



**Mountain View Regional Waste Management Commission**

**Regular Meeting  
Mountain View County Office  
9:00 a.m.  
April 18, 2016**

**MINUTES**

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<b>In Attendance</b>	<b>Mary Anne Overwater</b>	<b>Chair, Town of Olds</b>
	<b>Patricia McKean</b>	<b>Vice-Chair, Mountain View County</b>
	<b>Al Gil</b>	<b>Town of Carstairs</b>
	<b>Verna McFadden</b>	<b>Town of Sundre</b>
	<b>Tim Hagen</b>	<b>Village of Cremona</b>
	<b>Sheila Schulz</b>	<b>Town of Didsbury</b>
	<b>Garth Hollinger</b>	<b>Alternate, Town of Didsbury</b>
	<b>Garth Lucas</b>	<b>Finance Contractor, Town of Olds</b>
	<b>Julie Oliver</b>	<b>Finance Auditor, MNP LLP</b>
<b>Staff</b>	<b>Pat Sliworsky</b>	<b>CAO</b>
	<b>Lindsay Miller</b>	<b>Administrative Assistant</b>

**1. CALL TO ORDER** Chair Mary Anne Overwater called the meeting to order at 9:00 a.m.

**2. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

7.3 Expense Sheet Signing  
9.7 SAEWA Dumpster Dives  
15.1 Labor

**3. ADOPTION OF AGENDA**

**3.1 Adoption of  
Agenda**

**Resolution #75-16**

Moved by Al Gil

THAT the agenda for the April 18, 2016 Regular Meeting be adopted as amended.

CARRIED unanimous

**4. DELEGATIONS**

**4.1 MNP- Financial  
Audit**

Julie Oliver, Finance Auditor, reviewed the 2015 Financial Statements and Audit Report.

Tim Hagen joined meeting.

**7.1 RFD Approval of Audited Financial Statements**

**Resolution #76-16**

Moved by Patricia McKean  
THAT the Commission accept the Financial Audit Report as presented.

CARRIED unanimous

Break at 9:25 a.m. to 9:30 a.m.

Julie Oliver left meeting.

**5. ADOPTION OF MINUTES**

**5.1 Minutes of March 21, 2016 Regular Meeting**

**Resolution #77-16**

Moved by Sheila Schulz  
THAT the minutes of March 21, 2016 Mountain View Regional Waste Management Commission Regular Meeting minutes be adopted as amended.

CARRIED unanimous

**6. BUSINESS ARISING**

**6.1 RFD 11-14 Fixed Asset Capitalization Policy**

**Resolution #78-16**

Moved by Al Gil  
THAT the Commission direct Administration to make changes as discussed and bring back to next regular board meeting.

CARRIED unanimous

**7. NEW BUSINESS**

**7.2 Discussion of Extra Cost for Financial Audit**

**Resolution #79-16**

Moved by Sheila Schulz  
THAT the Commission offer a 1 year extension of the contract with MNP LLP at a cost of \$17,500 for the 2017 Financial Audit.

CARRIED unanimous

**7.3 Expense Sheet Signing**

**Resolution #80-16**

Moved by Verna McFadden  
THAT the Commission direct Administration to review the signing authority for remuneration forms and add it to an existing policy and bring back to the next regular board meeting.

CARRIED unanimous

**8. COMMITTEE REPORTS**

**8.1 Finance Committee**

Patricia McKean reviewed the Financial Reports and Bank Statement.

**Resolution #81-16**

Moved by Tim Hagen

THAT the Commission sends one representative to SAEWA meetings and that the future agendas for SAEWA meetings be included in the Commissions agenda package. The representative will bring back monthly reports to each regular board meeting. This will be reviewed after 4 months.

CARRIED unanimous

**Resolution #82-16**

Moved by Verna McFadden

THAT the Commission direct Administration to work with the Financial Contractor to draft a letter for a payment schedule to be sent to CanPak as discussed.

CARRIED unanimous

**Resolution #83-16**

Moved by Patricia McKean

THAT the Commission direct Administration to bring back investment options for the Capital Reserve Account as discussed.

CARRIED unanimous

**Resolution #84-16**

Moved by Patricia McKean

THAT the Commission accept the Financial Reports as presented.

CARRIED unanimous

Next Meeting: May 24, 2016 @ 9:00 a.m. Town of Olds Office.

**8.2 Landfill  
Committee**

Al Gil updated the tonnages received at the Landfill and Transfer Stations and reviewed meeting highlights from the last Landfill and Recycling Advisory Committee meeting.

**Resolution #85-16**

Moved by Tim Hagen

THAT the tonnage reports be accepted as information.

CARRIED unanimous

Next Meeting: as necessary.

Lunch Break at 11:40 a.m. to 12:05 p.m.

**9. CAO REPORT**

**9.1 Construction Update**

Pat Sliworsky, CAO, update the Commission on the progress of Devcon Inc. placing the final cover on the Class III area at the landfill. The Commission is still awaiting approval to excavate the Class II – Cell VI area.

**9.2 Shingle Processor Update**

Pat Sliworsky, CAO, updated the Commission on the completion of the board approved amount of shingles grounded at the landfill.

**Resolution #86-16**

Moved by Al Gil

THAT the Commission direct Administration to explore other options on selling the surplus of ground shingles.

CARRIED unanimous

**Resolution #87-16**

Moved by Patricia McKean

THAT the Commission direct Administration to bring back a cost analysis of using ground shingles versus gravel as discussed.

CARRIED unanimous

**9.3 Compactor Update**

Pat Sliworsky, CAO, updated the Commission that the delivery of the new compactor will be by the end of April.

**9.4 CanPak Update**

Pat Sliworsky, CAO, updated the Commission on the progress of roll off bins being delivered back to the landfill.

**9.5 Waste Issues - Collaboration Meeting**

Pat Sliworsky, CAO, updated the Commission on the Waste Issues – Collaboration Meeting being held in Hannah on May 19.

**9.6 2015 Alberta Environment Year-End Reports**

Pat Sliworsky, CAO, provided the Commission with the completed 2015 year-end report from Alberta Environment which included no non-compliance issues.

**9.7 SAEWA Dumpster Dive**

Pat Sliworsky, CAO, updated the Commission on the SAEWA Dumpster Dive that will be taking place at the landfill site on April 20.

**Resolution #88-16**

Moved by Verna McFadden

THAT the Commission accept the CAO report as presented.

CARRIED unanimous

Garth Lucas left meeting.

**10. GOALS AND CORE ACTIVITIES**

**10.1 Goals Update**      None.

**10.2 Core Activities Update**      None.

**11. DIRECTORS COMMENTS**

Sheila Schulz mentioned she will have a report for the next meeting on the Alberta CARE Conference.

Patricia McKean gave an update on rural Recycling Centres.

Tim Hagen gave an update on the Cremona Recycling Centre.

**12. CORRESPONDENCE**

**12.1 STEP Grant Approval**      Pat Sliworsky, CAO, updated the Commission on the approval received for the provincial STEP grant.

**12.2 ARMA Grant**      Pat Sliworsky, CAO, updated the Commission on the ARMA Grant.

**Resolution #89-16**

Moved by Verna McFadden

THAT the Commission accept the Correspondence as information.

CARRIED unanimous

**13. NOTICE OF MOTION**

**13.1 AGM Meeting prior to the start of the May 30, 2016 Regular Board Meeting**

**14. NEXT MEETING**

**14.1 Mountain View County Council Chambers, May 30, 2016 @ 9:00 a.m.**

Lindsay Miller left meeting.

**15. IN-CAMERA ITEMS**

**Resolution #90-16**

Verna McFadden made a motion to go in-camera at 1:00 p.m.

CARRIED unanimous

**Resolution #91-16**

Tim Hagen made a motion to come out of camera at 1:10 p.m.

CARRIED unanimous

**Resolution #92-16**

Moved by Verna McFadden

THAT the Commission have all employee wage grid steps to be equal at 2.5%.

CARRIED unanimous

Pat Sliworsky left meeting.

**Resolution #93-16**

Sheila Schulz made a motion to go in-camera at 1:15 p.m.

CARRIED unanimous

**Resolution #94-16**

Tim Hagen made a motion to come out of camera at 1:52 p.m.

CARRIED unanimous

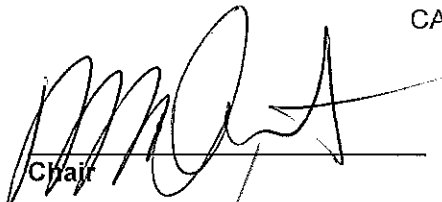
**16. ADJOURNMENT**


**Resolution #95-16**

Moved by Verna McFadden

THAT the meeting be adjourned at 1:56 p.m.

CARRIED unanimous

  
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Chair

  
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CAO