



Mountain View Regional Waste Management Commission

**Regular Meeting
Mountain View County Office
9:00 a.m.
March 21, 2016**

MINUTES

In Attendance	Mary Anne Overwater	Chair, Town of Olds
	Patricia McKean	Vice-Chair, Mountain View County
	Al Gil	Town of Carstairs
	Verna McFadden	Town of Sundre
	Tim Hagen	Village of Cremona
	Sheila Schulz	Town of Didsbury
	Angela Aalbers	Alternate, Mountain View County
	Garth Hollinger	Alternate, Town of Didsbury
	Garth Lucas	Finance Contractor, Town of Olds
Staff	Pat Sliworsky	CAO
	Lindsay Miller	Administrative Assistant

1. CALL TO ORDER Chair Mary Anne Overwater called the meeting to order at 9:02 a.m.

2. ADDITIONS TO OR DELETIONS FROM THE AGENDA

- 7.1 Board Remuneration
- 8.1 RFD – Transfer of Funds for Ford Truck
 - RFD – Shingle Grinding
 - RFD – Contractor Payment
 - Review of Tonnage

Sheila Schulz joined Meeting

3. ADOPTION OF AGENDA

3.1 Adoption of Agenda

Resolution #52-16

Moved by Tim Hagen

THAT the agenda for the March 21, 2016 Regular Meeting be adopted as amended.

CARRIED unanimous

4. DELEGATIONS

None.

5. ADOPTION OF MINUTES

**5.1 Minutes of
February 22, 2016
Regular Meeting**

Resolution #53-16

Moved by Sheila Schulz

THAT the minutes of February 22, 2016 Mountain View Regional Waste Management Commission Regular Meeting be adopted as circulated.

CARRIED unanimous

6. BUSINESS ARISING

**6.1 RFD Commercial
Vehicle Policy 28-14**

Resolution #54-16

Moved by Verna McFadden

THAT the Commission approve the Commercial Vehicle Policy 28-14 changes as presented.

CARRIED unanimous

7. NEW BUSINESS

**7.1 Board
Remuneration**

Pat Sliworsky, CAO, updated the Commission on the Boards payment schedule.

8. COMMITTEE REPORTS

**8.1 Finance
Committee**

Patricia McKean reviewed the Financial Reports and Bank Statement.

Break at 9:50 a.m. to 9:56 a.m.

Garth Lucas joined Meeting.

Resolution #55-16

Moved by Patricia McKean

THAT the Commission direct Administration to explore outside opportunities for waste coming into the Landfill as discussed.

CARRIED – One Opposed

Resolution #56-16

Moved by Patricia McKean

THAT the Commission accept the Financial Reports as presented.

CARRIED unanimous

Resolution #57-16

Moved by Patricia McKean

THAT the Commission direct Administration to hold all payments to CanPak Environmental Inc. until their account owing over 90 days is paid for.

CARRIED unanimous

Resolution #58-16

Moved by Patricia McKean

THAT the Commission accept the Bank Statements as information.

CARRIED unanimous

Resolution #59-16

Moved by Al Gil

THAT the Commission approve the first reading of Bylaw 05-16 to borrow \$1,208,100.00 by way of debenture for the purpose of excavating Cell VI and the capping of the Class III area of the regional landfill.

CARRIED unanimous

Resolution #60-16

Moved by Sheila Schulz

THAT the Commission approve the second reading of the amended Bylaw 05-16 to borrow \$1,208,100.00 by way of debenture for the purpose of excavating Cell VI and the capping of the Class III area of the regional landfill.

CARRIED unanimous

Resolution #61-16

Moved by Tim Hagen

THAT the Commission approve for presentation the third and final reading of the amended Bylaw 05-16 to borrow \$1,208,100.00 by way of debenture for the purpose of excavating Cell VI and the capping of the Class III area of the regional landfill.

CARRIED unanimous

Resolution #62-16

Moved by Verna McFadden

THAT the Commission approve the third and final reading of the amended Bylaw 05-16 to borrow \$1,208,100.00 by way of debenture for the purpose of excavating Cell VI and the capping of the Class III area of the regional landfill.

CARRIED unanimous

Resolution #63-16

Moved by Sheila Schulz

THAT the Commission approve the transfer of \$78,329.68 from the Capital Reserve Account to the Chequing account.

CARRIED unanimous

Resolution #64-16

Moved by Patricia McKean

THAT the Commission approve the transfer of \$709,713.20 from the Capital Reserve Account to the Chequing Account once the invoice is received for the payment of the Bomag Compactor.

CARRIED unanimous

Resolution #65-16

Moved by Patricia McKean

THAT the Commission approve Penner Waste Inc. as the contractor for the processing of 4000 tons of shingles at \$65.00 per ton and that \$60,000.00 be taken from the Closure/Post Closure Reserve Account to cover the amount not budgeted.

CARRIED unanimous

Resolution #66-16

Moved by Patricia McKean

THAT the Commission approve the transfer of \$32,458.25 from the Capital Reserve Account to the Chequing Account for payment of the 2014 Ford Super Duty F-350.

CARRIED unanimous

Resolution #67-16

Moved by Patricia McKean

THAT the Commission approve the transfer of \$100,000.00 from the Recycling Reserve Account to the Chequing Account once the invoice is received for the payment of the shingle grinding.

CARRIED unanimous

Next Meeting: April 12, 2016 @ 9:00 a.m. Town of Olds Office.

**8.2 Landfill
Committee**

Pat Sliworsky, CAO, updated the tonnages received at the Landfill and Transfer Stations.

Resolution #68-16

Moved by Al Gil

THAT the tonnage reports be accepted as information.

CARRIED unanimous

Next Meeting: TBA.

9. CAO REPORT

9.1 Policies

Pat Sliworsky, CAO, advised the Commission that the following 3 policies have been reviewed and do not require any changes: 23-14, 24-14 and 26-14.

9.2 Financial Audit

Pat Sliworsky, CAO, updated the Commission on the progress of the Financial Audit with MNP.

- 9.3 Compactor Update** Pat Sliworsky, CAO, updated the Commission on the delivery of the demo compactor from Brandt on March 1, 2016. This machine will stay on site until the new one is delivered.
- 9.4 Shingle Processor Update** Pat Sliworsky, CAO, updated the Commission that Penner West Inc. moved on site at the landfill on March 14, 2016 and have started grinding the shingles.
- 9.5 Metal Recycling Update** Pat Sliworsky, CAO, updated the Commission on the options for metal recycling processors. It was discussed that the most cost effective option for the Commission is to stock pile the metal at the transfer station until there is enough for the processor to come on site.
- 9.6 Concerns/ Compliments and Complaints** Pat Sliworsky, CAO, updated the Commission on the 1st quarter summary of Concerns/Compliments and Complaints recived at all worksites.

Resolution #69-16

Moved by Tim Hagen

THAT the Commission accept the CAO report as presented.

CARRIED unanimous

10. GOALS AND CORE ACTIVITIES

- 10.1 Goals Update** Pat Sliworsky, CAO, updated the Commission on the progress of the Business Plan Goals.
- 10.2 Core Activities Update** Pat Sliworsky, CAO, updated the Commission on the progress of the Business Plan Core Activities.

Resolution #70-16

Moved by Al Gil

THAT the Commission accept the Goals and Core Activities update as presented.

CARRIED unanimous

11. DIRECTORS COMMENTS

Sheila Schulz mentioned she had a good time at the Alberta CARE conference and will have a report for the next meeting.

Mary Anne Overwater had a question in regards to the Commission land titles.

12. CORRESPONDENCE

**12.1 Letter from
Occupational Health
And Safety**

Pat Sliworsky, CAO, updated the Commission on the re-inspection done at the Water Valley Transfer Station by Occupational Health and Safety on March 8, 2016 and advised the Commission that the compliance issue has been completed.

Resolution #71-16

Moved by Tim Hagen

THAT the Commission accept the Correspondence as information.

CARRIED unanimous

13. NOTICE OF MOTION

The Draft Financial Audit will be brought to the April Board Meeting for approval.

14. NEXT MEETING

14.1 Town of Didsbury Council Chambers, April 18, 2016 @ 9:00 a.m.

Lunch Break at 11:40 a.m. to 12:05 p.m.

Pat Sliworsky, Garth Lucas and Lindsay Miller left meeting.

15. IN-CAMERA ITEMS

Resolution #72-16

Verna McFadden made a motion to go in-camera at 12:05 p.m.

CARRIED unanimous

Resolution #73-16

Verna McFadden made a motion to come out of camera at 12:55 p.m.

16. ADJOURNMENT

Resolution #74-16

Moved by Al Gil

THAT the meeting be adjourned at 12:55 p.m.

CARRIED unanimous



Chair



CAO