

# Mountain View Regional Waste Management Commission Policy

	Policy No: 29-15
Policy Title: IN CAMERA	Effective Dates: September 28, 2015
Rescinds:	Page 1 of 1

**POLICY OBJECTIVE:**

1. To ensure that all in-camera discussions are done as per the Municipal Government Act (*MGA*).

**POLICY STATEMENT:**

1. The Mountain View Regional Waste Management Commission will discuss in-camera items related to Labour, Land, or Legal.
2. No recording devices or any notes are allowed to be taken during in-camera discussions.
3. Section 197(3) of the *MGA* prohibits the passing of a resolution or bylaw during an in-camera discussion (with the exception of a motion to revert to a public meeting). If a direction or decision is reached in-camera, then a resolution must be made in the open meeting so that Board’s direction(s) are recorded and acted on.

**BACKGROUND:**

1. All members of Board, guests (at the discretion of Board), and most times, the chief administrative officer may attend in-camera discussion. The media and general public cannot attend the closed discussion, but are welcome to return to the Board Meeting following the in-camera discussion.

**RESPONSIBILITIES AND AUTHORITIES:**

1. All in-camera discussions during a Mountain View Regional Waste Management Commission Meeting will remain confidential with only the one following exception;
  - i) Following a majority vote from the Commission Board, specific information shared in-camera may then be shared in-camera at a Municipal Council Meeting.
2. The Board shall be responsible for enforcing this Policy.
3. The CAO shall be responsible for updating, reviewing and presenting recommendations to the Board regarding any changes to this Policy.

	DATE	RESOLUTION
Approved	September 28, 2015	#200-15
Amended		
Amended		