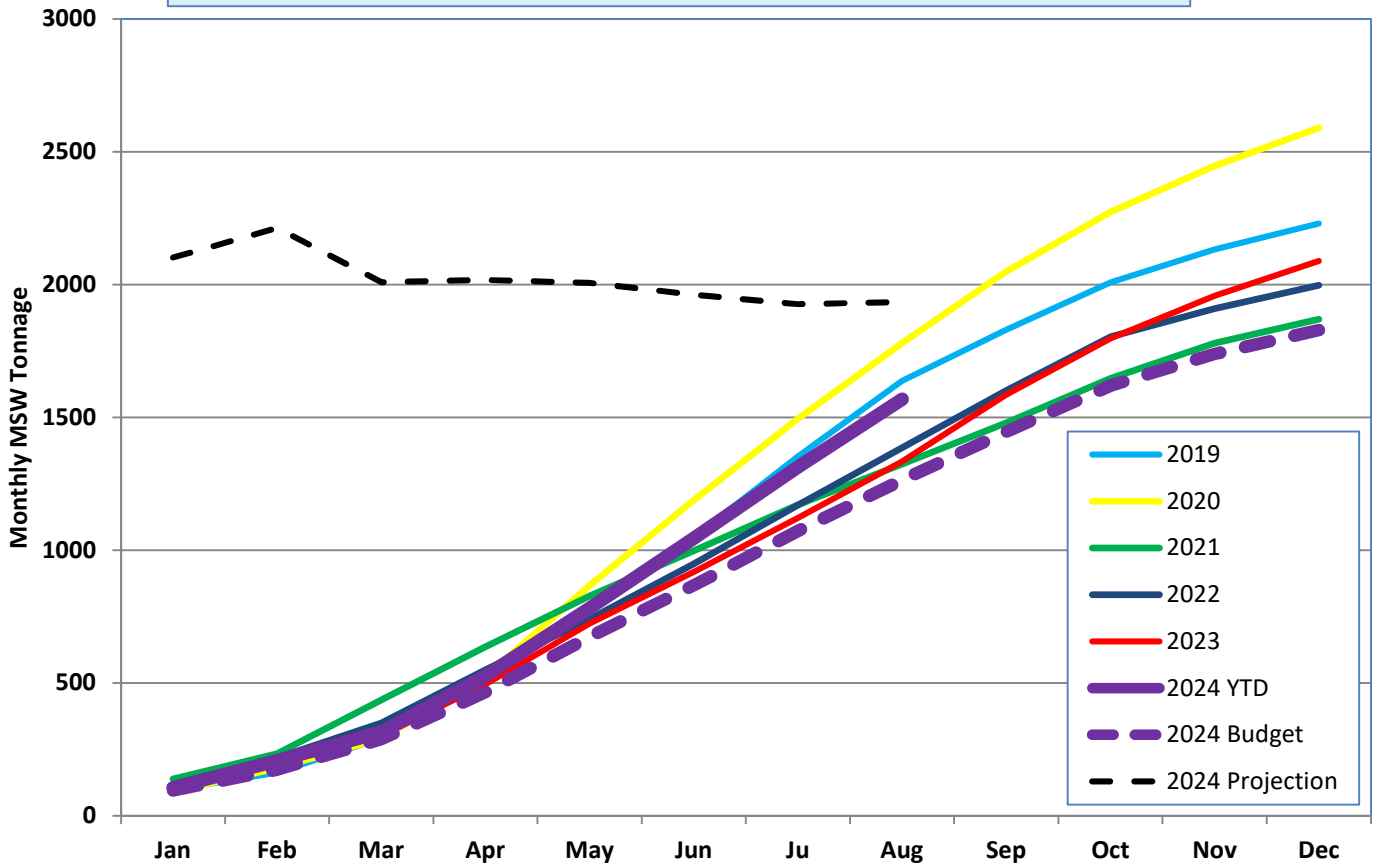
Mountain View Regional Waste Management Commission Transfer Stations - Cumulative YTD MSW Tonnage



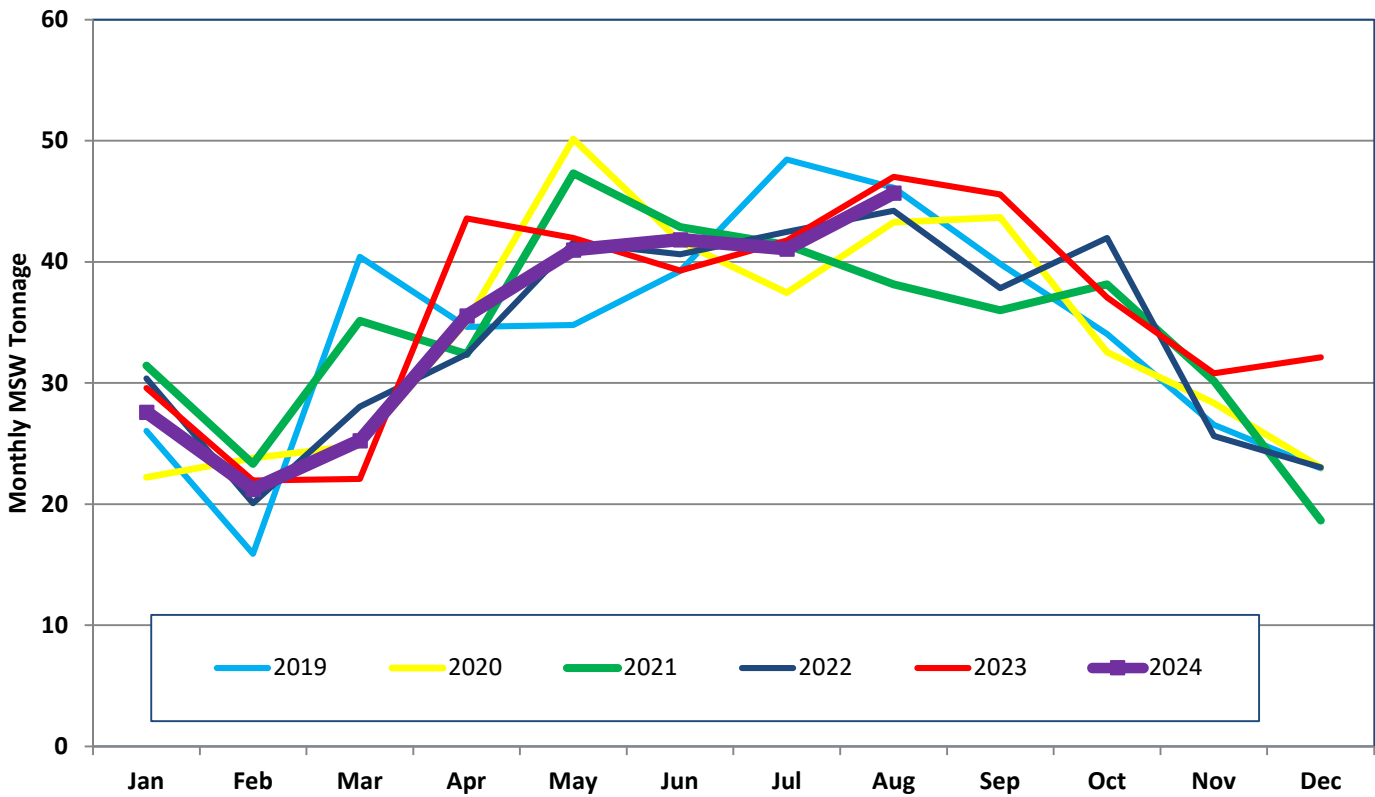
Mountain View Regional Waste Management Commission Didsbury TS - Historical Monthly MSW Tonnage



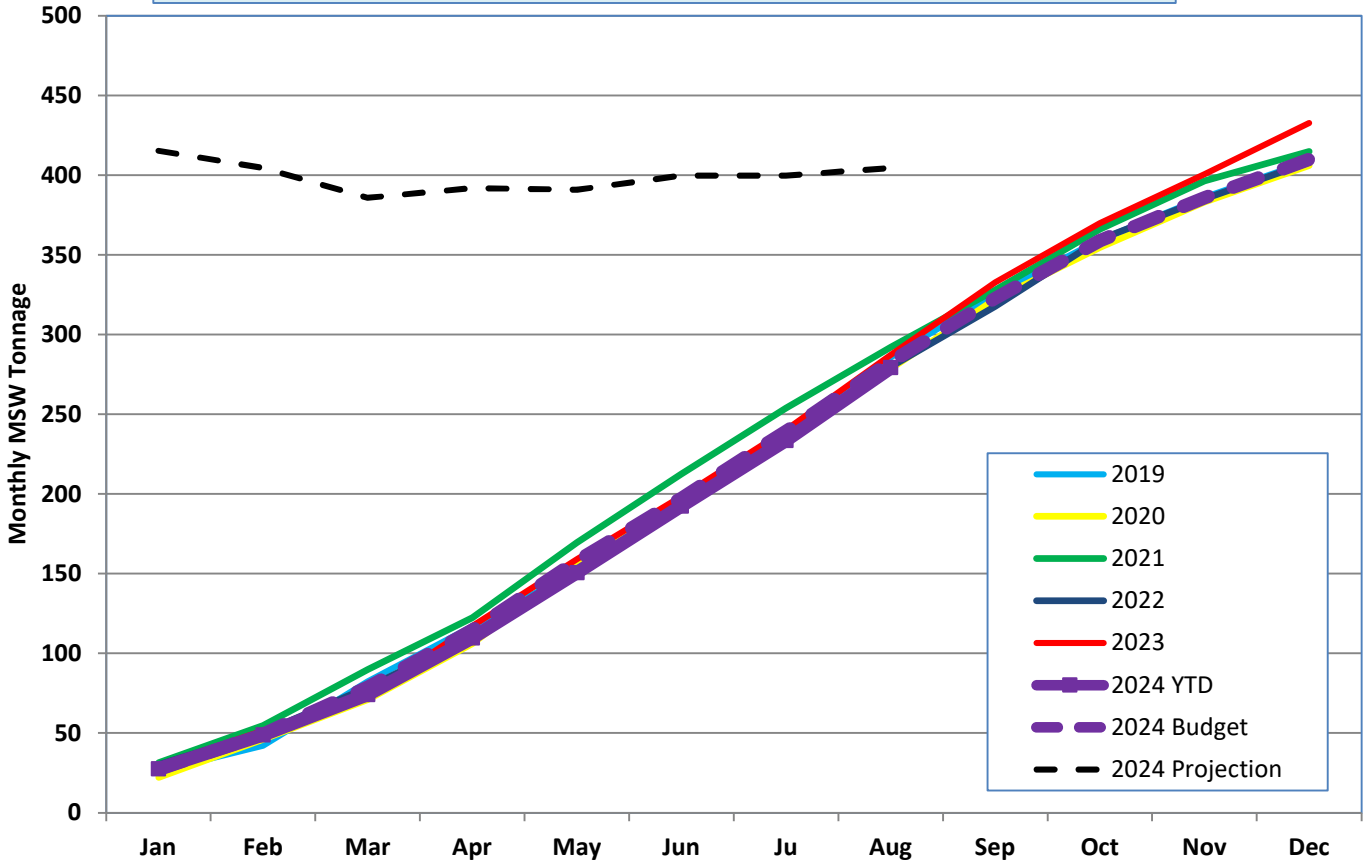
Mountain View Regional Waste Management Commission Didsbury TS - Cumulative YTD MSW Tonnage



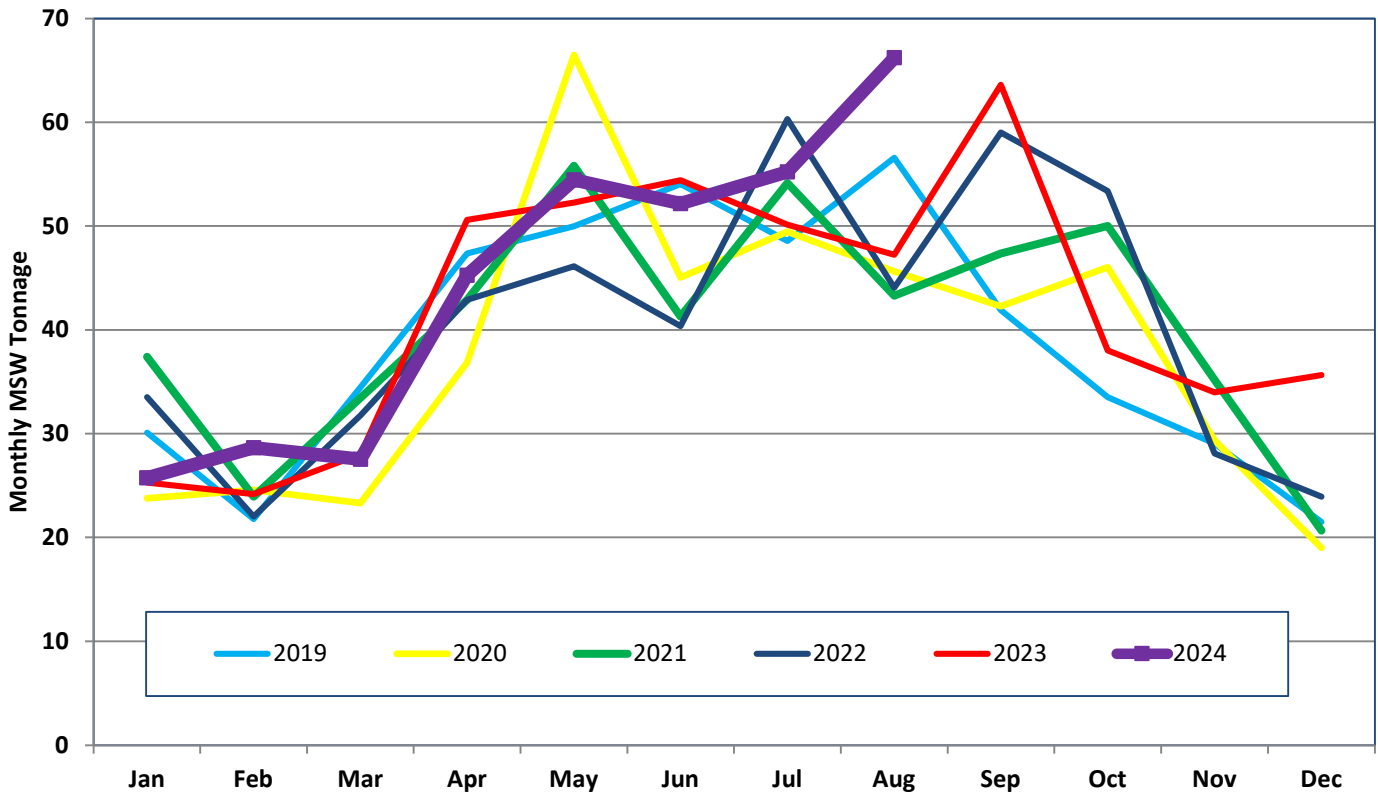
Mountain View Regional Waste Management Commission Water Valley TS - Historical Monthly MSW Tonnage



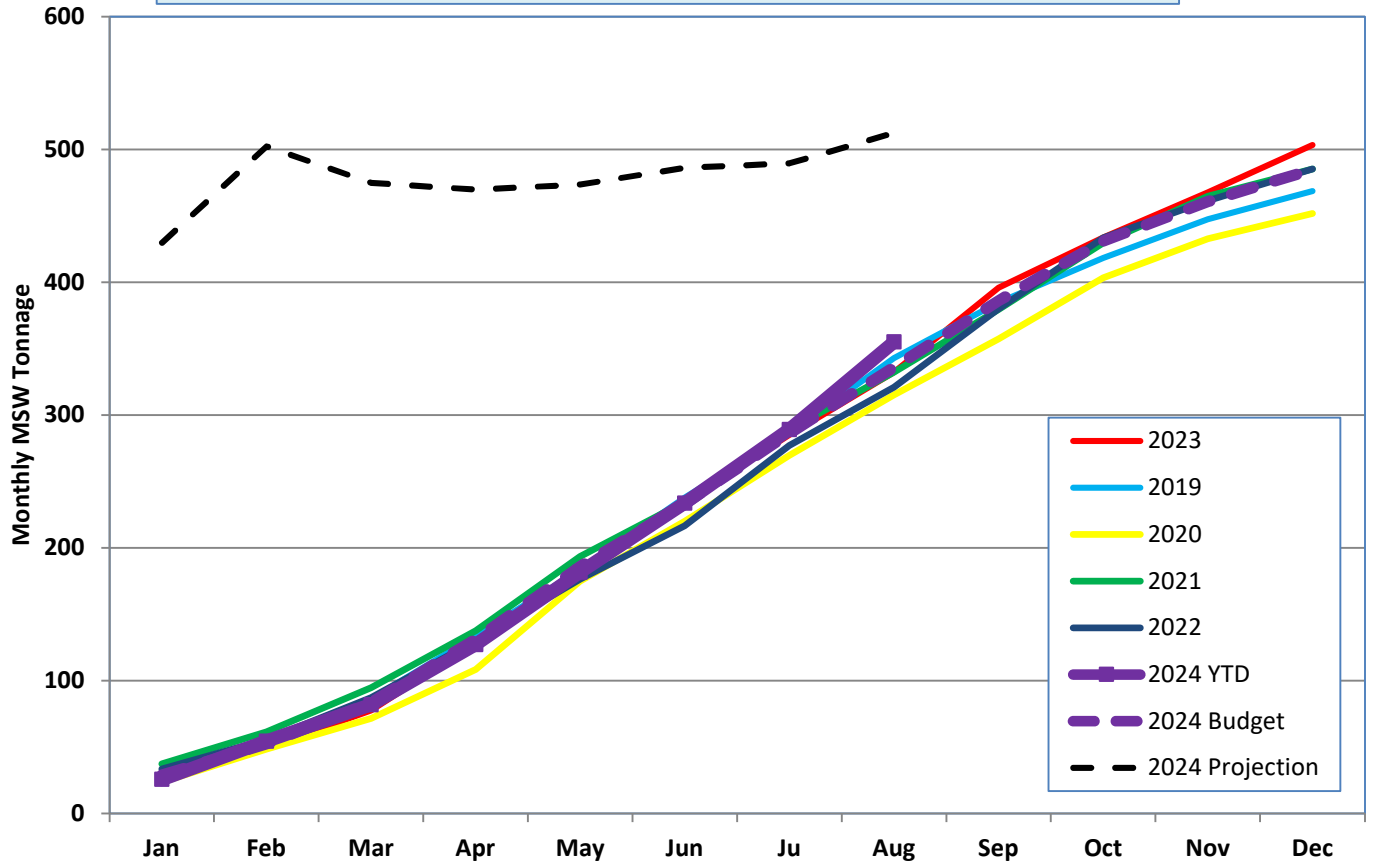
Mountain View Regional Waste Management Commission Water Valley TS - Cumulative YTD MSW Tonnage



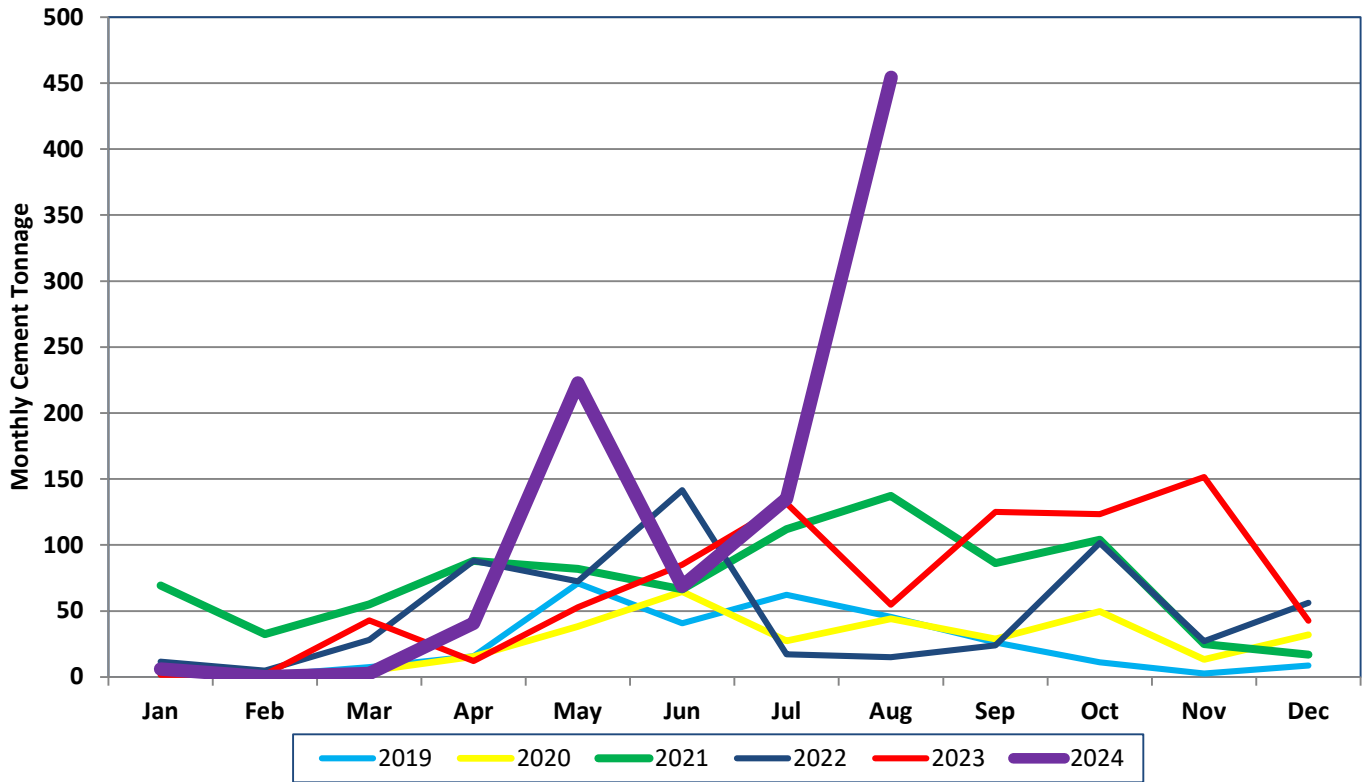
Mountain View Regional Waste Management Commission Sundre TS - Historical Monthly MSW Tonnage



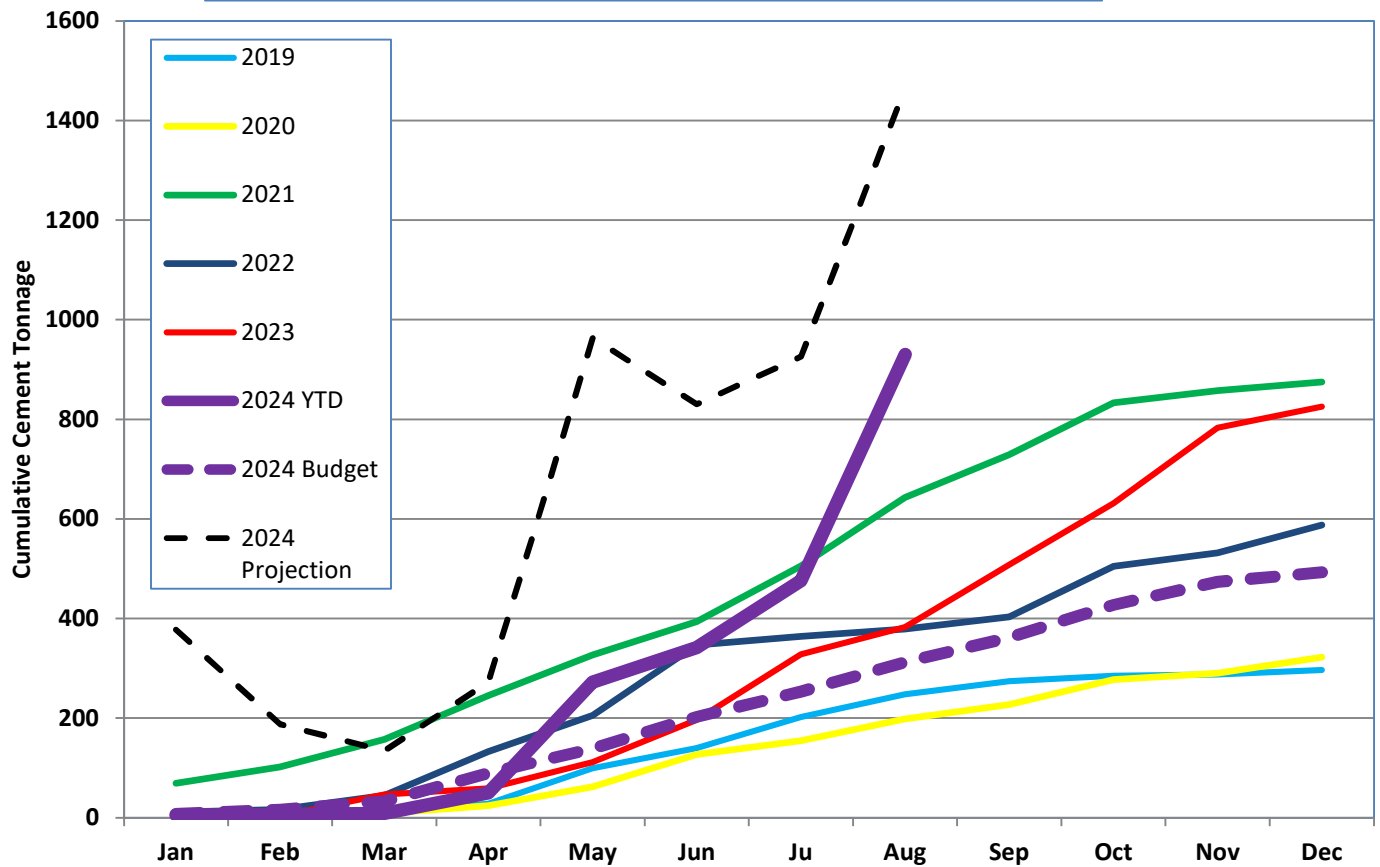
Mountain View Regional Waste Management Commission Sundre TS - Cumulative YTD MSW Tonnage



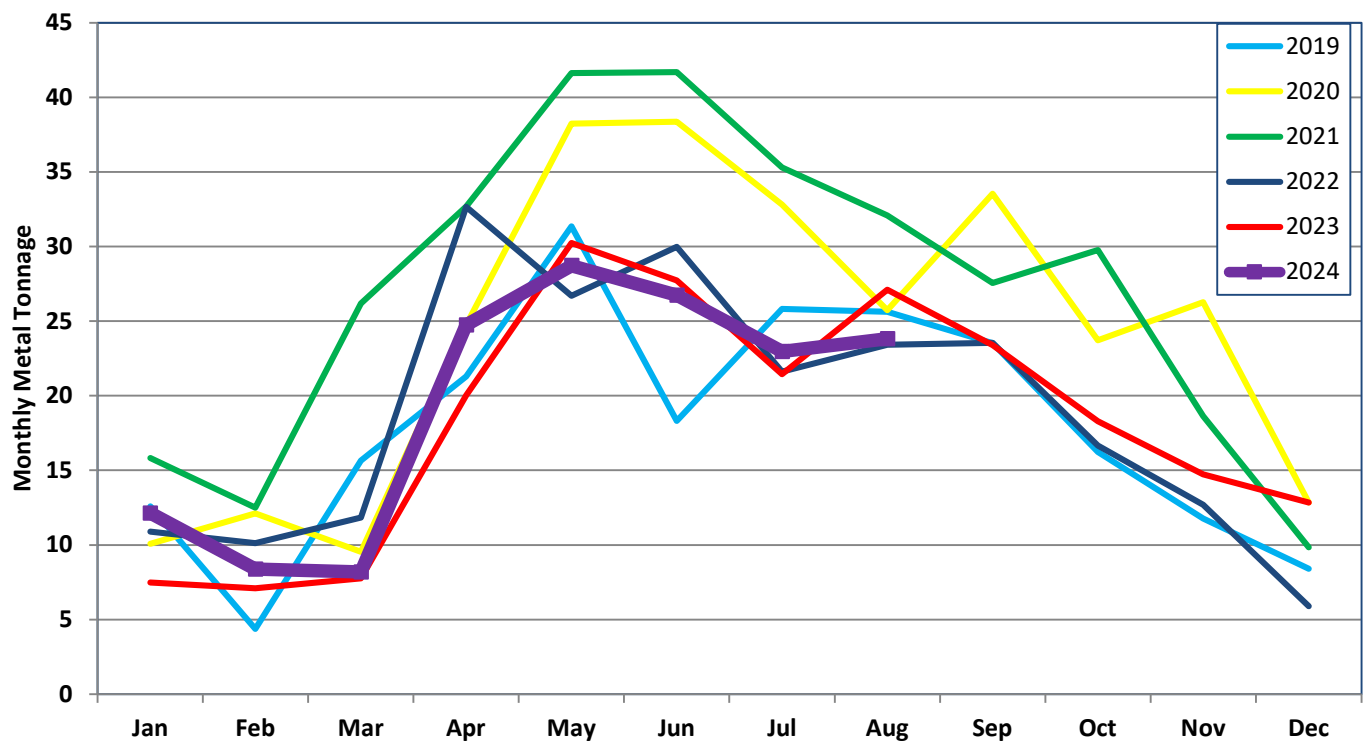
Mountain View Regional Waste Management Commission Didsbury TS - Historical Cement Tonnage



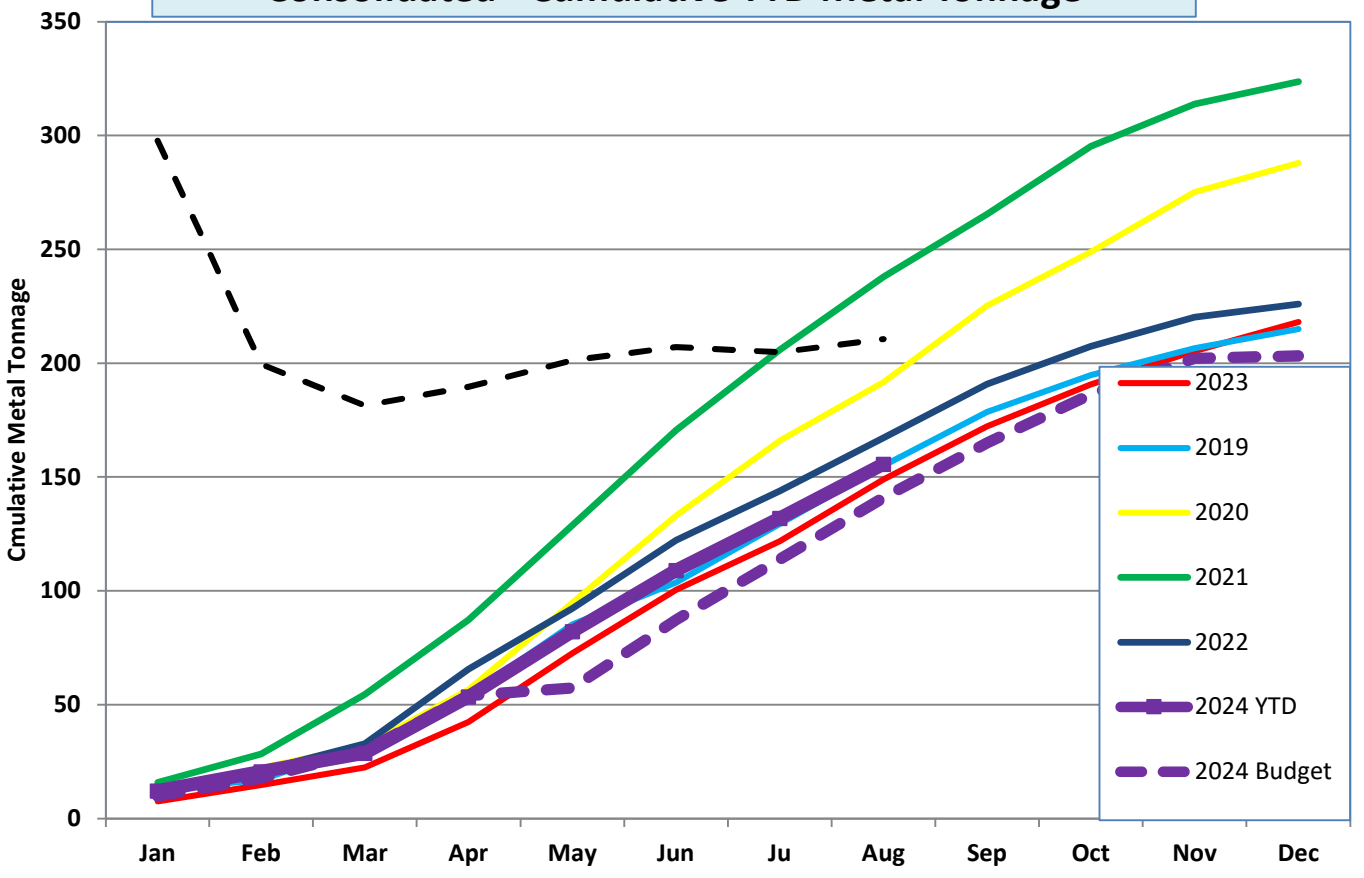
Mountain View Regional Waste Management Commission Didsbury TS - Cumulative YTD Cement Tonnage



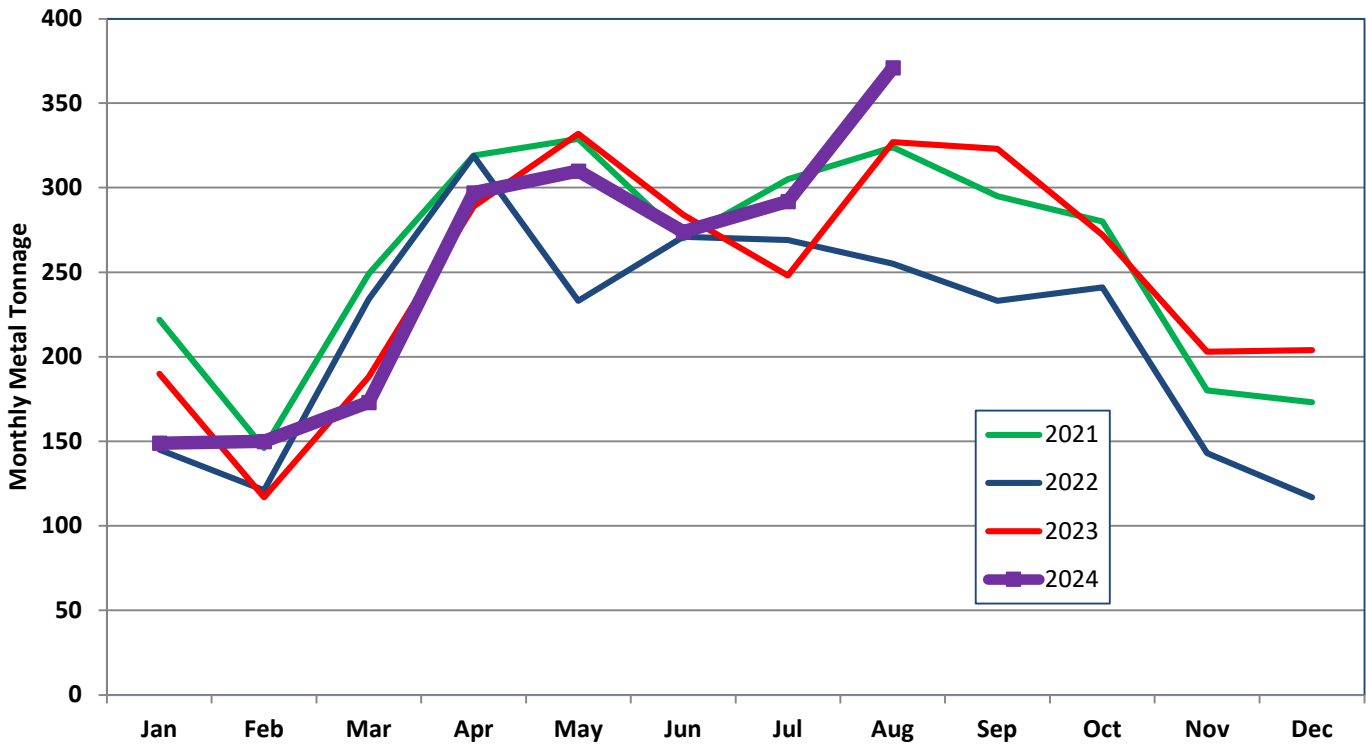
Mountain View Regional Waste Management Commission Consolidated - Historical Monthly Metal Tonnage



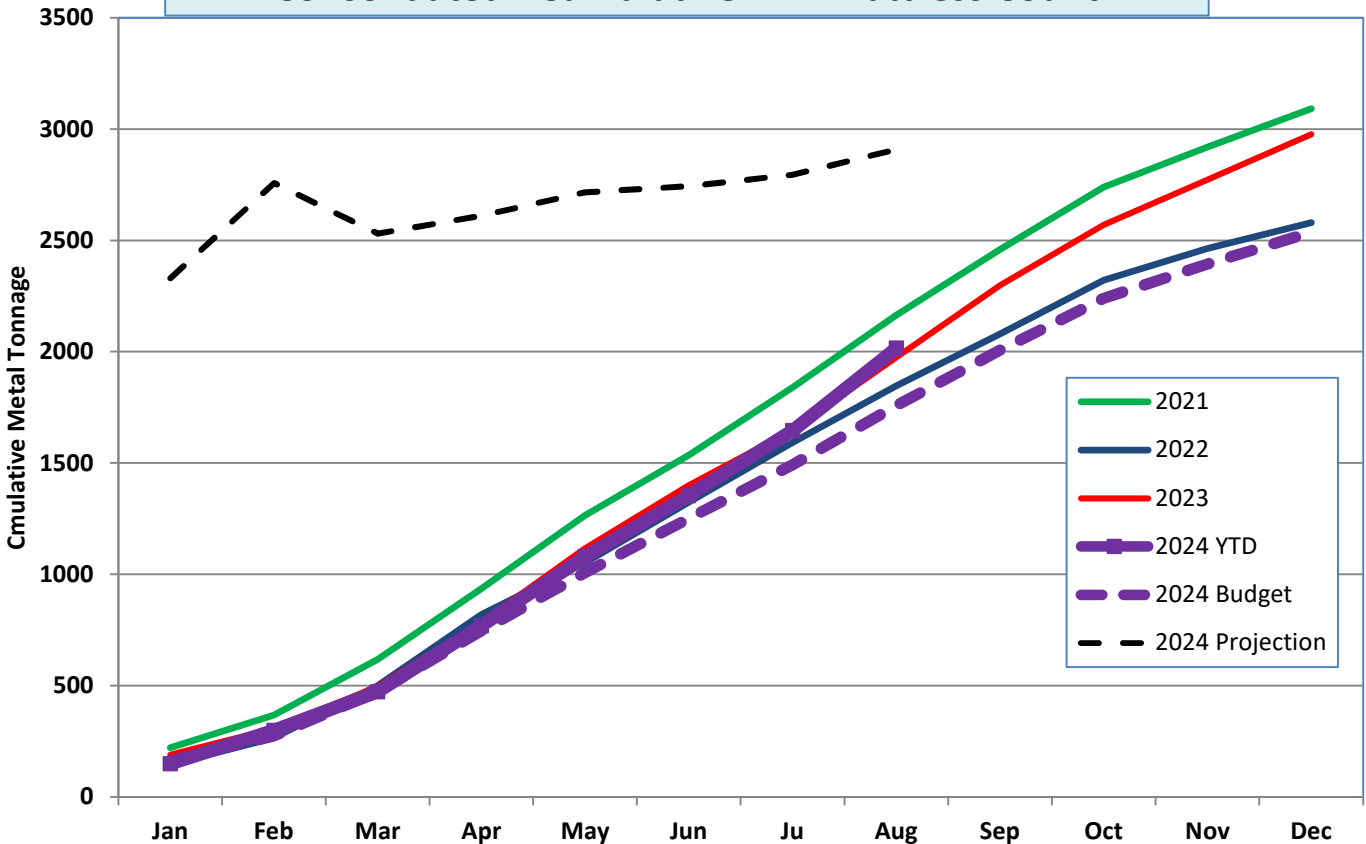
Mountain View Regional Waste Management Commission Consolidated - Cumulative YTD Metal Tonnage



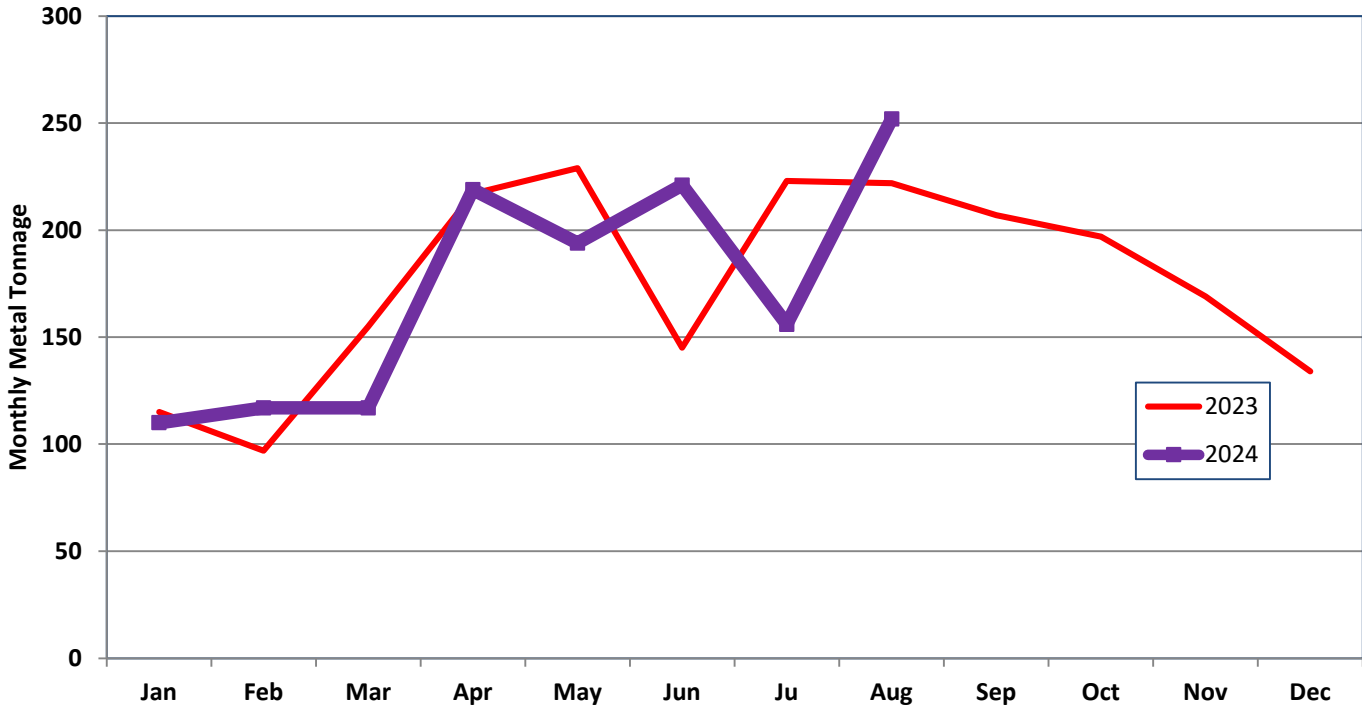
Mountain View Regional Waste Management Commission Consolidated - Historical Monthly Mattress Count



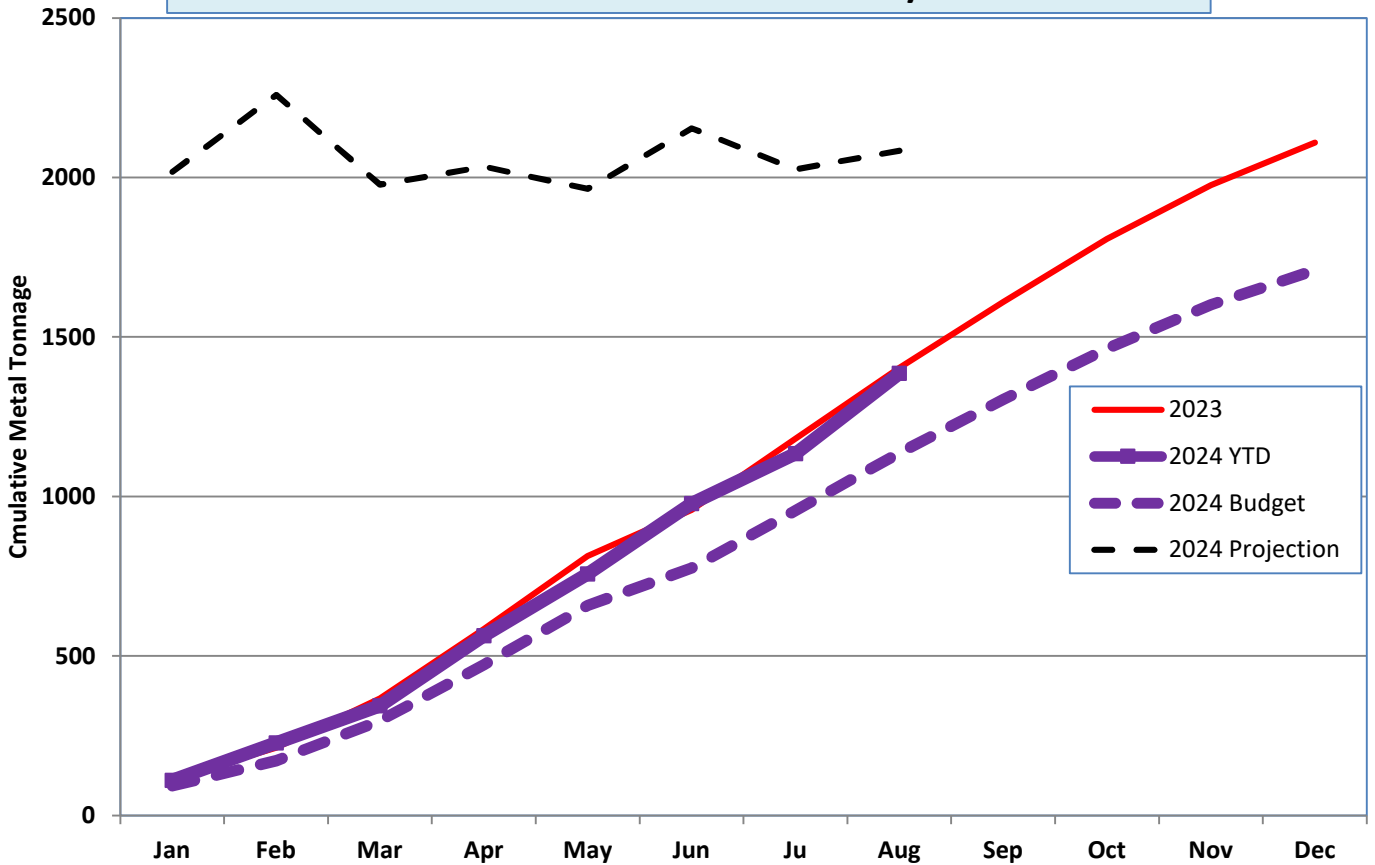
Mountain View Regional Waste Management Commission Consolidated - Cumulative YTD Mattress Count



Mountain View Regional Waste Management Commission Consolidated - Historical Monthly Couch/Chair Count



Mountain View Regional Waste Management Commission Consolidated - Cumulative YTD Couch/Chair Count





Mountain View Regional Waste Management Commission

Request for Decision

Meeting Date: September 23rd, 2024

Reference: 100/20024.05

TITLE: 5.3 – Financial Report as at June 30th, 2024

RECOMMENDATION:

THAT the MVRWMC Board accept as information the financial report (Unaudited) for the Commission for the period ended June 30th, 2024.

Background:

The following statement of financial results are unaudited and are management's representation of current financial position. The information presented below is therefore intended for information purposes only to give directors a snapshot of financial performance only.

2024 Financial Highlights as at June 30th, 2024:

- **Total revenue of \$2.06 mm is 67% of full year 2024 budget of \$3.073 mm. Revenue from operations (net of municipal fee for service receipts) was \$1.76 or 67% of full year 2024 budget of \$2.606 mm compared to 58% expected for this time of the year.**
 - Landfill revenue is at 68% of budget generating \$1.55 mm for the period. Commercial tipping fees accounted for \$0.93 mm or 60% of total tipping fees, diluted from the typical 65-70% due to the large HC Soil revenue during the period.
 - Municipal revenue from MSW receipts is \$230,155 year-to-date, or 62.5% of budget. Budget comparison by municipality: 65% for Olds, 56% for Sundre, 61% for Carstairs, 59% for Cremona, and 63% for Didsbury.
 - ***NOTE: Reported revenues in financial report will not match the values presented in the landfill operations report due to production month accounting versus accounting month, and account mapping to various business units that may not represent actual operations.***

- **Total expenses of \$1.465 mm were 48% of the 2024 budget of \$3.032 mm. Expenses for all three business units are all below the 58% expected, except for the landfill business unit which was slightly higher due to unscheduled equipment maintenance.**
 - Administration: \$244,048 (55%) – Allocated to business units
 - Transfer Site: \$235,048 (55%)
 - Recycling expenses: \$79,204 (50%)
 - Landfill expenses: \$1,151,035 (47%)

- **Cash flow surplus estimated to the end of July 2024 is \$642,159 reflects the receipt of Q3-24 municipal fee for services, whereas operating costs do not reflect the same period nor updates to Q3-2024 amortization expenses.**

- **Administration Cost Centre:**
 - Total administration expenses YTD are only \$244,991 or 51% compared to 2024 budget of \$480,733. Net of revenue (interest on unrestricted reserves), Administration costs were \$197,398.
 - Contract services are well below budget as CAO/CFO consulting hours are significantly lower. Stable operations and a strong financial position without incidents lead to less hands-on involvement.
 - Audit costs reflect the completion of the LAPP audit that was started in 2023, but finalized and filed in 2024.
 - Administrative revenue remains higher than forecast due to higher unrestricted reserve (cash account) balances and higher interest rates. Interest income YTD is \$46,724 or 249% compared to a budget estimate of \$18,750. Management continues to recommend holding surplus restricted reserves instead of paying down the equipment lease as interest only costs remain below the investment income from the capital funds.

- **Transfer Stations Cost Centre:**
 - Total MSW revenue for the transfer stations (excluding municipal fee for service) was \$120,830 or 59% of budget. Combined with the municipal fees received to date, total revenue is \$293,550 or 67% of budget.
 - Transfer site expenses YTD of \$235,048 or 55% of budget. The key cost component of contract hauling is running at 67% of budget reflecting the seasonal increase in costs. As we enter into the fall/winter transfer station MSW tonnage will decrease substantially.
 - For 2024 the Transfer Stations have generated a surplus of \$58,052, excluding the cost of accrued amortization and skewed by the full Q3-24 municipal fee.

- **Recycling Cost Centre:**
 - Recycling revenue (excluding municipal fee for service) was \$38,453 or 43% of budget. Other than cement receipts, most product categories are lagging behind budget expectations. However, timing of billing/processor fees may be masking the month-to-month receipts.

- Recycling expenses YTD of \$79,204 or 50% of budget. The processor costs (Household hazardous waste handling fees) of \$54,091 or 57% of budget reflect the seasonal nature of recycling product intake, and timing of processing of these products.
 - Recycle processing fees reflect a component of concrete grinding. Operations uses a contractor for this work as the cement grinding is very hard on the Tana leading to higher maintenance costs.
 - Year-to-date the Recycling segment has generated \$11,620 of positive cash-flow excluding the cost of accrued depreciation. The current surplus includes the municipal fee for service received for Q3-24.
 - Recycling segment expenses will be materially lower in 2024 than in prior periods as the recycle stations have been closed which significantly cuts contract hauling expenses.
- **Landfill Cost Centre:**
 - Landfill revenue was \$1.547 mm or 68% of budget. Strong HC Soil receipts of \$168,531 are the primary driver behind strong financial revenue results.
 - Landfill expenses YTD of \$1.151 mm or 47% of budget. All major cost categories are within budget expectations, with only debt services costs for the Tana lease outpacing budget.
 - Contract services costs (mostly related to rental equipment) of \$92,409 are significantly lower than budget. With the acquisition of a tractor and attachments as part of the 2024 capital budget, total rental costs have been reduced more than budgeted.
 - Debt servicing costs (interest) of \$14,565 are 53% above budget of \$9,397 as the interest rate on the banker's acceptance is higher than the budget provision.
 - Year-to-date the Landfill business unit has generated a net cash-flow surplus of \$668,998 excluding accrued amortization of capital assets. Most of the Commission's TCAs are at the landfill (i.e., the cells, packer, shredder, and heavy equipment).

2024 Capital Budget

At the July 22nd, 2024 regular meeting, Administration recommended an amendment to the Capital budget to include replacement of a vehicle that was stolen from the Landfill. Subsequent to the last meeting, Administration has executed a purchase agreement to replace the stolen vehicle with a Kubota RTV (“Rugged Terrain Vehicle”) at a cost of \$33,000. Operations staff recommended an RTV over a midsize pick-up as the cost and overall functionality was best overall.

With this purchase completed, the 2024 capital program is complete.

Attachments:

1. July 2024 Budget Report
 - a. Summary Report
 - b. Statement of Operations
 - c. Balance Sheet
 - d. Administration
 - e. Transfer Stations
 - f. Recycling Centers
 - g. Landfill

Prepared: Michael Wuetherick, P.Eng., Chief Administrative Officer, MVRWMC

**MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT COMMISSION
STATEMENT OF REVENUE & EXPENDITURES
FOR THE PERIOD ENDED JULY 31, 2024 (UNAUDITED)**

DIDSBURY LANDFILL	Budget 2024	2024 YTD	Actual vs Budget 0%
Revenue			
Municipal Pickup Scale Fees			
Landfill - Class 2 MSW - Olds	130,465	85,233	65%
Landfill - Class 2 MSW - Sundre	32,495	18,141	56%
Landfill - Class 2 MSW - Didsbury	91,665	57,350	63%
Landfill - Class 2 MSW - Carstairs	104,760	64,076	61%
Landfill - Class 2 MSW - Cremona	9,021	5,354	59%
Landfill - Class 2 MSW - MVC	-	-	0%
Sundre & WV Transfer Site Tipping Fees	86,815	51,017	59%
General Scale Fees	1,544,725	930,071	60%
Landfill - Commercial Pickup			
Landfill Class 2			
Didsbury Transfer Station	177,389	127,264	72%
Hydrocarbon soils	62,500	168,531	270%
Mattresses	25,380	16,395	65%
Couches and Chairs	6,250	5,695	91%
Other (Lease)	16,121	8,244	51%
Other (callout revenue)	3,000	1,350	45%
Transfer from Reserves	-	-	0%
Transfer from Capital Reserves	-	-	0%
Land Requisition	-	-	0%
Provincial Grant	-	-	0%
Total Revenue	2,290,586	1,546,965	68%
Expenses			
Personnel			
Salaries	531,828	310,449	58%
Employee Benefits	105,530	75,069	71%
Staff Training	4,500	-	0%
Total Personnel	641,858	385,518	60%
Purchased Services			
Mileage	-	-	
Meals & Accommodation	1,500	181	12%
Telephone	3,500	1,927	55%
Licenses & Permits	150	87	
Contract Services	253,000	92,409	37%
Leachate Transport	125,000	42,418	34%
Consultants/Lab Testing	54,600	25,109	46%
Site Maintenance	10,000	5,853	59%
Building Maintenance	10,000	3,249	32%
Equipment Maintenance	140,000	78,931	56%
Vehicle Maintenance	-	-	0%
Rentals & Leases	500	-	0%
Vehicle Lease	-	-	0%
Total Purchased Services	598,250	250,164	42%
Supplies			
General Supplies	12,500	3,566	29%
Small Tools	12,500	393	3%
Diesel	132,300	78,840	60%
Gas	12,500	6,385	51%
Utilities	10,941	4,914	45%
Total Supplies	180,741	94,097	52%
Debenture Principle	75,386	36,729	49%
Debenture Interest	3,593	2,760	77%
Lease Principle	26,707	23,710	89%
Lease Interest	5,804	11,805	203%
Capital Purchases	-	-	
Transfer to Capital Reserves	-	-	0%
Amortization	499,656	178,464	36%
Pit Closure/Post Closure	25,000	-	0%
Cost sharing of Administration Function	391,411	167,788	43%
Total Expenditures	2,448,406	1,151,035	47%
Net Cost (Surplus) before fees charged to municipalities	157,820	(395,930)	
Fees Charged to Municipalities	167,039	125,279	75%
Net Cost (Surplus)	9,219	521,209	

**MOUNTAIN VIEW REGIONAL WASTE MANAGEMENT COMMISSION
STATEMENT OF OPERATIONS
AND ACCUMULATED SURPLUS
FOR THE PERIOD ENDED JULY 31, 2024 (UNAUDITED)**

	Budget 2024 \$	2024 YTD \$	Actual vs Budget
Revenue			
Tipping Fees	2,383,185	1,467,580	62%
Fee for Service	473,302	350,371	74%
Recycling	89,804	38,453	43%
Gain of Disposal of capital assets	-	-	0%
Investment Income	20,250	47,593	235%
Other Income	107,001	200,215	187%
Total Revenue	3,073,542	2,104,211	68%
Expenses			
Salaries, wages and benefits	889,527	510,624	57%
Contracted and general services	1,239,901	628,071	51%
Materials, goods and utilities	198,541	102,112	51%
Landfill closure and post-closure provision	25,000	-	0%
Interest on long term debt	3,593	2,760	77%
Debenture Principle	75,386	36,729	49%
Interest on lease (Shredder)	5,804	11,805	203%
Principle on Lease (Shredder)	26,707	23,710	89%
Interest and bank charge	12,000	7,846	65%
Amortization of capital assets	555,475	189,222	34%
Loss on disposal of capital assets	-	(3,236)	
Bad debts	1,000	-	
Total expenses	3,032,934	1,509,645	50%
Annual Surplus (deficit)	40,608	594,567	
Accumulated Surplus, Beginning of Year	2,212,464	2,212,464	
Accumulated Surplus, End of Period	2,253,072	2,807,031	

**MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION
BALANCE SHEET
As at JULY 31, 2024**

	2024	2023
	\$	Year End \$
Assets		
Financial assets		
General Cash Account	1,362,719	1,225,873
Capital Reserve Account	644,574	632,799
Recycling Reserve Account	46,045	45,324
Closure/Post Closure Investment Account	977,771	977,771
Receivables	403,914	289,474
Total Assets	3,435,023	3,171,241
Liabilities		
Accounts Payable and accrued liabilities	98,765	238,583
Obligation under capital leases	452,208	485,402
Long term debt	154,702	191,431
Landfill closure and post-closure liabilities	-	563,085
Total Liabilities	705,675	1,478,501
NET ASSETS (DEBT)	2,729,348	1,692,740
NON-FINANCIAL ASSETS		
Tangible capital assets	4,996,487	5,446,244
Inventory for consumption	3,180	1,343
Prepaid expenses and deposits	43,235	40,547
	5,042,902	5,488,133
ACCUMULATED SURPLUS	7,772,250	7,180,874

**MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT COMMISSION
STATEMENT OF REVENUE & EXPENDITURES
FOR THE PERIOD ENDED JULY 31, 2024 (UNAUDITED)**

	Budget 2024	2024 YTD \$	Actual vs Budget 0%
ADMINISTRATION			
Revenue			
Other Revenue - Dividends	-	-	0%
Other Revenue	-	-	0%
A/R Interest	1,500	869	58%
Bank Account Interest	18,750	46,724	249%
Transfer from Reserves	-	-	0%
Total Revenue	20,250	47,593	235%
Expenses			
Board Meeting Expense	1,500	-	0%
Training/Conferences	1,000	-	0%
Mileage	500	-	0%
Meals & Accommodation	1,000	-	0%
Total Board Meeting Expense	4,000	-	0%
Personnel			
Salaries	122,438	57,908	47%
Employee Benefits	27,270	14,893	55%
Staff Training	3,500	890	25%
Total Personnel	153,208	73,691	48%
Purchased Services			
Mileage	4,000	1,338	33%
Meals & Accommodation	1,000	584	58%
Memberships & Registrations	2,500	998	40%
Postage/Shipping	750	940	125%
Telephone	9,000	4,996	56%
Advertising	1,500	-	0%
Audit	13,000	19,000	146%
Legal	10,000	630	6%
Vehicle Leases	-	-	0%
Contract Services	183,000	92,127	50%
Computer Support	7,500	13,383	178%
Equipment Maintenance	500	-	0%
Internet	4,000	2,482	62%
Rent	18,000	10,000	56%
Rentals & Leases	3,000	1,085	36%
Insurance	37,775	11,039	29%
Total Purchased Services	295,525	158,603	54%
Supplies			
General Supplies	9,000	4,722	52%
Fuel (Gas)	500	-	0%
Staff Appreciation	3,000	129	4%
Interest Past Due Accts	-	-	-
Total Supplies	12,500	4,851	39%
Bank Service Charges	12,000	7,846	65%
Provision for Bad Debt	1,000	-	0%
Amortization	2,500	-	0%
Transfer to Reserves	-	-	0%
Total Expenditures	480,733	244,991	51%
Net Cost (Surplus)	460,483	197,398	43%

**MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT COMMISSION
STATEMENT OF REVENUE & EXPENDITURES
FOR THE PERIOD ENDED JULY 31, 2024 (UNAUDITED)**

	Water Valley		Sundre		Total		Actual vs Budget 0%
	Budget 2024	2024 YTD	Budget 2024	2024 YTD	Budget 2024	2024 YTD	
Revenue							
General Scale Fees						-	
Class 2 MSW	94,300	53,534	111,550	67,296	205,850	120,830	59%
Other	-		-		-	-	
Fees Charged to Municipalities	-		-		230,345	172,720	75%
Total Revenue	94,300	53,534	111,550	67,296	436,195	293,550	67%
Expenses							
Personnel					-	-	
Wages	32,308	21,300	48,431	22,399	80,739	43,699	54%
Employee Benefits	4,861	3,892	4,861	3,824	9,722	7,716	79%
Mileage	-	-	-	-	-	-	
Total Personnel	37,169	25,192	53,292	26,223	90,461	51,415	57%
Purchased Services							
Telephone	1,750	937	1,750	937	3,500	1,874	54%
Contract Hauling	74,282	49,239	76,529	52,519	150,811	101,758	67%
Mattress Processing	-		-		-		
Bin Rental					-		
Site Maintenance	1,500	-	1,500	-	3,000	-	0%
Landfill Tipping	39,770		47,045		86,815	51,017	59%
Equipment Maintenance	500	-	500	-	1,000	-	0%
Building Maintenance	500		500	31	1,000	31	3%
Total Purchased Services	118,302	50,176	127,824	53,487	246,126	154,680	63%
Supplies							
General Supplies	-	-	-	-	-	-	
MSW Adjustments					-	-	0%
Diesel					-	-	0%
Utilities	1,800	1,218	3,000	1,946	5,300	3,164	60%
Total Supplies	1,800	1,218	3,000	1,946	5,300	3,164	60%
Amortization	-	2,863	-	3,186	42,018	6,050	14%
Cost sharing of administration function					46,048	19,740	43%
Total Expenditures	157,271	79,449	184,116	84,842	429,953	235,048	55%
Net Cost (Surplus)	62,971	25,915	72,566	17,546	(6,242)	(58,502)	

**MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT COMMISSION
STATEMENT OF REVENUE & EXPENDITURES
FOR THE PERIOD ENDED JULY 31, 2024 (UNAUDITED)**

RECYCLING	Budget 2024	2024 YTD	Actual vs Budget 0%
Revenue			
Recycling Drywall	-	-	
Recycling Metal	12,113	7,613	63%
Recycling Cement	11,339	10,990	97%
Recycling Fridge/Freezer	18,000	10,464	58%
Recycling Batteries	5,000	755	15%
Recycling Electronics	15,000	4,569	30%
Recycling Paint	12,000	3,886	32%
Recycling Wire		176	
Recycling Mattresses			
Recycling Couches/Chairs			
Shingle Contribution		-	
Other Revenue (Metal Re-Sales)	16,352	-	0%
Transfer from Reserves	-	-	
Total Revenue	89,804	38,453	43%
Purchased Services			
Contract Services	5,000	10,534	211%
Shingle Recycling	-	-	0%
Processor Fees	95,000	54,091	57%
Concrete Recycling	-		
Total Purchased Services	100,000	64,625	65%
Amortization	11,301	4,709	42%
Cost sharing of administration function	23,024	9,870	43%
Transfer to Reserves	23,452	-	0%
Total Expenditures	157,777	79,204	50%
Net Cost (Surplus) before fees charged to Municipalities	67,973	40,751	60%
Fees Charged to Municipalities	69,668	52,372	75%
Net Cost (Surplus)	(1,695)	(11,620)	

**MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT COMMISSION
STATEMENT OF REVENUE & EXPENDITURES
FOR THE PERIOD ENDED JULY 31, 2024 (UNAUDITED)**

DIDSBURY LANDFILL	Budget 2024	2024 YTD	Actual vs Budget 0%
Revenue			
Municipal Pickup Scale Fees			
Landfill - Class 2 MSW - Olds	130,465	85,233	65%
Landfill - Class 2 MSW - Sundre	32,495	18,141	56%
Landfill - Class 2 MSW - Didsbury	91,665	57,350	63%
Landfill - Class 2 MSW - Carstairs	104,760	64,076	61%
Landfill - Class 2 MSW - Cremona	9,021	5,354	59%
Landfill - Class 2 MSW - MVC	-	-	0%
Sundre & WV Transfer Site Tipping Fees	86,815	51,017	59%
General Scale Fees	1,544,725	930,071	60%
Landfill - Commercial Pickup			
Landfill Class 2			
Didsbury Transfer Station	177,389	127,264	72%
Hydrocarbon soils	62,500	168,531	270%
Mattresses	25,380	16,395	65%
Couches and Chairs	6,250	5,695	91%
Other (Lease)	16,121	8,244	51%
Other (callout revenue)	3,000	1,350	45%
Transfer from Reserves	-	-	0%
Transfer from Capital Reserves	-	-	0%
Land Requisition	-	-	0%
Provincial Grant	-	-	0%
Total Revenue	2,290,586	1,546,965	68%
Expenses			
Personnel			
Salaries	531,828	310,449	58%
Employee Benefits	105,530	75,069	71%
Staff Training	4,500	-	0%
Total Personnel	641,858	385,518	60%
Purchased Services			
Mileage	-	-	
Meals & Accommodation	1,500	181	12%
Telephone	3,500	1,927	55%
Licenses & Permits	150	87	
Contract Services	253,000	92,409	37%
Leachate Transport	125,000	42,418	34%
Consultants/Lab Testing	54,600	25,109	46%
Site Maintenance	10,000	5,853	59%
Building Maintenance	10,000	3,249	32%
Equipment Maintenance	140,000	78,931	56%
Vehicle Maintenance	-	-	0%
Rentals & Leases	500	-	0%
Vehicle Lease	-	-	0%
Total Purchased Services	598,250	250,164	42%
Supplies			
General Supplies	12,500	3,566	29%
Small Tools	12,500	393	3%
Diesel	132,300	78,840	60%
Gas	12,500	6,385	51%
Utilities	10,941	4,914	45%
Total Supplies	180,741	94,097	52%
Debenture Principle	75,386	36,729	49%
Debenture Interest	3,593	2,760	77%
Lease Principle	26,707	23,710	89%
Lease Interest	5,804	11,805	203%
Capital Purchases	-	-	
Transfer to Capital Reserves	-	-	0%
Amortization	499,656	178,464	36%
Pit Closure/Post Closure	25,000	-	0%
Cost sharing of Administration Function	391,411	167,788	43%
Total Expenditures	2,448,406	1,151,035	47%
Net Cost (Surplus) before fees charged to municipalities	157,820	(395,930)	
Fees Charged to Municipalities	167,039	125,279	75%
Net Cost (Surplus)	9,219	521,209	

Meeting Date: September 23rd, 2024

Reference: 100/2024.05

TITLE: 4.4 – Didsbury Heavy Truck Route Upgrade Proposal

RECOMMENDATION:

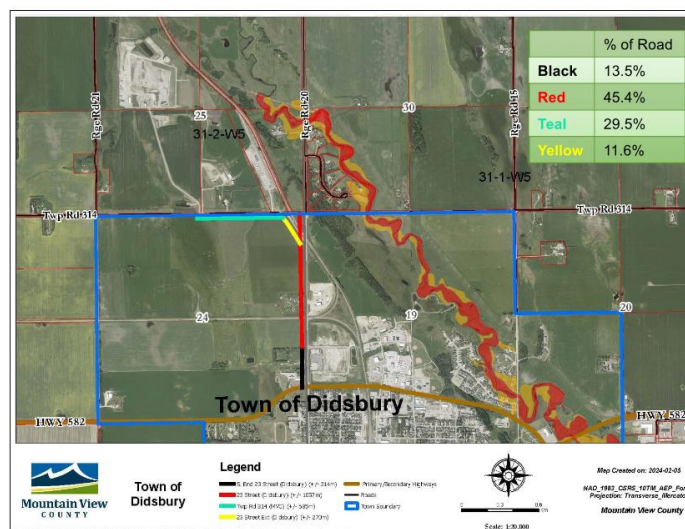
THAT the MVRWMC Board accept as information, Administration’s update on the proposed Didsbury Heavy Truck Route Upgrade.

Background:

At the July 22nd, 2024 regular meeting, the Board accepted as information a joint presentation from the Town of Didsbury and Mountain View County outlining the proposed scope of the project, and seeking support from multi-stakeholders on a STIP grant application to partially fund the project. The proposal is to pursue STIP Grant funding with the support of other regional municipalities, Commission and private operators to increase the probability of success of receiving grant funding.

An overview of the project is as follows:

1. Construct approximately 2.1 km of all-season, ban-free road at an estimated cost of \$4.4 million. The project will include the black, red, yellow and teal segments as outlined below:



2. Joint application for a Provincial Strategic Transportation Infrastructure Program Grant (“STIP”), which provided for up to 50% provincial funding of eligible costs. Projects leverage alternative funding sources including federal or private industry contributions) may be elevated by the province.
3. Net of STIP proceeds, the remaining estimated \$2.2 million to be sourced from:

Town of Didsbury	30% of Net Costs
MVC (reimbursed via off-site levy)	30% of Net Costs
Alta Gas	Up to 10% of Net costs
MVRWMC	Up to 10% of Net costs
MVC Twp 314	Remainder up to 30%

4. MVRWMC and AltaGas were approached to support the project with up to 10% of capital costs, net of the STIP grant, or to a maximum of \$220,000.
5. The MVRWMC approved resolution #15-24 in supporting the proposal, and directing MVRWMC Administration to continue discussions regarding the proposal.

Administration requested additional rationale supporting the allocation of capital costs amongst the partners. In an email from the Town of Didsbury received September 17th, the Town addressed the primary questions asked by the Commission which were as follows:

1. What is the funding formula based on?

- No specific details have been provided on the allocation model.

2. Do all segments of the line have to be built, or can only the black and red segments be built (i.e. from the Town north to the railway tracks)?

- Didsbury and the County have indicated that all FOUR segments of the proposed upgrade be completed, and also contingent on STIP funding.
- The Commission’s customers (i.e. Commercial Haulers) are more concerned with ease of access more than the surface of the road. The Commission questioned whether the yellow and teal segments could be in a different phase, but the project is contingent on upgrading the full 2100 m alignment to the landfill entrance gate.

3. Will the Commission bear any long-term liability for maintenance, capital replacement, or be subject to road use fees through an access agreement?

- Post construction, the roads will remain the responsibility of the respective municipalities for both capital renewal and maintenance costs.
- The Commission’s contribution would be limited to the initial capital contribution of \$220,000, or 10% of project costs. AltaGas has agreed to the 10% request, subject to management approval.

4. When will the Commission’s capital contribution become payable?

- The project overall remains contingent on approval of Didsbury and Mountain View County councils, Alta Gas, and the Commission’s board.
- Funding would become payable only upon approval of the project by all stakeholders, AND also contingent on minimum STIP funding of 50% from the province.

Administration Recommendation:

Administration recognizes the value maintaining reasonable access to the landfill, primarily for our Commercial customers who account for the majority of operating revenue. Rather than debating the costs, Administration's recommendation is founded in mitigating the risk of losing access all-together should Didsbury's initially proposed bylaw effectively "frustrate" access to the landfill. By not securing a sustainable access for customers, the financial impact to the Commission's viability would be impacted requiring potentially significant increases to per-capita municipal fees to offset lost revenue.

While there may still be some negotiations to land at the final contribution level, Administration recommends supporting the initiative with funding sources to come from existing Capital and/or Unrestricted reserves.

Alternatives:

1. The board could direct Administration to execute a contract/project cost sharing agreement to a maximum of 10% of Opinion of Probable Cost to a maximum of \$220,000 as proposed by the Project Managers.
2. The board could elect to support the project, and allocate a capital contribution above or below the proposed 10% allocation.
3. The board could elect to back out of the proposal and allow the project proponents to seek other financing options at their choice.

Timing of any potential capital contribution remains contingent on many factors outside of the Commission's control. Didsbury is hoping for STIP funding to be available for the 2025 construction season, or 2026 if unsuccessful with the first application. The STIP fund program is significantly over-subscribed but the inclusion of MVRWMC and Alta Gas improves the chances of success.

For budget purposes, Administration will not be allocating capital in the 2025 budget until the project firms up. If approved, we would present a budget amendment with updated funding sources at the time of approval.

Attachments:

1. Email correspondence from Town of Didsbury – Project Update/Comments

Prepared by: Michael Wuetherick, P.Eng., Chief Administrative Officer, MVRWMC – August 15th, 2022

Michael Wuetherick

From: Craig Fox <cfox@didsbury.ca>
Sent: September 17, 2024 9:52 AM
To: Michael Wuetherick
Cc: Jeff Holmes; Ethan Gorner; Christofer Atchison
Subject: Joint Infrastructure Improvements

Hi Michael, here are the answers, form our administrative perspective to the questions that you have raised:

-The 10% of net costs was a rounded number you are correct. The Town and County are approaching this as one complete road project, even though it spans 2 municipal jurisdictions. The map below and included in the presentation to the board shows the percentage of linear road segments involved in the project which was the basis for the % cost allocation. The total cost is estimated by the Town to be 4.4 million. We are budgeting to receive 50% of the costs in Provincial grants, and the project will be dependent on receiving the grant. Our ICC committee has provided direction to administration to seek 10% of net costs from both Alta Gas and the Waste Commission as these 2 entities generate the majority of heavy truck loads that rely on the roads within this project.

-Paving the western leg (Twp 314) has been identified as a necessity by the County. Upgrading this section of road will increase safety, and reduce maintenance costs long term. Including this portion of the road project is essential to ensuring minimal traffic disruptions and to meet the objective of a ban free road structure long term. Under the current Land Use Bylaw our Operational services department would require this road to be paved if developments such as the Landfill or Alta Gas site were considered as new approvals.

-You are correct, the roads will remain under municipal authority and control, and all future costs for maintenance will be covered by the respective municipalities within our own jurisdictions.

-As proposed (the request for 10% of net cost based on cost estimates from MVRWMC) all risk for the project lies with the Municipalities. There is a risk that detailed engineering will escalate the costs of the project, as well as the inflationary risks that come with estimating costs for future years. The request presented to Alta Gas and the Waste Commission is for a one time contribution of \$220,000.

-Payment timing is recommended to coincide with confirmation of the project proceeding (Grant in place and Tender for Construction Awarded) we are hopeful this will occur sometime in 2025.

Craig Fox, P.Eng

Director Engineering & Infrastructure
Director Emergency Management
Town of Didsbury
Office: 403.335.3391
24hr: 403.507.1731
www.didsbury.ca



Mountain View Regional Waste Management Commission

Request for Decision

Meeting Date: September 25th, 2023

Reference: 100/2023.05

TITLE: 4.5 – FINAL 2024 Operating and Capital Budget

RECOMMENDATION:

**THAT the MVRWMC Board adopt the 2025 operating and capital budget as presented, AND;
THAT the MVRWMC Board approve the 2025 Fee Schedule as presented.**

Budget Executive Summary:

The following budget information reflects management's updates and revisions to the preliminary budget forecasts presented at the July 22nd, 2024 regular board meeting. The updates include modest revisions to revenue from tonnage received and minor adjustments to operating costs using actual data up to the end of July.

As a result of this process essentially all the key input parameters change slightly. The following changes to assumptions and projections account for most of the changes compared to the preliminary budget:

1. **A provision for Hydrocarbon soil receipts of 5000 tonnes(unrisked) and 1250 tonnes (risky) increased landfill revenue by \$62,500.**
2. **Landfill operating costs revised lower to \$2.516 mm compared to \$2.586 mm in the preliminary budget. Primary drivers are reduced estimates for leachate disposal and contract services reflecting less usage of leased equipment compared to prior years.**
3. **Transfer station operating costs updated, with the net increase of only \$2,500 overall.**
4. **Recycle operating costs increase by \$9,423, however the municipal fee is reduced by allocating \$15,000 from the recycle reserves fund directed to concrete grinding.**
5. **Administration costs (net of revenue) reduced by \$11,340 overall, with additional forecasted investment revenue partially offsetting nominal cost increases.**

The following items are the highlights of the proposed 2025 budget.

1. Modest increase to tipping fees based on 2.5% inflation adjustment.

- MSW rates for Members and Commercial customers to increase to \$100/tonne compared to \$97/tonne in 2024.
- Transfer station tipping fee increased to \$240.00/tonne compared to \$230/tonne in 2024.

2. Maintain tipping fees for recycle products at current rates

- Metals tipping maintained at \$50.00/tonne
- Cement tipping fee maintained at \$23.00/tonne.
- Mattress fees maintained at \$10.00/unit.
- Couches/Chairs fees maintained at \$5.00/unit.

3. Forecast total revenue of \$3.10 mm generated from tipping fees and municipal fees for service.

- Projected revenue of \$2.72 mm (88% of revenue derived from sale of services)
- Total municipal fee of \$0.373 mm (12% of revenue derived from fee requisitions)
- **Per capital fee of \$10.58, representing an 8% decrease compared to 2024 levels of \$11.64 per capita, and down 14% from the preliminary budget estimate of \$12.24.**

4. Forecast total operating expenses of \$3.13 mm including operating costs and reserve contributions.

- Overall operating costs (including amortization charge) are 3.1% higher than 2024 budget, reflecting inflation driven increases to our major fixed costs of labour, materials, and utilities.
- COLA provision as per policy, is 3.22% using the 12-month CPI data from June24-July25.

5. Forecast Reserve Fund Continuity – 5-year plan.

- Estimated \$240,000 capital budget provision, up \$30,000 compared to the preliminary budget to acquire a Harley Rake attachment for the skid-steer for road maintenance/construction.
- \$150,000 to begin work to excavate MSW from future Cell 8 onto Cell 7 in preparation for future Cell 8 construction in 2028/2029.
- \$60,000 provision to replace a half-ton to replace a retiring unit.
- Net capital reserves at the end of 2025 are forecast to be approximately \$1.73 mm.
- Forecast Recycle reserves balance of \$32,000 by the end of 2025.
 - Final budget included \$15,000 provision to fund concrete grinding to be funded from current recycling reserves balance of approximately \$46,000.
- CPC funds to increase by \$25,000 per year to a forecasted year-end 2025 reserve balance of \$1.15 mm.

Revenue - Landfill Tonnage Forecast

Similar to prior year’s approach, Administration has budgeted MSW, and recycling tonnage based on a 3-year moving average. **Management has forecast the budget on a risk-adjusted basis of 15,925 tonnes of Commercial sales in 2025 compared to 16,140 forecasted in 2024 and actual sales of 16,471 tonnes in 2023.** With the recommend increase in landfill tipping fees, a small adjustment in tonnage receipts was included in the risked revenue assumptions. Commercial receipts are forecast to contribute 63% of landfill revenue.

Municipal tonnage overall is forecast to be increase by 2% to 3,935 tonnes in aggregate. Most of the increase is sourced in Olds where municipal tonnage has increased more rapidly than all other members. Overall, the municipal MSW revenue accounts for 16% of landfill related revenue.

Transfer station receipts are budgeted at 2,815 tonnes in 2025, compared to 2,922 tonnes in 2024. Water Valley and Sundre continue to be relatively flat, but the variability in Didsbury contributes to forecast accuracy. Therefor a load factor of 5% was applied to account for this risk. Combined transfer station operations account for 16% of landfill related revenue.

Total combined MSW from all sources is forecast at 22,675 tonnes for 2025 compared to 23,056 projected for 2024 and 22,810 using the 3-year moving average.

For 2025, Administration is budgeting for a maximum of 2,500 tonnes, risked at 50% probability at \$50/tonne for revenue forecasts generating \$62,500 of revenue on a risked basis. If and when the annual quota is filled, any addition HC soil sales would be at the \$100/tonne tipping fee.

Administration recommends maintaining tipping fee for metals to \$50/tonne down providing forecast revenue of \$10,450. At current metal prices the Commission is getting roughly \$75/tonne from collected metals so encouraging more receipts may further boost net revenue. Overall, the combined “recycle products” category including cement, metals, mattresses, and chairs accounts for less than 2% of total landfill related revenue.

	Projected Tonnage from Operating Segments										2025 Risk Adjusted Volume Target COS Risk Adj	2025 Tip Fee (\$/tonne)	2025 Risk Adjusted Gross Revenue
	2020	2021	2022	2023	2024	3-Year	Spark						
	Actual	Actual	Actual	Actual	Projection	SMA	Line						
Landfill Class II MSW													
Commercial Tipping (Uncontracted)	17,002	15,262	15,425	16,471	16,140	16,012		16,250	98%	15,925	\$ 100.00	\$ 1,592,500	
Contracted Outside Municipal Tipping													
Municipal Tipping - Olds	1,305	1,306	1,274	1,342	1,532	1,383		1,425	100%	1,425	\$ 100.00	\$ 142,500	
Municipal Tipping - Sundre	365	345	336	346	339	340		340	100%	340	\$ 100.00	\$ 34,000	
Municipal Tipping - Cremona	100	93	90	90	92	91		90	100%	90	\$ 100.00	\$ 9,000	
Municipal Tipping - Didsbury	1,040	943	930	981	1,022	978		990	100%	990	\$ 100.00	\$ 99,000	
Municipal Tipping - Carstairs	1,120	1,073	1,067	1,106	1,080	1,084		1,090	100%	1,090	\$ 100.00	\$ 109,000	
Total Municipal Tipping	3,930	3,760	3,697	3,866	4,065	3,876		3,935	98%	3,935		\$ 393,500	
Class II Transfer Site MSW													
Didsbury Transfer	2,590	1,870	1,997	2,090	1,934	2,007		2,000	95%	1,900	\$ 100.00	\$ 190,000	
Water Valley Transfer Site	406	415	408	433	405	415		415	100%	415	\$ 240.00	\$ 99,600	
Sundre Transfer Site	452	485	485	503	512	500		500	100%	500	\$ 240.00	\$ 120,000	
Total Transfer Station Tipping	3,448	2,770	2,890	3,026	2,851	2,922		2,915	95%	2,815		\$ 409,600	
Total Class II MSW Received at Landfill	24,380	21,792	22,012	23,362	23,056	22,810		23,100	98%	22,675		\$ 2,395,600	
Hydrocarbon Contaminated Soil													
Contracted HC Contaminated Soil	-	7,607	344	348	2,978	1,223		2,500	50%	1,250	\$ 50.00	\$ 62,500	
Revenue Generating Recyclables													
Cement	322	875	585	826	1,466	959		800	85%	680	\$ 23.00	\$ 15,640	
Metals	288	324	226	218	211	218		220	95%	209	\$ 50.00	\$ 10,450	
Mattresses	-	3,092	2,581	2,977	2,909	2,822		2,800	95%	2,660	\$ 10.00	\$ 26,600	
Couches/Chairs	-	-	-	2,110	2,084	2,097		2,100	95%	1,995	\$ 5.00	\$ 9,975	
												\$ 62,665	
												\$ 2,520,765	
												\$ 2,520,765	

Operating Costs

The forecast 3-year operating cost forecast is as outlined below. For the 2025 budget year, management has forecast expenses based on historical performance plus adjustments as required. The assumed inflation rate applied to future years was 2.5% for 2026-2028.

The following table outlines the summary of costs including personnel, contract services, and amortization recovered as capital fund contributions. Details of the budget operating costs by business unit and cost category are attached.

MOUNTAIN VIEW REGIONAL WASTE MANAGEMENT COMMISSION						
SUMMARY (incl. ALL expenses)						
	2024 BUDGET	2024 FORECAST	2025 BUDGET	2026 BUDGET	2027 BUDGET	
Expenses						
Administration (100% Allocated)	\$ 480,733	\$ 440,752	\$ 465,063	\$ 477,034	\$ 491,152	
Transfer Sites	\$ 429,165	\$ 438,156	\$ 469,687	\$ 480,980	\$ 496,675	
Recycling	\$ 157,777	\$ 140,045	\$ 143,167	\$ 147,024	\$ 151,087	
Landfill	\$ 2,448,406	\$ 2,233,997	\$ 2,516,632	\$ 2,526,512	\$ 2,562,455	
Total Expenses	\$ 3,035,348	\$ 2,812,198	\$ 3,129,485	\$ 3,154,516	\$ 3,210,217	

Total expenses are forecast to increase by 3.1% compared to 2024 budget forecast, with inflation impacts on labour and other fixed costs increasing operating costs.

Landfill operations expenses are forecast to increase 2.8% compared to 2024 budget reflecting increased due to inflation and a provision for \$50,000 to relocate the current scale house out of the airspace. Transfer Stations operations costs are forecast to increase by 9.4% primarily due to inflation of labour and contract hauling services. Staffing costs reflect a change to utilizing a full-time employee for the Transfer Stations as our long-time part-time staff member retired in 2024. Due to the odd hours, and remoteness of these sites finding a part-time employee for the yard attendant has proven to be difficult.

Recycling operations expenses are forecast to decrease 9 % compared to 2024 as the recycling reserve cost recovery has been dropped from the rate model in 2025. Administration has allocated \$15,000 per year from the recycling reserves to fund concrete grinding over the next three year until the current reserves are depleted. This will lower municipal fees for the recycling unit by roughly \$0.44 per capita in 2025.

The following discussion points are highlighted for review and acceptance by the board in preparation of the 2025 budget. The discussion is limited to categories with material changes and the assumptions or recommendations to justify the provision:

1. 2025 Personnel Salaries, Benefits and Training Provision:

- Employee salaries reflect impact of step-changes, and a cost-of-living allowance increase of 3.22% based on the year-over-year Alberta CPI index consistent with policy.
- Continuation of the Employee Incentive Program (“EIP”) which is based on 10% of earnings excluding overtime. The budgeted EIP pool for 2025 is \$77,298 or \$2.19 per capita. The EIP program has proven to be a very effective tool in rewarding high performance staff leading to improved productivity and higher retention of core employees.

2. Landfill Business Unit Expenses

- Total purchased/contract services decrease to \$197,000 per year in 2025 compared to \$253,000 in 2024. The change reflects lower rental hours for equipment due to the Commission purchasing the tractor and attachments to support leachate spraying.
- Leachate spreading has proven to be effective in reducing volumes to be trucked and disposed of. For 2025 leachate costs have been further reduced to \$75,000 compared to \$100,000 in the preliminary budget. Summer 2024 was a drier season than average, and weather plays a major role in leachate volumes. However, since implementing the spraying program, overall leachate volumes are materially lower.
- Supply costs including fuel (gas and diesel) are essentially flat compared to 2024 at \$183,710 in 2025. Diesel costs are based on \$1.55/Litre which could end up being materially different than forecast.
- Combined Debt servicing costs are forecast at \$144,000 for 2025. The debenture related to the Bomag packer will be fully retired in 2026. **With the retirement of the long-term debt in 2026, the landfill business unit is forecast to approach break-even in 2026 or 2027.**
- The Transfer to Capital Reserves based on equipment amortization is forecast at \$503,491 for 2025 up roughly \$18,000 from the preliminary forecast. This reflects partial depreciation of the \$350,000 of capital additions in 2024. The 2025 budget amortization provision is consistent with capital depreciation policy, and aims to closely match the expected financial depreciation.
- **The Landfill municipal fee is reduced to \$77,705 or \$2.20 per capita compared to \$131,153 in the preliminary budget.** The majority of the \$53,338 reduction comes from reduced provisions for contract services and leachate disposal. Incremental revenue from the \$3/tonne increase in tipping fees accounts for \$68,000 that would otherwise have come from municipal fees.
- Administration recommends maintaining the annual \$25,000 provision for CPC fund despite the reality that the Commission is well funded relative to the accrued landfill consumption. A smaller annual contribution will help to stabilize the landfill municipal fee over time and avoid large increases in future years to catch-up.

3. Transfer Station Business Unit

- Transfer station total operating expenses are forecast at \$469,687 (8.9% increase over 2024) as a result of inflation and higher labour costs due to deployment of full-time staff.
- **The recommended Transfer Station municipal fee of \$256,193 or \$7.26 per capita is based on the 3-year forecast to smooth out the fee to members.** The transfer station municipal fee in 2024 was \$240,078 or \$6.90 per capita.

4. Recycle Business Unit

- Recycle expenses are budgeted at \$143,167 (9% below 2024 budget) driven by reducing the recycle reserves funding to zero in 2025.

- As presented, the “recycling” segment now essentially reflects the costs of handling construction and household hazardous waste streams only.
- **The Recycling municipal fee of \$39,162 or \$1.11 per capita is based on the 3-year forecast to smooth out the fee to members.** The transfer station municipal fee in 2024 was \$69,668 or \$2.00 per capita.

5. Tangible Capital Asset Policy – Amortization Charge directed to Capital Reserves

- Consolidated “Amortization” expense to be recovered from rates for reserves contributions of \$559,311, for 2025 compared to \$527,224 allocated to reserves in 2024.
- Amortization costs are forecast to increase in 2026 and 2027 reflecting reduction in outstanding principal balance which are deducted from the rate model as per TCA policy.

MOUNTAIN VIEW REGIONAL WASTE MANAGEMENT COMMISSION						
AMORTIZATION						
Budget 2025						
		2023	2024	2025	2026	2027
		Budget	Budget	Budget	Budget	Budget
Administration		\$ 2,501	\$ 2,501	\$ 2,501	\$ 2,501	\$ 2,502
Landfill		\$ 339,871	\$ 600,203	\$ 635,203	\$ 653,203	\$ 653,203
Transfer Stations		\$ 42,018	\$ 42,018	\$ 42,018	\$ 42,018	\$ 42,018
Recycling		\$ 11,301	\$ 11,301	\$ 11,301	\$ 11,301	\$ 11,301
Total Recorded Ammortization as per GAAP Sta		\$ 395,691	\$ 656,023	\$ 691,023	\$ 709,023	\$ 709,024
As per TCA Policy						
Less Debenture Bomag compactor		\$ 72,328	\$ 75,386	\$ 76,963	\$ 39,082	\$ -
Less Landfill cell development		\$ -	\$ -	\$ -	\$ -	\$ -
less Tana Shredder Financing			\$ 53,413	\$ 54,749	\$ 56,119	\$ 57,523
Funded Ammortization as per policy		\$ 323,363	\$ 527,224	\$ 559,311	\$ 613,822	\$ 651,501

2025 Capital Budget

The Commission’s active capital program in 2021-22 positioned us with essentially an 8-10-year runway where no significant capital renewals/replacements are expected. The next major capital addition is completion of Cell 8 which will complete construction of the current approved airspace. A provision in 2029 of roughly \$3.1 mm is forecast in the current long-range capital plan. Cell 8 construction completes the “base” of the airspace and will need to be completed long before the existing cells are full.

With an 8-10 year window to build reserves, and a strong balance sheet, the Commission is well positioned to maintain our level of service and has adequate financial strength to weather any surprises. Based on the 2023 financial statements, the Commission’s debt capacity limit is roughly \$7 mm.

2025 Capital Budget Overview

Budgeted Capital projects in 2025 including the following:

1. Purchase a new half-ton at an estimated cost of \$60,000 to replace the Razer utility vehicle which has reached its useful service life.
2. **ADDITIONAL \$30,000 provision to acquire a skid-steer attachment (Harley Rake) for use in road maintenance and construction.**
3. The first step of preparing for construction of Cell 8 in 2029 will require some preparation work in Q3-2025.
 - There is an unknown quantity of MSW underneath the current scale-house/office location which will need to be assayed to estimate volume and contents. This material will need to be excavated and placed onto one of the line sites before Cell 8 can be built. A provision for \$50,000 to complete the assessment phase is included in the 2025 capital budget.
 - An additional \$100,000 provision is included to excavate and relocate any garbage to a lined cell. As these costs are a precursor to cell construction Administration has assumed they will be treated as a Capital expense and therefore are not included in the rate model calculations.

Management's revised 5-year capital forecast as outlined below:

	2022	2023	2024	2025	2026	2027	2028
	Budget	Budget	Budget	Budget	Budget	Budget	Budget
CAPITAL							
Replace Water Valley Scale House	46,000.00						
Replace T-37 (F350 Flatdeck)			80,000.00	-			
Replace T-31 (3500 Chev Ryan)		-					
Replace E-44 (Utility Tractor)			275,000.00	-			
Carlson Landfill GPS System		-					
Acquire Tana Packer		-					
E-41 JD Small mower	7,500.00						
Tana Shredder 440T Shark	1,075,000.00	-					
Replace Admin pickup(Net of Insurance)			30,000.00				
Replace Half-ton			-	60,000.00			
Acquire Harley Rake (Road attachment)			-	30,000.00			
Cell 8 Construction (Preparation)							
Assay reclamation volume				50,000.00			
Excavate Cell 8 onto Cell 7				100,000.00			
Purchase TireShred					250,000.00		
Engineer & Tender Cell 8						75,000.00	
Build Cell 8							3,146,581.36
Total Capital	1,128,500.00	-	385,000.00	240,000.00	250,000.00	75,000.00	3,146,581.36

For initial planning purposes, the new cell construction is tentatively scheduled for 2028 although based on current landfill utilization it may not be needed until 2029-2030. However, given the unpredictability of future tonnage and compaction rates it is prudent to begin preparations early.

Capital costs for Cell 8 are based on an 8% compound inflation rate of the costs to complete Cell 7 in 2021. Administration will be engaging Parkland GeoTech to prepare an opinion of probable cost that will be the basis of future budgets. Capital costs in 2026 of \$250,000 are forecast for purchasing the tire shred needed for the construction that requires a 1-2 year lead-time. Finally, a provision of \$75,000 for preliminary engineering and tender prep in 2027 is included for planning purposes.

2025 Capital Budget Financing – Reserves Continuity

1. Capital Reserves Fund

Forecast Capital Reserve Fund balance as at December 31st, 2024 will be approximately \$1.38 mm. Forecasted reserves will grow quickly at an average rate of \$600,000 per year. Combined with interest income, projected reserves should be able to fully finance the cell construction in 2028. This would leave approximately \$300,000 plus \$7 mm in debt capacity to finance replacement of major equipment from 2029 onwards.

	2023	2024	2025	2026	2027	2028
	Budget	Budget	Budget	Budget	Budget	Budget
CAPITAL RESERVE						
Opening Balance (at Jan 1st)	\$ 619,184	\$ 1,182,327	\$ 1,368,889	\$ 1,729,266	\$ 2,136,320	\$ 2,755,547
Less Capital Additions		\$ (385,000)	\$ (240,000)	\$ (250,000)	\$ (75,000)	\$ (3,146,581)
Plus Transfers (From Amortization net of Debt)	\$ 531,441	\$ 527,224	\$ 559,311	\$ 613,822	\$ 651,501	\$ 634,501
Plus Inte						
Weighed average ROI	5.12%	3.75%	3.00%	2.50%	2.00%	2.00%
Earned Interest (Estimate)	\$ 31,702	\$ 44,337	\$ 41,067	\$ 43,232	\$ 42,726	\$ 55,111
Plus Issuance of new Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plus Transfer from Unrestricted Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Capital Reserve	\$ 1,182,327	\$ 1,368,889	\$ 1,729,266	\$ 2,136,320	\$ 2,755,547	\$ 298,578

2. Closure-Post-Closure Reserves Fund

Forecast Closure Post-Closure Fund balance as at December 31st, 2024 is forecast to be \$1.07. Administration's recommendation is to maintain a nominal \$25,000 annual contribution to spread the remaining obligation over a longer time period. The CPC obligations are updated annually as part of the year-end financials and Administration recalculates the minimum requirements each year.

	2023	2024	2025	2026	2027	2028
	Budget	Budget	Budget	Budget	Budget	Budget
CLOSURE POST CLOSURE (CPC) RESERVE						
Opening Balance	\$ 929,066	\$ 998,197	\$ 1,070,611	\$ 1,146,465	\$ 1,225,922	\$ 1,309,154
Plus Inte						
Weighed average ROI	5.12%	4.75%	4.40%	4.25%	4.00%	3.50%
Earned Interest (Estimate)	\$ 44,131	\$ 47,414	\$ 50,854	\$ 54,457	\$ 58,231	\$ 62,185
Plus Transfers	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Ending CPC Reserve	\$ 998,197	\$ 1,070,611	\$ 1,146,465	\$ 1,225,922	\$ 1,309,154	\$ 1,396,338

Rate Sensitivity to Tipping Fees:

The Commission's tipping fee increased in 2023 by 3.9% to \$97/tonne after several years of flat fees. However, inflation pressures continue to impact fixed costs related to labour and contract services. As such Administration is recommending a 2.5% increase in fees for 2025 to account for the increased costs.

The balance of maintaining financial sustainability and maximizing service life of the current airspace is always tricky. By increasing rates, we may see a reduction in cashflow today offset by another year or two of airspace capacity 20-25 years from now. However, we can adapt on the fly as warranted should the fee increase negatively impact financial results in 2025.

2025 Budget Summary

	2024 Budget	2025 Budget	Yr/Yr Change
Tipping Fee Schedule			
Landfill Tip (\$/tonne)	\$97	\$100	3.1%
Transfer Station Tip (\$/tonne)	\$230	\$240	4.3%
HC Contaminated Soil (\$/tonne)	\$50	\$50	0%
Metal (\$/tonne)	\$50	\$50	0%
Concrete (\$/tonne)	\$23	\$23	0%
Municipal Fee for Service			
Landfill requisition	\$2.95	\$2.21	-25%
Transfer station requisition	\$6.53	\$7.26	11%
Recycling requisition	\$1.98	\$1.11	-44%
Total per capital requisition	\$11.46	\$10.58	-8%

Attachments:

1. 2025 Summary by segment
2. 2025 Fees and tonnage forecast.
3. Admin operating statement
4. Landfill operating statement
5. Transfer Station operating statement
6. Recycle operating statement
7. Amortization forecast
8. Capital Summary and Loan Schedule
9. Reserves Continuity Report
10. Municipal Expense Summary Report
11. 2025 Fee Schedule

Prepared: Michael Wuetherick, P.Eng., Chief Administrative Officer, MVRWMC

**MOUNTAIN VIEW REGIONAL WASTE MANAGEMENT COMMISSION
2018**

	2024 BUDGET	2024 FORECAST	2025 BUDGET	2026 BUDGET	2027 BUDGET
Revenue					
Administration	\$ 20,250	\$ 81,587	\$ 27,750	\$ 28,583	\$ 29,440
Transfer Sites	\$ 205,850	\$ 220,080	\$ 219,600	\$ 226,188	\$ 232,974
Recycling	\$ 89,804	\$ 95,235	\$ 90,198	\$ 92,903	\$ 95,691
Landfill	\$ 2,290,586	\$ 2,443,277	\$ 2,385,696	\$ 2,456,784	\$ 2,530,003
Total Revenue	\$ 2,606,490	\$ 2,840,180	\$ 2,723,244	\$ 2,804,458	\$ 2,888,108
Expenses					
Administration (100% Allocated)	\$ 480,733	\$ 440,752	\$ 465,063	\$ 477,034	\$ 491,152
Transfer Sites	\$ 429,165	\$ 438,156	\$ 469,687	\$ 480,980	\$ 496,675
Recycling	\$ 157,777	\$ 140,045	\$ 143,167	\$ 147,024	\$ 151,087
Landfill	\$ 2,448,406	\$ 2,233,997	\$ 2,516,632	\$ 2,526,512	\$ 2,562,455
Total Expenses	\$ 3,035,348	\$ 2,812,198	\$ 3,129,485	\$ 3,154,516	\$ 3,210,217
Net Surplus (deficit)	\$ (428,858)	\$ 27,981	\$ (406,242)	\$ (350,058)	\$ (322,110)
Municipal Fee for Service					
Transfer Sites	\$ 240,078	\$ 240,078	\$ 256,193	\$ 256,193	\$ 256,193
Recycling	\$ 69,668	\$ 69,668	\$ 39,162	\$ 39,162	\$ 39,162
Landfill	\$ 117,701	\$ 117,701	\$ 77,705	\$ 77,705	\$ 77,705
Total Requisition	\$ 427,447	\$ 427,447	\$ 373,060	\$ 373,060	\$ 373,060
Net Surplus (deficit) before Capital	\$ (1,411)	\$ 455,428	\$ (33,182)	\$ 23,002	\$ 50,950
All-in Municipal Fee for Service	\$ 12.29		\$ 10.58	\$ 10.58	\$ 10.58

Projected Tonnage from Operating Segments

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projection	3-Year SMA	Spark Line	2025 Risk Adjusted Volume			2025 Tip Fee (\$/tonne)	2025 Risk Adjusted Gross Revenue
								Target	COS	Risk Adj		
Landfill Class II MSW												
Commercial Tipping (Uncontracted)	17,002	15,262	15,425	16,471	16,140	16,012		16,250	98%	15,925	\$ 100.00	\$ 1,592,500
Contracted Outside Municipal Tipping												
Municipal Tipping - Olds	1,305	1,306	1,274	1,342	1,532	1,383		1,425	100%	1,425	\$ 100.00	\$ 142,500
Municipal Tipping - Sundre	365	345	336	346	339	340		340	100%	340	\$ 100.00	\$ 34,000
Municipal Tipping - Cremona	100	93	90	90	92	91		90	100%	90	\$ 100.00	\$ 9,000
Municipal Tipping - Didsbury	1,040	943	930	981	1,022	978		990	100%	990	\$ 100.00	\$ 99,000
Municipal Tipping - Carstairs	1,120	1,073	1,067	1,106	1,080	1,084		1,090	100%	1,090	\$ 100.00	\$ 109,000
Total Municipal Tipping	3,930	3,760	3,697	3,866	4,065	3,876		3,935		3,935		\$ 393,500
Class II Transfer Site MSW												
Didsbury Transfer	2,590	1,870	1,997	2,090	1,934	2,007		2,000	95%	1,900	\$ 100.00	\$ 190,000
Water Valley Transfer Site	406	415	408	433	405	415		415	100%	415	\$ 240.00	\$ 99,600
Sundre Transfer Site	452	485	485	503	512	500		500	100%	500	\$ 240.00	\$ 120,000
Total Transfer Station Tipping	3,448	2,770	2,890	3,026	2,851	2,922		2,915		2,815		\$ 409,600
Total Class II MSW Received at Landfill	24,380	21,792	22,012	23,362	23,056	22,810		23,100		22,675		\$ 2,395,600
Hydrocarbon Contaminated Soil												
Contracted HC Contaminated Soil	-	7,607	344	348	2,978	1,223		2,500	50%	1,250	\$ 50.00	\$ 62,500
Revenue Generating Recyclables												
Cement	322	875	585	826	1,466	959		800	85%	680	\$ 23.00	\$ 15,640
Metals	288	324	226	218	211	218		220	95%	209	\$ 50.00	\$ 10,450
Mattresses	-	3,092	2,581	2,977	2,909	2,822		2,800	95%	2,660	\$ 10.00	\$ 26,600
Couches/Chairs	-	-	-	2,110	2,084	2,097		2,100	95%	1,995	\$ 5.00	\$ 9,975
												\$ 62,665
Total Projected Revenue From Sales of Services												\$ 2,520,765
												\$ 77,705
												\$ 256,193
												\$ 39,162
Total Projected Revenue From Sales of Services												\$ 373,060
Total Projected Revenue Services plus Municipal Fee												\$ 2,893,825

**MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT COMMISSION
STATEMENT OF REVENUE & EXPENDITURES
BUDGET 2025**

ADMINISTRATION	2024 BUDGET	2024 FORECAST	2025 BUDGET	2026 ESTIMATE	2027 ESTIMATE
Revenue					
A/R Interest	1,500	1,489	1,500	1,545	1,591
Bank and Investment Interest	18,750	80,098	26,250	27,038	27,849
Dividends					
Rentals					
Other Revenue		0			
Gain / Loss on Disposal					
Total Revenue	20,250	81,587	27,750	28,583	29,440
Expenses					
Board Meeting Expense	1,500	0	1,500	1,545	1,591
Training/Conferences	1,000	0	1,000	1,030	1,061
Mileage	500	0	500	515	530
Meals & Accommodation	1,000	0	1,000	1,030	1,061
Total Board Meeting Expense	4,000	0	4,000	4,120	4,243
Personnel					
Salaries & EIP	122,438	121,684	129,165	134,332	138,362
Employee Benefits	27,270	25,530	28,769	29,632	30,521
Staff Training	3,500	1,526	3,500	3,605	3,713
Total Personnel	153,208	148,740	161,434	167,569	172,596
Purchased Services					
Mileage	4,000	2,294	2,500	2,575	2,652
Meals & Accommodation	1,000	1,002	1,000	1,030	1,061
Memberships & Registrations	2,500	1,710	2,500	2,575	2,652
Postage	750	1,612	1,250	1,288	1,327
Telephone	9,000	8,565	9,000	9,270	9,548
Advertising	1,500	0	1,000	1,030	1,061
Audit	13,000	20,000	15,000	12,250	12,500
Legal	10,000	1,080	7,500	7,725	7,957
Vehicle Leases	0	0	0	-	-
Contract Services	183,000	157,932	165,000	169,950	175,049
Computer Support	7,500	22,942	7,500	7,725	7,957
Vehicle Maintenance	0	0	0	-	-
Equipment Maintenance	500	0	500	515	530
Internet	4,000	4,256	4,500	4,635	4,774
Rent	18,000	18,000	18,000	18,540	19,096
Rentals & Leases	3,000	1,860	3,000	3,090	3,183
Insurance	37,775	26,492	33,380	34,381	35,412
Total Purchased Services	295,525	267,745	271,630	276,579	284,759
Supplies					
General Supplies	9,000	8,096	9,000	9,270	9,548
Fuel (Gas)	500	0	0	-	-
Staff Appreciation	3,000	221	3,000	3,090	3,183
Interest Past Due Accts	0	0	0	0	0
Total Supplies	12,500	8,317	12,000	12,360	12,731
Bank Service Charges	12,000	13,450	12,500	12,875	13,261
Provision for Bad Debt	1,000	0	1,000	1,030	1,061
Amortization	2,500	2,500	2,500	2,501	2,501
Transfer to Reserves					
Total Expenditures	480,733	440,752	465,063	477,034	491,152
Net Cost (Surplus)	460,483	359,165	437,313	448,451	461,712
*Cost Sharing of Administration					
Landfill	85% 391,411	305,290	371,716	381,183	392,455
Transfer Stations	10% 46,048	35,917	43,731	44,845	46,171
Recycling	5% 23,024	17,958	21,866	22,423	23,086
	460,483	359,165	437,313	448,451	461,712

**MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT COMMISSION
STATEMENT OF REVENUE & EXPENDITURES
BUDGET 2025**

DIDSBURY LANDFILL	2024 BUDGET	2024 FORECAST	2025 BUDGET	2026 ESTIMATE	2027 ESTIMATE
Revenue					
Municipal Pickup Scale Fees					
Landfill - Class 2 MSW - Olds	130,465	148,604	142,500	146,775	151,178
Landfill - Class 2 MSW - Sundre	32,495	32,883	34,000	35,020	36,071
Landfill - Class 2 MSW - Didsbury	91,665	99,134	99,000	101,970	105,029
Landfill - Class 2 MSW - Carstairs	104,760	104,760	109,000	112,270	115,638
Landfill - Class 2 MSW - Cremona	9,021	8,924	9,000	9,270	9,548
Landfill - Class 2 MSW - MVC	-	-	-	-	-
Didsbury Transfer Site Revenue	177,389	187,598	190,000	195,700	201,571
Sundre & WV Transfer Site Tipping Fees	86,815	88,949	91,500	94,245	97,072
Commercial Scale Fees	1,544,725	1,565,580	1,592,500	1,640,275	1,689,483
Landfill Residential MSW Class 2	-	-	-	-	-
Hydrocarbon soils	62,500	148,900	62,500	64,375	66,306
Mattresses	25,380	29,090	26,600	27,398	28,220
Furniture (Couches and Chairs)	6,250	10,420	9,975	10,274	10,582
Other (insurance claim)	-	-	-	-	-
Other (Lease)	16,121	16,121	16,121	16,121	16,121
Other (callout revenue)	3,000	2,314	3,000	3,090	3,183
Transfer from Reserves	-	-	-	-	-
Transfer from Capital Reserves	-	-	-	-	-
Total Revenue before municipal charge	2,290,586	2,443,277	2,385,696	2,456,784	2,530,003
Expenses					
Personnel					
Salaries & EIP	531,828	532,199	653,632	679,778	717,166
Employee Benefits	105,530	128,689	131,991	137,271	144,821
Staff Training	4,500	-	4,500	4,635	4,774
Total Personnel	641,858	660,888	790,123	821,684	866,761
Purchased Services					
Mileage	-	-	-	-	-
Meals & Accommodation	1,500	310	1,500	1,545	1,591
Telephone	3,500	3,303	3,500	3,605	3,713
Licenses & Permits	150	149	150	155	160
Contract Services	253,000	158,415	197,000	152,910	157,497
Leachate Transport	125,000	72,717	75,000	77,250	79,568
Consultants/Lab Testing	54,600	52,044	54,600	39,600	40,788
Site Maintenance	10,000	10,034	10,000	10,300	10,609
Building Maintenance	10,000	5,570	7,500	7,725	7,957
Equipment Maintenance	140,000	135,310	148,841	153,307	157,906
Vehicle Maintenance	-	-	-	-	-
Rentals & Leases	500	-	500	515	530
Vehicle Lease	-	-	-	-	-
Total Purchased Services	598,250	437,853	498,591	446,912	460,319
Supplies					
General Supplies	12,500	6,113	12,500	12,875	13,261
Small Tools	12,500	674	12,500	12,875	13,261
Diesel	132,300	135,154	136,710	140,811	145,035
Gas	12,500	10,946	12,500	12,875	13,261
Utilities	10,941	8,424	9,500	9,785	10,079
Total Supplies	180,741	161,311	183,710	189,221	194,897
Debenture Principle	75,386	75,386	76,963	39,082	-
Debenture Interest	3,593	3,593	2,016	407	-
Lease Principle(Shredder)	26,707	53,413	54,749	56,119	57,523
Lease Interest(Shredder)	5,804	11,608	10,272	8,902	7,498
Capital Purchases	-	-	-	-	-
Transfer to Capital Reserves	-	-	-	-	-
Amortization	499,656	499,656	503,491	558,002	558,002
Pit Closure/Post Closure	25,000	25,000	25,000	25,000	25,000
Cost sharing of Administration Function	391,411	305,290	371,716	381,183	392,455
Total Expenditures	2,448,406	2,233,997	2,516,632	2,526,512	2,562,455
Net Cost (Surplus) before Fees Charged to Municipalities	157,820	(209,280)	130,936	\$ 69,728	32,452
Transfer from Reserves	-	-	-	-	-
Fees Charged to Municipalities	117,701	117,701	77,705	77,705	77,705
Net Cost (Surplus)	40,119	(326,981)	53,231	(7,977)	(45,253)
Per Capital Muni Fee	\$ 3.38	\$ -	\$ 2.20	\$ 2.20	\$ 2.20

MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT COMMISSION
STATEMENT OF REVENUE & EXPENDITURES

	Water Valley					Sundre					Total				
	2024 BUDGET	2024 FORECAST	2025 BUDGET	2026 ESTIMATE	2027 ESTIMATE	2024 BUDGET	2024 FORECAST	2025 BUDGET	2026 ESTIMATE	2027 ESTIMATE	2024 BUDGET	2024 FORECAST	2025 BUDGET	2026 ESTIMATE	2027 ESTIMATE
Revenue															
General Scale Fees															
Class 2 MSW	94,300	97,200	99,600	102,588	105,666	111,550	122,880	120,000	123,600	127,308	205,850	220,080	219,600	226,188	232,974
Total Revenue before municipal charges	88,065	97,200	99,600	102,588	105,666	111,550	122,880	120,000	123,600	127,308	205,850	220,080	219,600	226,188	232,974
Expenses															
Personnel															
Wages	32,308	36,514	42,193	43,881	46,294	48,431	38,398	36,925	38,402	40,514	80,739	74,913	79,118	82,283	86,808
Employee Benefits	4,861	6,672	9,398	9,773	10,311	4,861	6,555	9,398	9,773	10,311	9,722	13,227	18,795	19,546	20,622
Mileage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Personnel	37,169	43,186	51,591	53,654	56,605	53,292	44,954	46,322	48,175	50,825	90,461	88,140	97,913	101,829	107,430
Purchased Services															
Telephone	1,750	1,606	1,750	1,803	1,857	1,750	1,606	1,750	1,803	1,857	3,500	3,213	3,500	3,605	3,713
Contract hauling	74,282	84,410	87,111	89,724	92,416	76,529	90,033	92,914	95,701	98,572	150,811	174,442	180,024	185,425	190,988
Contract Services	76,032	86,016	88,861	91,527	94,272	78,279	91,639	94,664	95,701	98,572	154,311	177,655	183,524	187,228	192,845
Site Maintenance	1,500	-	1,500	1,545	1,591	1,500	-	1,500	1,545	1,591	3,000	-	3,000	3,090	3,183
Landfill Tipping	39,770	39,285	41,500	42,745	44,027	47,045	49,664	50,000	51,500	53,045	86,815	88,949	91,500	94,245	97,072
Equipment Maintenance	500	-	500	515	530	500	-	500	515	530	1,000	-	1,000	1,030	1,061
Building Maintenance	500	-	500	-	-	500	53	500	515	530	1,000	53	1,000	515	530
Total Purchased Services	118,302	125,301	132,861	138,134	142,278	127,824	141,356	147,164	151,579	156,126	246,126	266,657	280,024	286,108	294,691
Supplies															
General Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MSW Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Diesel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	1,800	2,088	2,500	2,575	2,652	2,712	3,336	3,500	3,605	3,713	4,512	5,424	6,000	6,180	6,365
Total Supplies	1,800	2,088	2,500	2,575	2,652	2,712	3,336	3,500	3,605	3,713	4,512	5,424	6,000	6,180	6,365
Amortization	-	-	-	-	-	-	-	-	-	-	42,018	42,018	42,018	42,018	42,018
Cost sharing of administration function	-	-	-	-	-	-	-	-	-	-	46,048	35,917	43,731	44,845	46,171
Total Expenditures	157,271	170,575	186,952	194,363	201,535	183,828	189,646	196,986	203,359	210,664	429,165	438,156	469,687	480,980	496,675
Net Cost (Surplus) before fees charges to municipalities	69,206	73,375	87,352	91,775	95,870	72,278	66,766	76,986	79,759	83,356	223,315	218,076	250,087	254,792	263,702
Fees charges to municipalities											240,078	240,078	256,193	256,193	256,193
Net Cost (Surplus)											(16,763)	(22,003)	(6,106)	(1,401)	7,509
Muni fee per capita											\$ 6.90		\$ 7.26	\$ 7.26	\$ 7.26

**MOUNTAIN VIEW REGIONAL WASTE
MANAGEMENT COMMISSION
STATEMENT OF REVENUE & EXPENDITURES
BUDGET 2025**

RECYCLING	2024 BUDGET	2024 FORECAST	2025 BUDGET	2026 ESTIMATE	2027 ESTIMATE
Revenue					
RECYCLING-METAL	12,113	10,550	10,450	10,764	11,086
RECYCLING-CEMENT	11,339	33,718	15,640	16,109	16,592
RECYCLING - FRIDGE/FREEZER	18,000	15,456	18,000	18,540	19,096
RECYCLING-BATTERIES	5,000	1,812	5,000	5,150	5,305
RECYCLING - ELECTRONIC	15,000	10,130	15,000	15,450	15,914
RECYCLING - PAINT	12,000	9,326	12,000	12,360	12,731
RECYCLING - METAL RESALE	16,352	14,243	14,108	14,531	14,967
Total Revenue before municipal c	89,804	95,235	90,198	92,903	95,691
Purchased Services					
Contract Services	5,000	18,059	15,000	15,450	15,914
Processor Fees	95,000	92,727	95,000	97,850	100,786
Concrete Recycling	-	-	-		
Total Purchased Services	100,000	110,786	110,000	113,300	116,700
Amortization	11,301	11,301	11,301	11,301	11,301
Cost sharing of administration functi	23,024	17,958	21,866	22,423	23,086
Transfer to Reserves	23,452	44,268	-	-	-
Total Expenditures	157,777	140,045	143,167	147,024	151,087
Net Cost (Surplus) before Fees Charged to Mnicipalities	67,973	44,810	52,970	54,121	55,396
Recycle processing funded by res	-	(46,500)	(15,000)	(15,000)	(15,000)
	67,973	(1,690)	37,970	39,121	40,396
Fees Charged to Municipalities	69,668	69,668	39,162	39,162	39,162
Net Cost (Surplus)	(1,695)	(71,358)	(1,193)	(41)	1,234
muni fee per capita	\$ 2.00		\$ 1.11	\$ 1.11	\$ 1.11

MOUNTAIN VIEW REGIONAL WASTE MANAGEMENT COMMISSION
AMORTIZATION
Budget 2025

	2023	2024	2025	2026	2027
	Budget	Budget	Budget	Budget	Budget
Administration	\$ 2,501	\$ 2,501	\$ 2,501	\$ 2,501	\$ 2,502
Landfill	\$ 339,871	\$ 600,203	\$ 635,203	\$ 653,203	\$ 653,203
Transfer Stations	\$ 42,018	\$ 42,018	\$ 42,018	\$ 42,018	\$ 42,018
Recycling	\$ 11,301	\$ 11,301	\$ 11,301	\$ 11,301	\$ 11,301
Total Recorded Ammortization as per GAAP Stand	\$ 395,691	\$ 656,023	\$ 691,023	\$ 709,023	\$ 709,024
As per TCA Policy					
Less Debenture Bomag compactor	\$ 72,328	\$ 75,386	\$ 76,963	\$ 39,082	\$ -
Less Landfill cell development	\$ -	\$ -	\$ -	\$ -	\$ -
less Tana Shredder Financing		\$ 53,413	\$ 54,749	\$ 56,119	\$ 57,523
Funded Ammortization as per policy	\$ 323,363	\$ 527,224	\$ 559,311	\$ 613,822	\$ 651,501

*Note - please refer to Fixed Asset Capitalization policy in regards to ammortization funding

MOUNTAIN VIEW REGIONAL WASTE MANAGEMENT (
CAPITAL
Budget 2025

	2022	2023	2024	2025	2026	2027	2028
CAPITAL	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Replace Water Valley Scale House	46,000.00						
Replace T-37 (F350 Flatdeck)			80,000.00	-			
Replace T-31 (3500 Chev Ryan)		-					
Replace E-44 (Utility Tractor)		-	275,000.00	-			
Carlson Landfill GPS System		-					
Acquire Tana Packer		-					
E-41 JD Small mower	7,500.00	-					
Tana Shredder 440T Shark	1,075,000.00	-					
Replace Admin pickup(Net of Insurance)			30,000.00				
Replace Half-ton			-	60,000.00			
Acquire Harley Rake (Road attachment)			-	30,000.00			
<u>Cell 8 Construction (Preparation)</u>							
Assay reclamation volume				50,000.00			
Excavate Cell 8 onto Cell 7				100,000.00			
Purchase TireShred					250,000.00		
Engineer & Tender Cell 8						75,000.00	
Build Cell 8							3,146,581.36
Total Capital	1,128,500.00	-	385,000.00	240,000.00	250,000.00	75,000.00	3,146,581.36

**VIEW REGIONAL WASTE MANAGEMENT C
RESERVES
Budget 2025**

		2023	2024	2025	2026	2027	2028					
		Budget	Budget	Budget	Budget	Budget	Budget					
CAPITAL RESERVE												
Opening Balance (at Jan 1st)	\$	619,184	\$	1,182,327	\$	1,368,889	\$	1,729,266	\$	2,136,320	\$	2,755,547
Less Capital Additions			\$	(385,000)	\$	(240,000)	\$	(250,000)	\$	(75,000)	\$	(3,146,581)
Plus Transfers (From Amortization net of Debt)	\$	531,441	\$	527,224	\$	559,311	\$	613,822	\$	651,501	\$	634,501
Plus Inter												
Weighted average ROI		5.12%		3.75%		3.00%		2.50%		2.00%		2.00%
Earned Interest (Estimate)	\$	31,702	\$	44,337	\$	41,067	\$	43,232	\$	42,726	\$	55,111
Plus Issuance of new Debt	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Plus Transfer from Unrestricted Reserves	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Ending Capital Reserve	\$	1,182,327	\$	1,368,889	\$	1,729,266	\$	2,136,320	\$	2,755,547	\$	298,578

		2023	2024	2025	2026	2027	2028					
		Budget	Budget	Budget	Budget	Budget	Budget					
CLOSURE POST CLOSURE (CPC) RESERVE												
Opening Balance	\$	929,066	\$	998,197	\$	1,070,611	\$	1,146,465	\$	1,225,922	\$	1,309,154
Plus Inter												
Weighted average ROI		5.12%		4.75%		4.40%		4.25%		4.00%		3.50%
Earned Interest (Estimate)	\$	44,131	\$	47,414	\$	50,854	\$	54,457	\$	58,231	\$	62,185
Plus Transfers	\$	25,000	\$	25,000	\$	25,000	\$	25,000	\$	25,000	\$	25,000
Ending CPC Reserve	\$	998,197	\$	1,070,611	\$	1,146,465	\$	1,225,922	\$	1,309,154	\$	1,396,338

Landfill Tipping Fee (\$/tonne)		2024 Approved Budget						
		\$ 97.00	Municipal Contribution Summary					
Per Capital Municipal Fee		\$ 12.29	Olds	Sundre	Cremona	Didsbury	Carstairs	MV County
Transfer Site	\$ 240,078	\$ 63,402	\$ 18,840	\$ 3,065	\$ 36,368	\$ 28,146	\$ 90,257	
Recycling	\$ 69,668	\$ 18,399	\$ 5,467	\$ 889	\$ 10,554	\$ 8,168	\$ 26,192	
Landfill	\$ 117,701	\$ 31,084	\$ 9,236	\$ 1,503	\$ 17,830	\$ 13,799	\$ 44,250	
Municipal Fee for Services	\$ 427,447	\$ 112,885	\$ 33,543	\$ 5,457	\$ 64,751	\$ 50,112	\$ 160,698	
Landfill Cost MSW Class II	\$ 368,406	\$ 130,465	\$ 32,495	\$ 9,021	\$ 91,665	\$ 104,760	\$ -	
Total Cost of Waste Services	\$ 795,853	\$ 243,350	\$ 66,038	\$ 14,478	\$ 156,416	\$ 154,872	\$ 160,698	

All-in Per Capita \$ 22.57

Landfill Tipping Fee (\$/tonne)		2025 Proposed Budget						
		\$ 100.00	Municipal Contribution Summary					
Per Capital Municipal Fee		\$ 10.58	Olds	Sundre	Cremona	Didsbury	Carstairs	MV County
Transfer Site	\$ 256,193	\$ 66,898	\$ 19,410	\$ 3,175	\$ 36,830	\$ 35,581	\$ 94,299	
Recycling	\$ 39,162	\$ 10,226	\$ 2,967	\$ 485	\$ 5,630	\$ 5,439	\$ 14,415	
Landfill	\$ 77,705	\$ 20,291	\$ 5,887	\$ 963	\$ 11,171	\$ 10,792	\$ 28,601	
Total Municipal Fee	\$ 373,060	\$ 97,414	\$ 28,265	\$ 4,623	\$ 53,631	\$ 51,812	\$ 137,315	
Landfill Cost MSW Class II	\$ 393,500	\$ 142,500	\$ 34,000	\$ 9,000	\$ 99,000	\$ 109,000	\$ -	
Total Cost of Waste Services	\$ 766,560	\$ 239,914	\$ 62,265	\$ 13,623	\$ 152,631	\$ 160,812	\$ 137,315	

All-in Per Capita \$ 21.74

Net Change compared to 2024	\$ (29,293)	\$ (3,435)	\$ (3,773)	\$ (856)	\$ (3,785)	\$ 5,940	\$ (23,383)
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Mountain View Regional Waste Management Commission

2025 Fee Structure

<u>Fees to Operate:</u>	Per Capita
Transfer Station	\$7.26
Recycling/Diversion	\$1.11
Landfill	<u>\$2.21</u>
Total Municipal Fee	\$10.58

<u>Tipping Fee per Tonne:</u>	minimum charge	Residential	Commercial	Sites
Transfer Station (Sorted)	\$5.00	\$240.00	\$300.00	Water Valley & Sundre
Transfer Station (Mixed)		\$350.00	\$350.00	Water Valley & Sundre
Landfill (Sorted)	\$5.00	\$100.00	\$100.00	Didsbury
Landfill (Unsorted)		\$147.00	\$147.00	Didsbury
Mattresses/Box Springs (Any size)		\$10/unit	\$10/unit	Didsbury, Water Valley & Sundre
Couches/Chairs (Upholstered)		\$5/unit	\$5/unit	Didsbury, Water Valley & Sundre

<u>Recyclables per Tonne:</u>	Residential	Commercial
Scrap Metal	\$50.00	\$50.00
Fridge/Freezer/Water Cooler/Air Conditioner	\$28.00/unit	\$28.00/unit

Only Accepted at Didsbury Landfill

Concrete	\$23.00	\$23.00	
Contaminated Soil	\$50.00		(Limit of 2,500 Tonnes for the year)

A late fee payment of 1.5% will be added monthly to the invoice after 60 days



Mountain View Regional Waste Management Commission

CAO Report to the Board

Meeting Date: September 23rd, 2024

Reference: 100/2024.05

TITLE: 6.1 – CAO Report

RECOMMENDATION:

THAT the MVRWMC Board accept as information the CAO report for the period from July 22nd, 2024 through September 16th, 2024.

Administration Initiatives

1. Administration completed annual updates of the Commission's various insurance programs and policies. Final insurance costs will not be known until after the 2025 Budget approval, however RMA has guided to expect an increase of 5-7% overall.
2. During the reporting period, an employee at the landfill tendered their resignation in mid-August. Following the resignation, Alberta Occupational Health and Safety came to the landfill to conduct an unscheduled inspection. Administration suspects the two events may be related, however its speculation only based upon timing. The OH&S site inspector overall was very satisfied with the Commission's documentation and overall safety compliance. The only issue requiring additional interaction with OH&S was related to the Commission's harassment policy. When OH&S required safety policies and procedures to specifically address harassment issues, Brownlee LLP provided their clients with a compliant policy statement which has been shared with employees in the past as a topic of monthly safety meetings. OH&S requested us to update the policy statement to focus more on actionable items that would be easier for staff to comprehend. Dara Safety, the Commission's safety program consultant has prepared a revised and simplified policy document that will be discussed at the next safety meeting on September 24th, 2024. At the time of distribution, I do not have a copy of the revised policy statement to include in the report.
3. Administration presented an overview of the Commission's operations and recycling program to the Town of Carstairs regular meeting on August 26th, 2024. The presentation was very similar to the version shared with Directors in July following a similar presentation to Mountain View County Council.
4. Operations and Administrative focus have been on finalizing the 2025 capital budget. As noted in the budget presentation, only minor revisions to the original operating budget were required.

5. Following the July 22nd regular meeting, Administration transferred the approved reserve allocations from the unrestricted reserves (daily cash account) to the Capital reserve and Closure-Post-Closure accounts. See account balances below for updated amounts.
6. Administration attended several ongoing EPR webinars. To date, direct interaction with Circular Materials has been sparse. Due to the small size of the MVRWMC operations I suspect that we simply don't rise to the priority list just yet. I have had discussions with a program administrator regarding our possible application as a processor. They would only entertain a fee structure above our posted public rate if in fact we provide a value-added service to recycle materials. As our initial concept was to provide landfill space at an elevated price for un-recyclable products this venture may not have merit to proceed.
7. The Commission recently onboarded two new employees in response to the dual resignations. Operations/Administration are working through a potential change in operating hours from the transfer stations intended to simply staff scheduling and travel. When a thorough analysis of the changes to service levels and/or staffing levels is completed, Administration will present a proposal to the board. No material changes in operations or staffing are contemplated in the 2025 budget proposal.

Financial Report

1. As at September 16th, 2024 the Commission's checking account balance was \$1,128,141 essentially unchanged compared to \$1,137,198 as at July 22nd, 2024 when the working capital balance was last reported. This reflects the combination of inflow from municipal fees for Q3-2024 and outflows to the capital reserve funds.

2. In addition, the reserve balances were:

a. Capital Reserves fund	\$1,179,979.98 (reflects 2023 transfer)
b. Recycling Reserves fund	\$46,256.55
c. Post Closure Reserves fund	\$0
Total Reserves:	\$1,226,236.53

Administration has asked RBC/RBC Securities to prepare GIC options for the capital reserve fund to replace the current high-interest savings account held with RBC. With interest rates starting to fall, the long-bond curves will follow suit to where longer-term 2-5 year GIC's may offer superior returns. These funds may be required to finance future capital expenditures related to preparation for, and eventual construction of the next Landfill Cell.

3. As at June 28th, 2024 the Commission's long-term investments balance was \$1,004,881.03 consisting of fixed income investments, money-market mutual funds and \$23.09 in cash.
4. **Current combined cash and investment resources total \$3,359,259 for an increase of \$530,679 from the last reported balance on July 22nd, 2024 due to ongoing strong operating results and inclusion of the Q3-24 municipal payments.**

5. Long-term Debt Payments:

Upcoming debenture payments

- All 2024 Payment of \$78,979 related to the Bomag purchase (subsequently sold) to fund 16 and 17 out of 20 total payments have been paid for the year. The maturity date of this instrument is March 15th, 2026.

Attachments:

1. RBC Account Balance Report – September 16th, 2024
2. RBC Investment Report – June 28th, 2024

Prepared: Michael Wuetherick, P.Eng., Chief Administrative Officer, MVRWMC