



Mountain View Regional Waste Management Commission

**Regular Meeting
Mountain View County Office
9:00 a.m.
June 27, 2016**

MINUTES

In Attendance	Mary Anne Overwater	Chair, Town of Olds
	Patricia McKean	Vice-Chair, Mountain View County
	Al Gil	Town of Carstairs
	Verna McFadden	Town of Sundre
	Tim Hagen	Village of Cremona
	Sheila Schulz	Town of Didsbury
	Garth Hollinger	Alternate, Town of Didsbury
	Garth Lucas	Finance Contractor, Town of Olds
	Bruce Beattie	Mountain View County
Staff	Pat Sliworsky	CAO
	Lindsay Miller	Administrative Assistant

1. CALL TO ORDER Chair Mary Anne Overwater called the meeting to order at 9:05 a.m.

2. ADDITIONS TO OR DELETIONS FROM THE AGENDA

- 4.2 Membership Agreement
- 4.3 Waste Service Agreement
- 9.4 Roll Off Bins

3. ADOPTION OF AGENDA

3.1 Adoption of Agenda

Resolution #129-16

Moved by Patricia McKean
THAT the agenda for the June 27, 2016 Regular Meeting be adopted as amended.

CARRIED unanimous

4. DELEGATIONS

A discussion was held about the Membership Agreement and Waste Services Agreement.

Bruce Beattie left meeting.

5. ADOPTION OF MINUTES

**5.1 Minutes of
May 30, 2016
Regular Meeting**

Resolution #130-16

Moved by Sheila Schulz
THAT the minutes of May 30, 2016 Mountain View Regional Waste Management Commission Regular Meeting minutes be adopted as circulated.

CARRIED unanimous

6. BUSINESS ARISING

**6.1 RFD Fixed
Asset Capitalization
Policy**

Resolution #131-16

Moved by Al Gil
THAT the Commission rescind the Fixed Asset Capitalization Policy 11-14.

CARRIED unanimous

Resolution #132-16

Moved by Tim Hagen
THAT the Commission adopt the Fixed Asset Capitalization Policy 31-16 as circulated.

CARRIED unanimous

7. NEW BUSINESS

**7.1 RFD Records
Retention**

Resolution #133-16

Moved by Verna McFadden
THAT the Commission approve the Records Retention as recommended.

CARRIED unanimous

8. COMMITTEE REPORTS

**8.1 Finance
Committee**

Patricia McKean reviewed the Financial Reports and Bank Statement.

Resolution #134-16

Moved by Patricia McKean
THAT the Commission directs Administration to send a letter to all Member Municipalities as discussed.

CARRIED – One Opposed

Resolution #135-16

Moved by Sheila Schulz
THAT the Commission approve the transfer of \$59,049.14 from the Capital Reserve Account to the Chequing Account.

CARRIED unanimous

Resolution #136-16

Moved by Tim Hagen
THAT the Commission approve the Financial Report as presented.

CARRIED unanimous

Resolution #137-16

Moved by Patricia McKean
THAT the Commission direct Administration to write off outstanding interest on Richardson Bros. Ltd.'s account.

CARRIED – Two Opposed

Resolution #138-16

Moved by Patricia McKean
THAT the Commission direct Administration to write off outstanding interest on Carstairs Waste Controls account.

Split vote – Motion Defeated

Resolution #139-16

Moved by Verna McFadden
THAT the Commission direct Administration to send a letter to Carstairs Waste Control as discussed.

Two Votes For – Four Votes Against – Motion Defeated

Resolution #140-16

Moved by Sheila Schulz
THAT the Commission direct Administration to look back into the interest charges on Carstairs Waste Controls account as discussed and bring back to next Regular Meeting.

CARRIED unanimous

Resolution #141-16

Moved by Al Gil
THAT the Commission direct Administration to review the policy regarding the collection of unpaid accounts.

CARRIED unanimous

Resolution #142-16

Moved by Sheila Schulz
THAT the Commission invest the \$500,000 for the five year interest rate.

CARRIED – One Opposed

Next Meeting: August 9, 2016 @ 9:00 a.m. Town of Olds Office.

Break at 11:06 a.m. to 11:15 a.m.

**8.2 Landfill
Committee**

Al Gil updated the tonnages received at the
Landfill and Transfer Stations.

Resolution #143-16

Moved by Al Gil

THAT the tonnage reports be accepted as information.

CARRIED unanimous

Resolution #144-16

Moved by Tim Hagen

THAT the Commission approve to continue to lease the 320DL
CAT Track Hoe for another two years as recommended.

CARRIED unanimous

Next Meeting: as necessary.

Mary Anne Overwater left meeting.

Patricia McKean took over as Chair.

9. CAO REPORT

**9.1 Construction
Update**

Pat Sliworsky, CAO, update the Commission on the progress of
Devcon Inc. working on Cell VI.

**9.2 Landfill
Neighbors Supper
Update**

Pat Sliworsky, CAO, updated the Commission on the
successful Landfill Neighbors Supper held on June 22, 2016.

**9.3 Concerns/
Complaints/
Compliments**

Pat Sliworsky, CAO, updated the Commission on the 2nd quarter
summary of Concerns/Complaints and Compliments received at
all worksites.

9.4 Roll Off Bins

Pat Sliworsky, CAO, updated the Commission on the proposal
received for the purchase of the roll off bins.

Resolution #145-16

Moved by Tim Hagen

THAT the Commission accept the proposal for the purchase of
the roll off bins.

CARRIED unanimous

Resolution #146-16

Moved by Al Gil

THAT the Commission accept the CAO report as presented.

CARRIED unanimous

Resolution #147-16

Moved by Tim Hagen

THAT the Commission send two administration staff to the RCA conference held September 28 - 30, 2016.

CARRIED unanimous

10. GOALS AND CORE ACTIVITIES

10.1 Goals Update Pat Sliworsky, CAO, updated the Commission on the progress of the Business Plan Goals.

10.2 Core Activities Update Pat Sliworsky, Cao, updated the Commission on the progress of the Business Plan Core Activities.

Resolution #148-16

Moved by Verna McFadden

THAT the Commission accept the Goals and Core Activities update as presented.

CARRIED unanimous

11. DIRECTORS COMMENTS

11.1 SAEWA Update Patricia McKean, Vice-Chair, updated the Commission on the last SAEWA meetings.

11.2 AB CARE Conference Sheila Schulz provided a report from the AB CARE Conference.

Resolution #149-16

Moved by Verna McFadden

THAT the Commission accept the Directors Comments as information.

CARRIED unanimous

12. CORRESPONDENCE

None.

13. NOTICE OF MOTION

13.1 Next Board Meeting will include the Draft 2017 Budget.

14. NEXT MEETING

14.1 Mountain View County Office, August 22, 2016 @ 9:00 a.m.

15. IN-CAMERA ITEMS

None.

16. ADJOURNMENT

Resolution #150-16

Moved by Sheila Schulz

THAT the meeting be adjourned at 11:58 p.m.

CARRIED unanimous

Chair

CAO